

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

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James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Gary A. Parks, Special Projects Manager  
Patricia L. Mowry, Financial Controller  
Diane L. Gregor, Admin. Assistant

**AGENDA**

**REGULAR MEETING**

**May 11, 2010**

**ROLL CALL:**

**REVIEW OF MINUTES FOR APPROVAL:** Minutes of April 13 & 27, 2010

**VISITORS:**

1. Mark Hoskins, Developer for the Tuscan Plan, formerly Cobblestone

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**ASSISTANT MANAGER'S REPORT:**

**SPECIAL PROJECTS MANAGER REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:** Month ending April 30, 2010

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. Adoption of Resolution 04-05-10, for the US Route 19/Valley Brook Project PENNDOT Reimbursement
2. Award Contact 10-S1 BR Headworks HVAC modifications
3. Award Contact 10-S2 BR/DC VFD/DO Probe installations
4. Approval for the purchase of the Data Gator Flow Meter
5. Execution of PENNDOT Reimbursement Agreement (E.McMurray/Center Church)

**ADJOURNMENT:**

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**REGULAR MEETING**

**May 11, 2010**

**ROLL CALL:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Michael A. Silvestri, and Eric S. Grimm. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Gary A. Parks, Special Projects Manager, Patricia L. Mowry, Financial Controller and Diane L. Gregor, Administrative Assistant. Mr. David G. Blazek, entered the meeting at 7:30 p.m. Absent from meeting was Terrence G. Byrne, Board Member.

Mr. Eric S. Grimm was appointed by Council to fill the vacancy on the Authority Board on April 26, 2010; his term will expire on December 31, 2013. The Chairman welcomed the new Board Member and began reorganization.

Mr. Jacobs and Mr. Silvestri were nominated for Chairman. Mr. Jacobs received the majority votes and was elected the Chairman.

Mr. Blazek and Mr. Silvestri were nominated for Vice-Chairman. Mr. Blazek received the majority votes and was elected the Vice-Chairman.

Mr. Byrne was nominated for Secretary. Mr. Byrne received the majority votes and was elected the Secretary.

Mr. Silvestri was nominated for Treasurer. Mr. Silvestri received the majority votes and was elected the Treasurer.

Mr. Grimm was nominated for Assistant Secretary-Treasurer. Mr. Grimm received the majority votes and was elected the Assistant Secretary-Treasurer.

**APPROVAL OF MINUTES:**

A Motion was made by Mr. Jacobs to approve the minutes of April 13, 2010 meeting as prepared by Patricia L. Mowry, with minor corrections. The Motion carried unanimously. Minutes are to reflect Mr. Silvestri was not in attendance at the April 13 meeting, and if a member is not present they would abstain from voting on the minutes, however, at the advice of Council and the fact only 3 members are present Mr. Silvestri participated in the vote to approve the minutes.

A Motion was made by Mr. Silvestri and seconded by Mr. Jacobs to approve the minutes of April 27, 2010 meeting as prepared by Patricia Mowry. The Motion carried unanimously.

**VISITORS:**

1. Mr. Mark Hoskins, of Hoskins Master Builders, Developer for the Tuscany Plan, formerly Cobblestone Plan and Mr. Steve Victor, of Victor – Wetzel Associates, Sewickley, PA

**RE: JUSTABOUT ROAD SEWER EXTENSION (COBBLESTONE PLAN/  
TUSCANY PLAN)**

Mr. Miskis gave a brief history of the proposed plan. The Developer's property is situated beyond several large agricultural properties. The Developer has been unable to obtain rights of way across these properties to extend the public sewer, and had proposed several alternatives since 2004 utilizing the Justabout Road right of way. One alternative was a gravity sewer but the depth was excessive. The second alternative was a temporary pump station. The Authority imposed specific conditions on the pump station alternatives to minimize its operation costs.

Mr. Steve Victor representing the Developer presented a third alternative. The third alternative presented would cross over the road and install the sewer extension in easements on private property on the east side of Justabout. Those property owners are willing to grant the necessary easements. Most of the developed properties would be serviced by gravity with the deepest part at 11.5 feet; however several of the proposed lots would require grinder pumps. The Developer realizes that this is a temporary solution and would grant a permanent easement through the proposed development along the stream to allow the trunk sewer to be extended by the others. The Developer is seeking the Boards opinion in order for him to proceed with finalizing the alternative in order to present to Township Council.

Mr. Miskis indicated the disadvantage of this alternative is that it impedes the orderly development of sewer, however, the sewer extension would abate several septic systems, two of which are suspected of malfunctioning, provide service to the parcel owned by Eddy Homes, and could be extended to serve the majority of properties on Snyder Road (not all) by gravity, and is the best alternative proposed to date. Mr. Silvestri had a concern about additional footage of sewer pipe in the future due to of parallel sewers. The Developer does have the option to install a package plant if this alternative is not approved. Therefore, Mr. Miskis indicated this is a valid plan, and does not have any objections at this point. However, when the Developer submits a formal plan special conditions will apply to the land bride crossing. The Board had a consensus for the Developer to continue with the proposed alternative.

Mr. Hoskins and Mr. Victor thanked the Board and Management and left the meeting at 7:35 p.m.

**SOLICITOR'S REPORT:**

Mr. Bassi reported on the ongoing matter with the Quail Run Homeowner's Association and the homeowners from the Quail Run/Scott Lane area for failure to take the agreed upon corrective action to address the defects in several of the building sewers that are allowing excessive infiltration to enter the sewers. A Hearing was held May 10, 2010 and District Justice Ellis placed the complaint on hold for 30 days in order for Homeowners' and the Homeowner's Association to resolve their differences. If the issue is not resolved after the 30-days the District Justice will make a ruling on the responsible party and establish a time line to repair the defects.

Mr. Bassi reported the Developer Wadwell Group and Contractor, Alton Industries for the Spring Meadows Plan Phase 2 provided the 18-month maintenance bond which included the terms and

conditions as set forth in the Assignment and Assumption Agreement that approved by the Board on April 13, 2010.

Mr. Bassi reported the Authority received notification from the Laborers' District Council of Western Pennsylvania regarding the financial status of the Local 1058 Union Pension Plan. The notification indicated the pension plan is currently under funded and the Plan has been deemed by the actuaries to be in critical status. The Laborers' District Council was required to file a corrective action plan, which states for a period of ten years contributions are required to increase annually. For 2011 the increase will be 12% and the remaining nine years will be 11% annually. Mr. Bassi has begun to research the Authority's obligation and recommended not taking any action at this time until he has more time to make a formal recommendation. Further discussions of this matter will be at the May 25, 2010 Board meeting.

**ENGINEER'S REPORT:** Copy on file

Mr. Stanton is assisting Management with a supporting documentation required for the Authority's participation in Allegheny Power's Watt Watcher rebate program for the VFD installations at the Brush Run and DC treatment plants.

Mr. Stanton reported the DC treatment plant site expansion Phase I Archaeological request for proposals were sent out and proposals are due in early June for award at the June meeting.

Mr. Stanton reported the Act 537 Plan for the Donaldson Crossroads WPCP will be submitted to the Township on May 14, 2010. Revised pages will be provided to the Board and Management prior to the submission.

Mr. Stanton reported on the design for the PaDOT US Route 19 "Also Plans" project is being finalized. The project is expected to be bid in December 2010. LSSE and Management recommended using the PaDOT Contractor for the Authority's portion of the project. There is a risk of higher pricing, but the advantage would be improved coordination and eliminate the possibility of one contractor delaying the other. Mr. Stanton recommended approval of the resolution required by PaDOT that grants the Chairman authority to execute documents associated with the reimbursement of costs incurred in relocating the sanitary sewer line.

A Motion was made by Mr. Blazek and seconded by Mr. Silvestri to adopt Resolution No. 04-05-10 authorizing the Chairman to execute the Utility Reimbursement Agreement for the PaDOT US Route 19/Valley Brook Project for 85.92% of all costs incurred in relocating the sanitary sewer line. The Motion carried unanimously.

Mr. Stanton reported he and Management attended a final utility coordination meeting on May 7, 2010 with PaDOT for the East McMurray and Center Church Intersection Improvements. The Board executed the PaDOT reimbursement agreement for the East McMurray and Center Church Road. PaDOT will be reimbursing the Authority 100% of cost incurred in relocating the sanitary sewer line.

Mr. Stanton reported the Brush Run WPCP Headworks Building HVAC Modifications re-bid opening was held on May 4, 2010 and two bids were received. Mr. Stanton reported the bid process did not include solicitation of Disadvantaged Business Enterprise (DBE) which is a grant agreement requirement. Mr. Stanton recommended rejecting the bids received and re-bidding the project to include all the grant agreement requirements.

Mr. Stanton reported the Brush Run and Donaldson Crossroads WPCP DO Probes and VFD Installations re-bid opening was held May 4, 2010 and two bids were received. Mr. Stanton reported the bid process did not include solicitation of Disadvantaged Business Enterprise (DBE) which is grant agreement requirement. Mr. Stanton recommended rejecting the bids received and re-bidding the project to include all the grant agreement requirements.

A Motion was made by Mr. Silvestri and seconded by Mr. Grimm to reject bids for the Brush Run and Donaldson Crossroads DO Probes and VFD Installations and Brush Run WPCP Headworks Building HVAC Modifications for the energy improvements project and to re-bid project with the bid opening scheduled for June 17, 2010. The Motion carried unanimously.

**MANAGER'S REPORT:** Copy on

Mr. Miskis reported the Brush Run WPCP density current baffle installation was completed in both clarifiers during April, and the baffles appear to improve performance measurably.

Mr. Miskis reported during April the Authority arranged with a local vendor to provide a demonstration flow meter of the model called Datagator at the DC Plant. The intent was to conduct a side by side evaluation of both the Datagator meter and the existing meter, but when the existing meter's sensor was removed for calibration it started to perform erratically, and its data could not be relied on. The Datagator provides a very stable and consistent reading over the 10 days evaluated. Management recommends procurement of the Datagator meter. The price quoted is \$9,720, which includes the flume, the flows metering system, and software. The device is a patented device and the sole source for the equipment is the manufacturer , who is also the patent holder.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to approve the purchase of the Datagator in the amount of \$9,720.00. The Motion carried unanimously.

Mr. Miskis reported Senator Pippy met with Management. Some of the items discussed included the proposed tertiary treatment standards for nutrients, grant assistance and support for our Valley View sewer extension project, proposed regulations establishing State Auditor General oversight of municipal authorities which he supports, and the status of Senate Bill No. 205. Mr. Miskis reported Senator Pippy is a primary sponsor of SB No. 205, if the bill is approved it would allow the use of public money to address for private lateral problems, which would be essential for the Authority in managing wet weather flow.

Mr. Miskis reported the annual facility tour for the Board members will be held on May 17, 2010 from 2:00p.m. To 4:00p.m.

Mr. Miskis reported the electrical deregulation rate caps will expire on January 1, 2011. Management has been communicating with several independent brokers in order to obtain the best power pricing. Management attended a Peters Township Chamber of Commerce seminar regarding an aggregated buying pool. The Chamber has engaged OnDemand Energy Solutions, an energy consultant, to create an aggregated pool that all Chamber members in the Allegheny Power territory can participate. Mr. Miskis recommended becoming a Peters Township Chamber member in order to participate in this program.

Mr. Miskis reported Oakdale Construction completed several of the simpler repairs for the Hidden Brook Development. The Developer has reimbursed the Authority for all expenses to date. All of the repairs have not been completed and Management intended to get an extension on the Letter of

Credit, however the bank has declined that request. The Developer requested the Authority accept a restricted escrow account in the required amount in place of a Letter of Credit. The Board agreed to accept the escrow account upon execution of a satisfactory agreement approved by the Solicitor.

Mr. Miskis reported the progress meeting with CET Engineering Services was held via internet in regards to the design for the Brush Run WPCP Wet Weather Optimization Project.

Mr. Miskis presented an overview of significant points for the meeting with Council regarding the inspection of the building sewers at time of real estate transfer for the purpose of having defective sewers repaired to eliminate infiltration. A Workshop with the Township Counsel is scheduled for June 7<sup>th</sup> at 7:30 p.m. at the Township building.

**ASSISTANT MANAGER'S REPORT:** Copy on file

Mr. Chucuddy reported according to the PA safe Drinking Water Act and the Occupational Safety and Health Standards, PA American water is required to report that all backflow prevention devices on all nonresidential dwellings are tested annually by a "certified" tester. Mr. Chucuddy reported none of our employees are certified and has begun to look into obtaining training and certifications for one or more of our employees. In the meantime A.J. Buerkle Plumbing was retained to perform the testing.

Mr. Chucuddy gave a brief history on issues with the sanitary sewer on 190 Gateshead Drive. The Authority inadvertently sealed the wye connection believing the wye was not serving any building. Mr. Chucuddy recommended approval of reimbursement to the homeowner in the amount of \$1,008 for cost incurred for repair of the sewer line. The Board approved the request.

Mr. Chucuddy reported notification has been given to the General Contractor for the Administration Building regarding replacement of trees that died.

Mr. Chucuddy recommended for safety reasons the replacement of the chlorine room double doors at the Brush Run WPCP for a cost of \$1,650. The Board concurred.

**SPECIAL PROJECTS MANAGER'S REPORT:** Copy on File

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on file

**FINANCIAL CONTROLLER'S REPORT:** Copy on file

**FINANCIAL STATEMENT REVIEW:** Month ending April 30, 2010.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

A Motion was made by Mr. Silvestri and seconded by Mr. Blazek to approve disbursements in the amount of \$664,324.11 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 18348-18438	\$267,699.68
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
Operating	Annual Transfer to CIRF per Trust	\$140,000.00

		indenture	
PA	Conservation	Check 101	\$9,807.00
Grant			
Developer		Transfer to Operating	\$10,126.04
CIRF		Transfer to Operating & Req. 85-10	\$28,691.39
T & A		Annual Transfer to CIRF	\$148,000.00

The Motion carried unanimously.

**OTHER BUSINESS:**

Motion was made by Mr. Silvestri and seconded by Mr. Blazek to adjourn the meeting at 10:17 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

## MOTIONS SUMMARY

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Jacobs	Silvestri	Approve Minutes of the April 13th 2010 meeting	Approved
2	Silvestri	Jacobs	Approve Minutes of the April 27th 2010 meeting	Approved
3	Blazek	Silvestri	Approve Resolution No. 04-05-10 for the US Route 19 / Valley Brook Project PENNDOT Reimbursement	Approved
4	Silvestri	Grimm	Reject bids for Brush Run and Donaldson Crossroads WPCP DO Probes and VFD installations and Brush Run WPCP Headworks Building HVAC Modifications for the Energy Improvements Project	Approved
5	Blazek	Grimm	Approve purchase of Datagator in the amount of \$9,720.00	Approved
6	Silvestri	Blazek	Approve disbursements in the amount of \$664,324.11	Approved
7	Silvestri	Blazek	Adjourn the Meeting at 10:17 p.m.	Approved