

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
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AGENDA

James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

REGULAR MEETING

March 8, 2011

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of February 9, 2011

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2011

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Award Brush Run Wet Weather Improvements Construction Contract
2. Agreement for Construction Phase Engineering Services with CET Engineering
3. Policy development discussion regarding building sewer inspection program.
4. Executive Session to discuss Personnel matters

ADJOURNMENT:

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REGULAR MEETING

March 8, 2011

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Eric S. Grimm, and David G. Blazek. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia L. Mowry, Financial Controller. Absent from meeting was Terrence G. Byrne and Michael P. Crall, Board Members.

APPROVAL OF MINUTES:

A Motion was made by Mr. Blazek seconded by Mr. Grimm to approve the minutes of February 9, 2011 meeting as prepared by Patricia Mowry, with minor corrections. The Motion carried unanimously.

VISITORS:

1. Raymond Meyers, P.E. CET Engineering Services
RE: Presentation of bid results for the Brush Run WPCP Wet Weather Improvements Project

Mr. Meyers reported the bids were open on February 25, 2011 for the referenced project. There were five bids received for the General Construction and three bids for the Electrical Construction. The low bids received were on budget with the engineer's estimate for the project. Mr. Meyers recommended award of the contracts to the low bidders.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to award the Brush Run WPCP Wet Weather Improvements project General Construction contract to Galway Bay Corporation in the amount of \$1,149,000, subject to receiving the performance and payment bonds and insurance certification. The Motion carried unanimously.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to award the Brush Run WPCP Wet Weather Improvements project Electrical Construction contract to Lone Pine Construction, Inc. in the amount of \$107,000 subject to receiving the performance and payment bonds and insurance certification. The Motion carried unanimously.

Mr. Meyers presented a proposed amendment to the Engineering Agreement for the Brush Run Wet Weather Improvement project to include Construction Phase Services for an amount not to exceed \$148,000. The allocation is construction management services for \$73,000 and observation services for \$75,000. CET will engage LSSE as a subcontractor for construction observation services. Mr. Miskis recommended approval of the amendment.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to amend the Engineering Agreement with CET Engineering Services to include the construction phase services for an amount not to exceed \$148,000 for the Brush Run WPCP Wet Weather Improvements project. The Motion carried unanimously.

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi reported the final labor negotiation session was held on March 7, 2011. Details of the negotiations will be discussed in executive session.

Responding to a request by the Chairman Mr. Bassi and Mr. Tongchinsub prepared a memo and presented in detail for the Board a description of the relationship between municipal governments and authorities of the laws that govern them.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton presented an overview of the 2010 Municipal Wasteload Management (Chapter 94) Reports for the Brush Run and Donaldson Crossroads treatment plants. The Chapter 94 Reports are due to PaDEP by March 31, 2011. The overview presented the historical and projected 5-year flows and organic loadings compared to the design permitted loadings.

Mr. Stanton presented the revised Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed and recommended the Board approve the revised plan, which is to be included in the 2010 Donaldson Crossroads Chapter 94 Report. The total taps available for 2011 in the DC Watershed are 51.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve the revised Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed. The Motion carried unanimously.

Mr. Stanton reported the Valleybrook Interceptor record drawings were completed and forwarded to Management for review.

Mr. Stanton reported both contracts for the Energy Improvements are substantially complete, and recommended approval of the final pay request to the contractors' Technical Electric and Schultheis Electric.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve the Brush Run Headworks Building HVAC modifications project's final pay request to Technical Electrical Services LLC in the amount of \$6,063, contingent on satisfactory completion of the remaining punchlist items. The Motion carried unanimously

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve the Brush Run/Donaldsons Crossroads VFD DO probe installation project's final pay request to Schultheis Electric the amount of \$39,659.93, contingent on satisfactory completion of the remaining punchlist items. The Motion carried unanimously

Mr. Stanton reported recently the regulations have changed in regards to when an NPDES Permit for stormwater control is required for earth disturbances. Previously the threshold was 5 acres, and now it is 1 acre. The Valley View Sewer extension project is less than 5 acres but over 1,

thereby requiring the NPDES Permit. Mr. Stanton requested approval of the service order for this task.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve Service Order 279-039-012 for the Valley View Sewer Extension project NPDES permitting for an amount not to exceed \$2,000. The Motion carried unanimously

MANAGER'S REPORT: Copy on file.

Mr. Miskis deferred the presentation regarding the policy development for the Building Sewer Inspection Program until April's Board meeting, when more members are present.

Mr. Miskis reported on the annual PennTec conference sponsored by the PA Water Environment Association. The Board authorized the Manager and the Assistant Manager to attend this year's conference in Lancaster on June 5-8th.

Mr. Miskis reported when the Brush Run SCADA system was updated the Remote Terminal Units (RTU's) were not updated. The RTU's are now 16 years old and several components that will be installed as part of the Brush Run WPCP Wet Weather improvements will be interfacing with the SCADA system. Mr. Miskis recommended replacement of the units, considering the BR Wet Weather projects were under budget.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to approve replacement of the Brush Run SCADA's Remote Terminal Units for an estimated cost of \$28,000. The Motion carried unanimously.

Mr. Miskis reported the 2011 Capital Improvement plan included the cost of \$180,000 for the installation of Component A of the Valley View Sewer Extension Project and recommended proceeding with that portion of the project as soon as the rights of ways and permits are acquired in order to provide sewage service for the Peterswood Park expansion. The recommendation is predicated on the Township has agreed to repave Valley View Road as part of their normal paving program, thereby saving the Authority \$30,000, and the Township will pay the mobilization cost associated with constructing Component A separately.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to bid Component A of the Valley View Sewer Extension project, contingent on acquiring the rights of ways and permits. The Motion carried unanimously

Mr. Miskis reported currently the Authority's corporate life expires on August 1, 2024 (13-years). In order to borrow funds the Authority's life would have to be extended at least to the terms of any borrowing. The Authority is planning on borrowing funds for the Valley View Sewer project from Pennvest which would be a 20-year term and borrowing for the DC plant expansion could be terms from 20 or 30 years. The Board authorized Management to request from the Township their feedback on extending the life a minimum of 30-years and a maximum of 50-years.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported the rebate from Allegheny Power Watt Watchers Rebate program was received and applied to the project in the amount of \$16,904.

Mr. Chucuddy reported he has started to compiled information for the bid documents for the 2011 testing and grouting project.

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on file

FINANCIAL CONTROLLER’S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2011.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve disbursements in the amount of \$213,703.54 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 19170-19253	\$90,255.67
Payroll	Transfer from Operating to Payroll fund	\$ 65,000.00
Developer	Transfer to Operating	\$1,012.92
CIRF	Transfer to Operating & Req. 95-11	\$57,343.95

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to enter into executive session at 9:38 p.m. to discuss personnel matters. The Motion carried unanimously.

Executive Session ended at 10:13 p.m.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to approve terms and conditions as negotiated for the five-year Collective Bargaining Unit Agreement with the Construction, General Laborers and Material Handlers, Local Union #1058, subject to the Solicitor’s final preparation of agreement.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to authorize Management to fill the vacant General Maintenance position.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to adjourn the meeting at 10:15 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	Moved	SECOND	MOTION SUMMARY TABLE	VOTE
1	Blazek	Grimm	Approve Minutes of the February 9, 2011 meeting	Approved
2	Grimm	Blazek	Award the Brush Run WPCP Wet Weather Improvements project General Construction contract to Galway Bay Corporation, Inc. in the amount of \$1,149,000 subject to receiving performance and payment bonds and insurance certificate	Approved
3	Grimm	Blazek	Award the Brush Run WPCP Wet Weather Improvements project Electrical Construction contract to Lone Pine Construction, Inc. in the amount of \$107,000 subject to receiving performance and payment bonds and insurance certification	Approved
4	Blazek	Grimm	Amend Engineering Agreement with CET Engineering Services to include construction phase services for an amount not to exceed \$148,000 for the Brush Run WPCP Wet Weather Improvements project	Approved
5	Grimm	Blazek	Approve revised Organic Capacity Tap Management Plan for Donaldson's Crossroads Watershed	Approved
6	Grimm	Blazek	Approve Brush Run Headwork's Building HVAC modifications projects final pay request to Technical Electrical Services, LLC in the amount of \$6,063.00, contingent on satisfactory completion of remaining punchlist items	Approve

7	Grimm	Blazek	Approve the Brush Run/Donaldson Crossroads VFD DO Probe installation projects final pay request to Schultheis Electric in the amount of \$39,659.93, contingent on satisfactory completion of remaining punchlist items	Approved
8	Grimm	Blazek	Approve Service Order No. 279-039-012 for Valley View Sewer Extension project NPDES permitting for an amount not to exceed \$2,000	Approved
9	Blazek	Grimm	Approve replacement of Brush Run SCADA's Remote Terminal Units for an estimated cost of \$28,000	Approved
10	Grimm	Blazek	Approve to bid Component A of Valley View Sewer Extension project, contingent on acquiring rights of ways and permits	Approved
11	Grimm	Blazek	Approve disbursements in the amount of \$213,703.54	Approved
12	Grimm	Blazek	Enter into executive session to discuss personnel matters	Approved
13	Grimm	Blazek	Approve terms and conditions as negotiated for the five-year Collective Bargaining Unit Agreement with the Construction General Laborers and Material Handlers, Local Union #1058, subject to Solicitor's final preparation of agreement	Approved
14	Blazek	Grimm	Authorize Management to fill vacant General Maintenance position	Approved
15	Blazek	Grimm	Adjourn the Meeting at 10:15 p.m.	Approved