

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Administrative Assistant

REGULAR MEETING

July 12, 2011

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Eric S. Grimm, Michael P. Crall, and David G. Blazek. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Gary A. Parks, Special Projects Manager and Diane L. Gregor, Administrative Assistant. Absent from the meeting was Terrence G. Byrne, Board Member and Patricia L. Mowry, Financial Controller.

APPROVAL OF MINUTES:

A Motion was made by Mr. Grimm seconded by Mr. Blazek to approve the minutes of June 14, 2011 meetings as prepared by Patricia Mowry. The Motion carried unanimously.

VISITORS:

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi reported PNC has not responded to any of his correspondence regarding the escrow account for the developer, McHolme for the Hidden Brook Development. The Developer currently owes the Authority \$14,582.27 for minor repairs previously completed. Mr. Bassi recommended making a formal demand for payment against the escrow account.

A Motion was made by Mr. Grimm seconded by Mr. Crall to make demand on the escrow agent PNC Bank for payment out of the Developer's escrow fund for \$14,582.27 for funds expended by the Authority for the repairs that were previously agreed upon by both the Developer and the Authority for remediation. The Motion carried unanimously.

Mr. Bassi reported the Friar Lane Pilot Program has sufficient participants to move forward, and he is working with Management to develop an agreement for access to private property for evaluation and remediation.

Mr. Bassi reported the Pennvest borrowing for the Valley View Sewer Extension project will extend beyond the current Authority's corporate charter existence and recommended adoption of the resolution as the formal request of the Township to extend the term of existence until 2040 and to authorize the execution of the State's application.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to approve Resolution No. 02-07-11 Authorizing an amendment to Resolution No. 07-05-03 for the formal request of the Township for an extension of term of existence until August 1, 2040, and to authorize the Chairman and Secretary to execute the State's application. The Motion carried unanimously.

Mr. Bassi indicated the application for the Special Exception request for the Donaldson Crossroads plant expansion project was filed and the Zoning Hearing was June 21, 2011. Mr. Stanton, Mr. Miskis and Mr. Bassi attended the meeting. The Zoning Hearing Board approved PTSA's request for the Special Exception.

Mr. Bassi reported legal proceedings have been filed in the Washington County Court of Common Pleas against the Authority by the property owner of 105 Field Brook Drive for damages resulting from a sewage back-up. The documentation has been submitted to the Authority's insurance carrier, Selective Insurance Company, and they will provide legal counsel on this issue.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton reported Gateway Engineers, representative for Upper St. Clair, has indicated that ALCOSAN will be approving the inter-basin transfer of requested EDUs. Once ALCOSAN approves the transfer the Authority and Upper St Clair will begin to work towards a formal agreement for the H2O grant allocated project for the decommission of the USC Deerfield Manor lift station.

Mr. Stanton reported he attended a meeting with Mr. Chucuddy and the Engineer Firm representing St. Clair Hospital Outpatient Center. They were informed as per the DC Tap and Organic Management Plan, they are not eligible for sewage facility planning exemption, and must complete the required sewage facility planning modules. The projected sewage flows are 9.7 EDUs with 7.0 existing transferred EDUs with net addition of 2.7 EDUs.

A Motion was made by Mr. Blazek and seconded by Mr. Grimm to accept proposed sewage flows (2.7 EDUs) from the proposed St. Clair Hospital Outpatient Center. The Motion carried unanimously.

Mr. Stanton reported the Highway Occupancy Permit for the Donaldson's Crossroads WPCP was submitted to PaDOT in January 2011, and all subsequent comments have been addressed. However, Pa DOT is requiring a separate HOP for the existing catch basin and the short segment of storm pipe in which the Township will own the facilities. This HOP application has been forwarded to the Township for execution.

Mr. Stanton, as authorized by the Board at the previous meeting, prepared specifications and contract documents for the Valley View Sewer Extension. The construction will be separated into two contracts in order to provide service to the Township's park restroom facilities. Mr. Stanton advertised the Contract 11-S1 for part of Component A that had an estimated construction cost of \$146,000. On July 8, 2011 at the Authority's office at 2:00 PM., one bid proposal was received in the amount of \$209,000. Mr. Stanton recommended rejecting the bid and to re-bid Contract 11-S1 with for the entire Component A, which will provide additional footage of pipe as well as extending the time frame for completion. By doing this it should appeal to more Contractors.

A Motion was made by Mr. Grimm seconded by Mr. Blazek to reject the bid for the Valley View Sewer Extension Contract 11-S1 and to authorize re-bidding of the project for the entire Component A. The Motion carried unanimously.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the former School House Restaurant, which is located adjacent to the Brush Run treatment plant at a distance of 150 feet from digesters is under new ownership and is in the process of being remodeled. The property owner, Mr. Tom Robinson has lodged several complaints of odors from

the treatment plant. Management responded to the complaints and felt that the odor was not severe. The previous owner, who was there for over ten (10) years was very cooperative and rarely had any complaints. Mr. Miskis would like the Board to understand; in certain weather conditions odors may collect and leave the plant ground on occasions, and unfortunately, that can not be controlled. Potential possible solutions may be to plant trees to camouflage, or to purchase aluminum cover for odor control. The question is how much does the Authority invest in satisfying one property owner. Mr. Grimm questioned the legality of the odors leaving the plant and Mr. Crall questioned if any violations for prohibited odors. Management reported the Authority is in compliance with our PaDEP permit. Management stated that a neighboring Authority who had severe odor issues was ordered by the PaDEP to apply an odor control chemical, which is extremely costly. At this time the Board took no action.

Mr. Miskis reported another odor complaint was made against the Donaldson Crossroads plant from a property owner who is quite some distance from the plant. The complaint came at 3:00 AM and the weather was very humid and still. Management received the complaint the next morning and felt there was a particular odor. The action that was taken was a temporary enclosure around the Headworks and an odor neutralizer chemical was ordered to be put into the enclosed area. The long term plan is to build a more permanent structure around Headworks with tarps on the sides.

Mr. Miskis indicated the Donaldson Crossroads Treatment Plant did not meet final effluent NPDES Permit Discharge Limits for Total Suspended Solids (TSS) in June due to a process upset. The NPDES Permit TSS maximum weekly concentration and the TSS monthly average concentration maximum were exceeded as well.

Mr. Miskis reported the Cooperation Agreement with the Washington County Redevelopment Authority for the \$300,000 LSA grant for the Valley View Drive Sewer Extension was received and recommended execution by the Board.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to execute the Cooperation Agreement with Washington County Redevelopment Authority for the \$300,000 Valley View Drive Sewer Extension. The Motion carried unanimously.

Mr. Miskis reported he has revised the active Development Projects planning approved EDU's for the Donaldson Crossroads Capacity Tap Management Plan to put it in better perspective for future planning.

Mr. Miskis reported County Line Advisors recommended the Authority consider applying for a 2012 LSA grant for a portion of design engineering cost for the Donaldson's Crossroads Plant Expansion project. The LSA grant application process usually starts around October.

Mr. Miskis reported the Board approved initiating a Pilot Program in the Friar Lane area, subject to enough property owners participating. The information meetings with the property owners were held and were sparsely attended however over 56 households indicated they are interested in participating in the program. The feedback from the resident's where primarily two concerns; time frame of the program and remediation of any defect discovered and cost. Management initially planned an eighteen month timeline for the program but has revised the program to a 12 month time frame. The second concern is remediation of the defect, the Authority will use discretion and cost benefit analysis when evaluating any defect. There were several other concerns that Management informed the Board will be addressed in a formal agreement with each property owner. Management will work with the Solicitor to develop a formal agreement which will allow the Authority access to the property and which will outline all the terms and conditions associated with the testing and remediation.

Mr. Miskis reported the McMurray Town Center Lot No. 2 Interception relocation record drawings have been completed by Lennon, Smith, and Souleret Engineering. The Developer's escrow has been exhausted and the account has been closed.

Mr. Miskis reported the Developer, Woody Welsch, has not yet submitted the draft memorandum of understanding regarding the Waterdam and Galley Road development.

Mr. Miskis reported on the construction schedule of the Brush Run WPCP Wet Weather Optimization project. The General Contractor is mobilized and has been receiving equipment.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported several items have been addressed in an attempt to correct the issues with the Brush Run SCADA system software. The Authority has been informed that the complaints filed with the software company has elevated to level two, due to other businesses filing the same complaints.

Mr. Chucuddy reported the contractor for the Wilhaven Partners Building located at 100 Wilhaven Drive has made application for Tapping Permit for sanitary sewer connection. Mr. Chucuddy noted that the fee contained in his report was incorrect as he inadvertently did not issue credit for the dwelling which was demolished. The correct fee is \$4990.25.

Mr. Chucuddy reported the bids for the 2011 sanitary sewer rehabilitation project were received on July 7, 2011 at 10:00 a.m. Four contractors requested bid packages and 2 contractors' submitted bids. The estimate for the project was \$60,862.00. The two bids received were, Robinson Pipe Cleaning Company at \$62,678.30, and Lake County Sewer Company at \$86,892.82. Management recommended award of the contract to Robinson Pipe Cleaning Company.

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to award Contract PTSA-2, 2011 sanitary sewer rehabilitation project to Robinson Pipe Cleaning Company in the amount of \$62,678.30. The Motion carried unanimously.

Mr. Chucuddy noted that the Brush Run RTU upgrade project is nearly complete. The project will be slightly over budget when complete.

Mr. Chucuddy reported the PA DEP has approved the final report relative to the Energy Conservation Works grant; therefore, we have received all the grant proceeds. A 12-month report will have to be filed on the energy savings.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending June 30, 2011.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Crall and seconded by Mr. Grimm to approve disbursements in the amount of \$149,293.57 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 19498-19570	\$59,962.55
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
PA Conservation Grant	Transfer to CIRF	\$14,175.93
Developer	Transfer to Operating	\$5.24
CIRF	Transfer to Operating & Req. 99-11	\$15,149.85
	Total	\$149,293.57

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Grimm and seconded by Mr. Blazek to adjourn the meeting at 8:24 p.m. The Motion carried unanimously.

Respectfully Submitted,

Diane L. Gregor

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Grimm	Blazek	Approve Minutes of the June 14, 2011 meetings	Approved
2	Grimm	Crall	Make Demand on Escrow Agent (PNC Bank) for payment out of Developer's Escrow Fund for \$14,582.27	Approved
3	Blazek	Grimm	Approve Resolution No. 02-07-11	Approved
4	Blazek	Grimm	Approve acceptance of proposed sewage flows (2.7 EDUs) from the proposed St. Clair Hospital Outpatient Center	Approved
5	Grimm	Blazek	Reject Bid for the Valley View Sewer Extension Contract 11-S1 and authorize re-bidding of the project with the inclusion of additional footage of pipe as well as an extended completion time	Approved
6	Grimm	Blazek	Approve to execute Cooperation Agreement with the Redevelopment Authority for the \$3000,000 Valley View Drive Sewer Extension Grant	Approved
7	Grimm	Blazek	Award Contract PTSA-2 the 2011 sanitary sewer rehabilitation project to Robinson Pipe Cleaning Company in the amount of \$62,678.30	Approved
8	Crall	Grimm	Approve disbursements in the amount of \$149,293.57	Approved
9	Grimm	Blazek	Adjourn the Meeting at 8:24 p.m.	Approved