

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

111 BELL DRIVE  
McMURRAY, PA 15317-3415  
PHONE: 724-941-6709  
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James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Gary A. Parks, Special Projects Manager  
Patricia L. Mowry, Financial Controller  
Diane L. Gregor, Administrative Assistant

**AGENDA**

**SPECIAL MEETING**

**November 29, 2011**

**ROLL CALL:**

**OTHER BUSINESS:**

1. Resolution 07-11-11 Adopt policy governing ownership and maintenance of individual grinder pumps
2. Approval of Amendment to Deed of Easement/Right of Way for 116 N. Heide Lane
3. Approval of Amendment to Deed of Easement/Right of Way for 105 Wiltshire Lane
4. 2011 and 2012 Budget Review

**ADJOURNMENT:**

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**SPECIAL MEETING**

**November 29, 2011**

**ROLL CALL:**

The special meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Vice Chairman. Board members present were David G. Blazek, Terrence G. Byrne, and Eric S. Grimm. Also present were James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager and Patricia Mowry, Financial Controller.

**OTHER BUSINESS:**

Mr. Miskis reported he and Mr. Bassi developed a policy governing the ownership and maintenance responsibility of individual grinder pumps and force mains where existing dwellings served by on-lot systems are mandated to connect to the public system, and recommended adoption of Resolution No. 07-11-11 which outlines the policy. In addition, Mr. Miskis reported that one of the grinder pump owners of the Valley View Sewer extension project wishes to own and maintain his own grinder pump. Management has no objection to his request and will enter into a separate agreement with that particular property owner indentifying his pump operation and maintenance responsibilities.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to adopt Resolution No. 07-11-11 for the policy governing the ownership and maintenance responsibility of grinder pumps where existing dwellings are served by on-lot systems and are mandated to connect to the public system. The Motion carried unanimously.

Mr. Chucuddy presented deed and easement amendments for two properties that have easement obstructions. The amendments have been executed by the home owners and Mr. Chucuddy recommended approval.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to approve amendments to the deed of easement/right of way for 116 N. Heide Lane and 105 Wiltshire Lane. The Motion carried unanimously.

Mr. Bassi reported condemnation proceedings have been filed against property owners Robert and Diane Augustine and the 30-day period has begun.

Mr. Bassi reported all but two property owners have executed the easement agreements for the Valley View Sewer Extension project. Mr. Bassi recommended adoption of two separate resolutions in order to allow condemnation proceedings to be filed if the two property owners fail to execute the easement agreements within the allowed time.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to adopt Resolution No. 08-11-11 to initiate condemnation proceedings against Jeffrey John Bracker tax parcel 540-001-00-00-0009-00 pursuant to the Authority's power of eminent domain. The Motion carried unanimously.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to adopt Resolution No. 09-11-11 to initiate condemnation proceedings against John and Roi Smith tax parcel 540-001-01-00-0014-00 pursuant to the Authority's power of eminent domain. The Motion carried unanimously.

Mr. Bassi reported Clara Lane is a private road which was created under the Gries Plan of Lots. As part of the Valley View Sewer Extension project the Authority will need to obtain an easement across Clara Lane executed by all property owners on Clara Lane. The agreement was mailed and the compensation offered was \$24.00 per parcel for a total of \$265.00.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to approve disbursements in the amount of \$5,867.42 from the following funds:

| <u>Fund</u> | <u>Disbursement</u> | <u>Total</u> |
|-------------|---------------------|--------------|
| Operating   | Checks: 19901-19914 | \$5,867.42   |

**OTHER BUSINESS:**

Mr. Chucuddy reported the sewers were installed for the Barrmill Estates plan and recommended the Board approve them for use as they passed all the required testing.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to approve the use of the Barrmill Estates sewers. The Motion carried unanimously.

Mr. Bassi left the meeting at 7:20 p.m.

Mr. Miskis presented the 2011 Budget Performance report and the 2012 Budget Request, which included the Capital Improvements Plan. The Authority last increased rates in 2009 and the 2012 budget does not require a sewer rate increase at this time. However an anticipated rate increase will be required in 2013 on the order of 8-10%. The average cost of residential sewer service in 2012 based on water consumption of 14,500 gallons/quarter will be \$104.24, which is equivalent to \$34.74 per month. Management recommended approval of the 2012 Budget in the amount of \$3.2 million and the Capital Improvement budget of \$2.3 million. The Capital Improvement Budget includes completing the Brush Run Wet Weather project, Phase 2 of the Valley View Sewer extension, and the DC Plant Replacement design, among other projects.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to enter into executive session at 9:10 p.m. to discuss personnel matters. The Motion carried unanimously.

Executive Session ended at 9:25 p.m.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to adopt the 2012 Budget Request and the Capital Improvements Plan. The Motion carried unanimously.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to adjourn the meeting at 9:27 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

## MOTIONS SUMMARY

| <b>MOTION NO.</b> | <b>MOVED</b> | <b>SECOND</b> | <b>MOTION SUMMARY TABLE</b>  | <b>VOTE</b> |
|-------------------|--------------|---------------|--|-------------|
| 1                 | Byrne        | Grimm         | Adopt Resolution No. 07-11-11 for the policy governing the ownership and maintenance responsibility of grinder pumps where existing dwellings served by on-lot systems are mandated to connect to the public sewer | Approved    |
| 2                 | Byrne        | Grimm         | Approve amendments to the deed of easement/right of way for 116 N. Heide Lane and 105 Wiltshire Lane   | Approved    |
| 3                 | Byrne        | Grimm         | Adopt Resolution No. 08-11-11 to initiate condemnation proceeding against Jeffrey John Bracker pursuant to the Authority's power of eminent domain   | Approved    |
| 4                 | Grimm        | Byrne         | Adopt Resolution No. 09-11-11 to initiate condemnation proceedings against John and Roi Smith pursuant to the Authority's power of eminent domain  | Approved    |
| 5                 | Grimm        | Byrne         | Approve disbursements in the amount of \$5,867.42  | Approved    |
| 6                 | Grimm        | Byrne         | Approve the use of the Barrmill Estates Sewer  | Approved    |
| 7                 | Grimm        | Byrne         | Enter into executive session at 9:10 p.m. to discuss personnel matters   | Approved    |
| 8                 | Byrne        | Grimm         | Adopt the 2012 Budget Request and the Capitol Improvements Plan  | Approved    |
| 9                 | Grimm        | Byrne         | Adjourn the Meeting at 9:27 p.m.   | Approved    |