

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Administrative Assistant

AGENDA

REGULAR MEETING

April 12, 2011

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of March 8, 2011

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2011

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Policy development discussion regarding building sewer inspection program
2. Execution of Contract Documents for the Brush Run Wet Weather Improvements Project
3. Executive Session regarding sewer easement (property) acquisition

ADJOURNMENT:

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REGULAR MEETING

April 12, 2011

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:05 p.m. by the Chairman. Board members present were G. Robert Jacobs, Terrence G. Byrne Michael P. Crall, and David G. Blazek. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia L. Mowry, Financial Controller. Absent from meeting was Eric S. Grimm, Board Member.

APPROVAL OF MINUTES:

A Motion was made by Mr. Blazek seconded by Mr. Crall to approve the minutes of March 8, 2011 meeting as prepared by Patricia Mowry, with minor corrections. The Motion carried unanimously.

VISITORS:

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi reported the final Collective Bargaining Unit Agreement is completed and recommended execution.

A Motion was made by Mr. Blazek and seconded by Mr. Crall to authorize the Chairman and Secretary to execute the five-year Collective Bargaining Unit Agreement with the Construction, General Laborers and Material Handlers, Local Union #1058 pending Final Review by all parties. The Motion carried unanimously.

Mr. Bassi reported one of the escrow agreements with the Developer, McHolme Builders, for the Hidden Brook Development expired in the middle of March. All parties involved agreed to extend the escrow agreement for an additional six (6) months in order to complete the remediation work.

Mr. Bassi reported the Authority received a subpoena for the Authority's information regarding the Quail Run condominiums issue. A lawsuit has been filed by a property owner in the Quail Run condominiums against the Homeowners' Association. The Authority is not a party in the suit and will only provide information as requested in the subpoena.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton reported on the status of the Upper St. Clair (USC) Deerfield Manor pump station elimination. USC's Engineer sent a letter to ALCOSAN's stating the conditions have been met regarding the net zero exchange of customers. If ALCOSAN agrees to the proposed exchange an

agreement will be prepared and presented to the City of Pittsburgh and Allegheny County for their approval.

Mr. Stanton reported Chapter 94 information relative to the Planning Module for the Tuscany Development was completed.

Mr. Stanton reported the alignment for the Valley View Sewer Extension Component A was completed and the project is on schedule, which will enable the Peterswood Park to have sewers.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the Brush Run Treatment Plant exceeded 2.0 MGD monthly average daily flow in both February and March. If this continues in April due to the prolonged wet weather conditions, under the PaDEP regulations the plant would be considered hydraulically overloaded, which could potential result in tap restrictions next year.

Mr. Miskis reported to address the root intrusion at 105 Fieldbrook Drive Management's recommendation is to line the sewer segment manhole to manhole using a Cured-in-Place method. Abel Recon is willing to do a demonstration of the Cured-in-Place method which uses ultraviolet curing method for a cost of \$3,999, which is substantially less than their cost. Management recommended authorizing Abel Recon for the quoted price of \$3,999.

A Motion was made by Mr. Byrne and seconded by Mr. Crall to authorize Abel Recon to utilize the Cured-in-Place method on the reference sewer segments for an amount of \$3,999. The Motion carried unanimously.

Mr. Miskis deferred the presentation regarding the policy development for the Building Sewer Inspection Program until May's Board meeting. There was a discussion regarding the content of presentation, the importance of the pilot program, and the approach to communicate with Council.

Mr. Miskis reported the Donaldsons Crossroads Sewage Facilities Act 537 Sewage Planning document was approved by the PaDEP without requiring any revisions. The next step in the process will to be to apply for a variance with the Peters Township Zoning Board in order to construct the treatment plant on the Authority's property on West McMurray Road which is zoned residential.

Mr. Miskis recommended execution of the contracts for the Brush Run Wet Weather Improvements. Both contracts have a clause for liquidated damages in the amount of \$2,000/day if the completion date is not met. The Pre-Construction meeting is scheduled for April 19, 2011.

A Motion was made by Mr. Blazek and seconded by Mr. Crall to authorize Chairman and Secretary to execute the Brush Run Wet Weather Improvements Contract with Galway Bay for the General Construction in the amount of \$1,149,000. The Motion carried unanimously.

A Motion was made by Mr. Crall and seconded by Mr. Byrne to authorize to authorize Chairman and Secretary to execute the Brush Run Wet Weather Improvements Contract with Lone Pine Construction for the Electrical Construction in the amount of \$107,000. The Motion carried unanimously.

Mr. Miskis reported the Township provided feedback that they would be willing to extend the Authority's corporate life to 2040. Management will prepare a Resolution for next's months meeting.

Mr. Miskis reported the Peters Township School District requested consideration to either waive or reduce the Authority's tapping fee for the concession stand/restroom combination building at the Pleasant Valley Elementary School athletic field. The request was made because of the limited use of the site and the minimal additional impact it will generate. Mr. Miskis indicated this situation is deserving of a variance and recommended deferring the tapping fee for the concession/restroom building until such a time any future request are made that require an adjustment of the tapping fee.

A Motion was made by Mr. Blazek and seconded by Mr. Byrne to grant a variance and defer the Authority's tapping fee for the Peters Township School District concession stand/restroom combination building at the Pleasant Valley Elementary School athletic field until such a time any future request are made that require an adjustment of the tapping fee. The Motion carried unanimously.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported the PaDEP performed a final inspection of the Brush Run and Donaldsons Crossroads energy improvement projects.

Mr. Chucuddy reported the purchase order for the design/build of the replacement of the Brush Run RTU'S was issued to JM Software based on the original estimate of \$25,632.0.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

Mrs. Mowry presented the options for the administrative staff health care. There was lengthy discussion. The Board authorized Management to switch health care to the high deductible plan health saving account with Heath America, to fund the plan equally for all employees, and for the employees not at a single status to contribute 5% of the difference in premium. The vision insurance will remain with Highmark. The savings from switching plans is estimated at \$20,000 per year.

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2011.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Crall and seconded by Mr. Blazek to approve disbursements in the amount of \$169,170.35 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 19254-19333	\$77,459.53
Payroll	Transfer from Operating to Payroll fund	\$ 60,000.00
Developer	Transfer to Operating	\$341.30
CIRF	Transfer to Operating & Req. 95-11	\$31,369.52

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Blazek and seconded by Mr. Crall to enter into executive session at 9:32 p.m. to discuss property acquisition. The Motion carried unanimously.

Executive Session ended at 9:46 p.m.

A Motion was made by Mr. Byrne and seconded by Mr. Crall to authorize the acquisition of a permanent easement in the amount of \$3,000 and for the temporary construction easement in the amount of \$1,000 from property owner O'Hare for the Valley View Sewer Extension Component A.

A Motion was made by Mr. Blazek and seconded by Mr. Crall to adjourn the meeting at 9:50 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	Moved	SECOND	MOTION SUMMARY TABLE	VOTE
1	Blazek	Crall	Approve Minutes of the March 8, 2011 meeting	Approved
2	Blazek	Crall	Approve Chairman and Secretary to execute the five year Collective Bargaining Unit Agreement with the Construction, General Laborers and Material Handlers, Local Union #1058	Approved
3	Byrne	Crall	Approve Abel Recon to utilize the Cured-in-Place method on the reference sewer segment for an amount of \$3,999	Approved
4	Blazek	Crall	Approve Chairman and Secretary to execute the Brush Run Wet Weather Improvements Contract with Galway Bay for the General Construction in the amount of \$1,149,000.	Approved
5	Crall	Byrne	Approve Chairman and Secretary to execute the Brush Run Wet Weather Improvements Contract with Lone Pine Construction for the Electrical Construction in the amount of \$107,000.	Approved
6	Blazek	Byrne	Approve to grant a variance and defer the Authority's tapping fee for the Peters Township School District concession stand/restroom combination building at the Pleasant Valley Elementary School athletic field	Approved
7	Crall	Blazek	Approve disbursements in the amount of \$169,170.35	Approved
8	Blazek	Crall	Enter into executive session to discuss property acquisition	Approved

9	Byrne	Crall	Approve authorization of the acquisition of a permanent easement in the amount of \$3,000 and for the temporary construction easement in the amount of \$1,000 from property owner O'Hare for the Valley View Sewer Extension Component A	Approved
10	Blazek	Crall	Adjourn the Meeting at 9:50 p.m.	Approved