

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

REGULAR MEETING

AUGUST 10, 2010

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of July 13, 2010

VISITORS:

- 1) **Mike Orie, Heartland Restaurant Group;**
RE: Proposed rezoning of 3772/3744 Washington Road

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending July 31, 2010

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Change Order No. 1 to Contract No. 2006-2, Removal, Hauling and Disposal of Dewatered Municipal Treatment Plant Biosolids reducing the Option Year 4 Contract Price
2. Sewage Planning for accepting sewage flows from Upper St. Clair Townships Deerfield Manor Pump Station

ADJOURNMENT:

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REGULAR MEETING

August 10, 2010

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Michael A. Silvestri, David G. Blazek, Terrence G. Byrne, and Eric S. Grimm. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Patricia L. Mowry, Financial Controller.

APPROVAL OF MINUTES:

A Motion was made by Mr. Silvestri and seconded by Mr. Grimm to approve the minutes of July 13, 2010 meeting as prepared by Patricia L. Mowry. The Motion carried 4-0. Mr. Byrne abstained.

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi reported the Collective Bargaining Addendum and the rider regarding pension contributions were approved by the Laborers' District Council.

Mr. Bassi reported the hearing with the Quail Run Homeowner's Association is scheduled for August 24, 2010.

Mr. Bassi reported he reviewed with Management strategies for easement acquisition for the Valley View Drive sewer extension project.

Mr. Bassi reported on the gas and oil lease proposal received from Mason Dixon Energy, and the inquiry letter from Dale Properties. The Authority has approximately 11 acres and none of the sites would be conducive for drilling, therefore any lease would be for the gas rights only. The significant points of Mason Dixon's offer are \$3,100 per acre signing bonus, 18% royalty, and a 5-year term with a renewal clause. Mr. Bassi indicated his firm has experience with gas and oil leasing and has negotiated addendums with different terms and conditions. There was discussion and Mr. Silvestri suggested entering into a lease to try to control the process before any forced pooling occurs. The Board concurred and directed Mr. Bassi to respond to the proposal indicating the Authority is interested but would like time to review the process and to insure the facilities are not adversely affected. Mr. Bassi's firm will present an educational seminar regarding the process at the August 24th meeting. Mr. Silvestri inquired if the Authority was subject to the bidding process. Mr. Bassi indicated real estate transactions are not subject to bidding under the Municipalities Authority Act; however, he recommended requesting proposals from all firms active in the area.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton presented the tasks involved in assisting the Authority for the 2010 LSA Grant application for the Valley View Sewer extension and requested approval of the Service Order Authorization.

A motion was made by Mr. Blazek and seconded by Mr. Byrne to approve Service Order Authorization 273-019-002 for the 2010 LSA grant assistance based on a per diem estimate of \$2,500. The Motion carried unanimously.

Mr. Stanton gave an overview of the annual engineering services associated with the ALCOSAN Chartiers Creek Planning Basin. The Authority's Maralla Manor service area sewage is treated by ALCOSAN. There are 81 homes in that area. Mr. Stanton indicated he attends the quarterly meetings and provides Management with updates. Mr. Stanton indicated he attends the meetings for several clients, and his time charged is proportional distributed among the clients. Mr. Stanton requested approval of Service Order Authorization for the 2010 meeting attendance. Mr. Miskis indicated that with Mr. Stanton attending the meetings he does not need to attend the meetings, and recommended approval of the request.

A motion was made by Mr. Blazek and seconded by Mr. Byrne to approve Service Order Authorization 273-014-03 based on per diem for the 2010 ALCOSAN meeting attendance. The Motion carried unanimously.

Mr. Stanton reported on the Upper St. Clair's (USC) Deerfield service area. As part of the Authority's H2O PA Grant the USC pump station is planned to be decommissioned and the flows from that pump station will be diverted to the Brush Run treatment plant. Mr. Stanton outlined the next probable steps of the project, which would include the PADEP planning module exemption process and intermunicipal collaboration. Mr. Miskis indicated this is part of the H2O grant received last year and the Authority does have a Memorandum of Understanding with USC, for working towards that end.

A Motion was made by Mr. Silvestri and seconded by Mr. Grimm to approve Service Order Authorization 273-014-10-001 for work associated with the Deerfield service area based on per diem estimate of \$4,000. The Motion carried unanimously.

There was discussion on the intermunicipal collaboration and Mr. Miskis recommended that part of sewage facilities planning process is to accept the sewage flows from Upper St. Clair Township's Deerfield Manor Pump Station.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to accept sewage flows from Upper St. Clair Township's Deerfield Manor Pump Station. The Motion carried unanimously.

Mr. Stanton indicated comments were received from the Peters Township Planning Commission and Peters Township regarding the DC Act 537 Sewage Facilities Plan. The comments will be incorporated in the final plan. Mr. Stanton indicated the 30-day review period was advertised and a public forum will be held on August 19th. The Authority sent notification of the meeting to property owners within a 1,600 ft radius of the proposed treatment plant.

Mr. Stanton indicated the executed contract documents have been received from the Contractor's for the BR/DC Energy improvements projects. The pre-construction meetings with the Contractors will be held August 13, 2010, at which time the notices to proceed will be issued.

Mr. Stanton reported the design is progressing on the Valley View sewer extension project. A meeting is scheduled with the residents for September 16th to review with individual property owners the sewer layout.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the Board previously approved exercising Option Year-4 of Contract No. 2006-2 for Removal, Hauling and Disposal of Dewatered Biosolids, pending a change order with Waste Management for a reduction in contract pricing. That change order was executed by Waste Management and Mr. Miskis recommended approval by the Board. The change order reduces the contract year cost by approximately \$4,000.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve the change order for a reduction in contract pricing for Option Year-4 of Contract No. 2006-2 for Removal, Hauling and Disposal of Dewatered Biosolids with Waste Management. The Motion carried unanimously.

Mr. Miskis reported per Council's request a meeting was held on August 4, 2010 with the Township Manager, and both Sanitary Authorities' Managers to discuss policy development of the CCTV building sewer at the time of a real estate transfer. It appears Peters Creek Sanitary Authority Board is not in favor of a policy change at this time. The Township Manager is going to request a formal response from the PCSA Board. Several alternatives were discussed that include: 1) adopt Township wide requirements, however allow each municipal authority to implement on their own schedule, 2) do not modify existing ordinance, however allow each Authority to implement under its own Rules & Regulations, 3) PTSA doing a pilot program. Management provided a brief outline of a possible pilot program.

Mr. Miskis reported Request for Proposals was sent to several attorney firms that specialize in labor negotiations for the new Laborers Union Contract. The interviews will be held at the August 24, 2010 Board meeting.

Mr. Miskis reported Oakdale Construction is making progress with the repairs at the Hidden Brook Plan and the Developer has reimbursed the Authority for all repairs made to date. Therefore, Management recommended a release of \$13,000 of the posted security.

A motion was made by Mr. Silvestri and seconded by Mr. Grimm to release \$13,000 of security to the Developer for the Hidden Brook Plan. The Motion carried unanimously.

Mr. Miskis reported the letter was sent to the Planning Department indicating the Authority's objection to the re-zoning inquiry by Heartland Restaurant Group regarding 3772/3774 Washington Road. The parcel is in the DC sewer system and would potentially increase the organic load the treatment would have to process and currently there is not any reserve capacity. The Planning Commission seems to be in favor of the rezoning, provided the sewage capacity issue is resolved, as well as other issues. The Developer, Mr. Orié was scheduled to attend tonight's meeting, but had a conflict and will attend next month.

Mr. Miskis reported as part of the pre-design activities for the DC Treatment Plant expansion project Management is investigating alternative biosolids dewatering processes. A demonstration will be held at the BR Treatment Plant with a rotary press manufacturer in the near future, followed by a centrifuge manufacturer. Both of these dewatering methods have the potential to produce significantly drier cake, which would reduce disposal costs significantly.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy commented on the unfortunate accident that occurred recently at the Sewickley waste water facility and presented an overview of the Authority's safety policies and procedures to prevent that type of tragedy from happening at the Authority.

Mr. Chucuddy reported the Administrative Building Contractor will be replacing the trees when the weather cools down. The Contractor's maintenance bond will not expire until October.

Mr. Chucuddy indicated the Rutledge Drive grouting contract is 50% complete. To date the testing and grouting portion of the contract, there has been a 40% failure rate on the joints tested.

Mr. Chucuddy reported in conjunction with the grouting project area-wide testing was completed in the area tributary to the Rutledge Drive Pump Station. Mr. Park's report indicated the results. There were 63 homes tested with 21 violations and deficiencies detected. It is anticipated once all issues are corrected approximately 49 gallons/minute of inflow will be eliminated based on a 1" rainstorm falling over one hour.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending July 31, 2010.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Silvestri and seconded by Mr. Grimm to approve disbursements in the amount of \$346, 174.00 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 18593-18664	\$256,753.52
Payroll	Transfer from Operating to Payroll fund	\$65,000.00
Developer	Developer Refund check 558	\$640.10
Developer	Transfer to Operating	\$116.33
CIRF	Transfer to Operating & Req. 88-10	\$23,664.05

The Motion carried unanimously.

OTHER BUSINESS:

Mr. Chucuddy presented an overview of the building sewer permit and inspection process.

Motion was made by Mr. Blazek and seconded by Mr. Grimm to adjourn the meeting at 9:41 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	Moved	SECOND	MOTION SUMMARY TABLE	VOTE
1	Silvestri	Grimm	Approve Minutes of the July 13, 2010 meeting	4-0
2	Blazek	Byrne	Approve LSSE Service Order Authorization 273-019-002 for the 2010 LSA Grant Assistance based on a per diem estimate of \$2,500	Approved
3	Blazek	Byrne	Approve LSSE Service Order Authorization 273-014-03 based on per diem for the 2010 ALCOSAN meeting attendance	Approved
4	Silvestri	Grimm	Approve LSSE Service Order Authorization 273-014-10-001 for work associated with Deerfield Service Area based on per diem estimate of \$4,000	Approved
5	Blazek	Grimm	Approve Acceptance of Sewage Flows from Upper St. Clair Township's Deerfield Manor Pump Station	Approved
6	Grimm	Blazek	Approve Change Order for reduction in Contract pending pricing for Option Year-4 of Contract No. 2006-2 for Removal, Hauling and Disposal of Dewatered Biosolids with Waste Management	Approved
7	Silvestri	Grimm	Approve to release \$13,000 of Security to Developer for the Hidden Brook Plan	Approved
8	Silvestri	Grimm	Approve disbursements in the amount of \$346,174.00	Approved
9	Blazek	Grimm	Adjourn the Meeting at 9:41 p.m.	Approved