

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

111 BELL DRIVE  
McMURRAY, PA 15317-3415  
PHONE: 724-941-6709  
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James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Gary A. Parks, Special Projects Manager  
Patricia L. Mowry, Financial Controller  
Diane L. Gregor, Administrative Assistant

**AGENDA**

**SPECIAL MEETING**

**December 4, 2012**

**ROLL CALL:**

**OTHER BUSINESS:**

1. 2012 Budget Performance
2. Consulting Engineer's Annual Report
3. 2013 Budget Request
4. 2013 Capitol Plan

**ADJOURNMENT:**

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**SPECIAL MEETING**

**December 4, 2012**

**ROLL CALL:**

The special meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Vice Chairman. Board members present were Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky. Also present were Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager and Patricia Mowry, Financial Controller.

**VISITORS:** None

**OTHER BUSINESS:**

Mr. Miskis presented the 2012 Budget Performance report. Overall, the Authority operated within the 2012 Budget. The Operating Revenues collected were .05% less than budgeted, and the Total Revenues collected were 6.4% more than the budgeted forecast. The Total Expenses were 7% under budget, primary due to the required 10% Debt Service Coverage, and the collection personnel that was off on medical leave did not return to work as anticipated. Mr. Miskis highlighted significant accomplishments per each department.

Mr. Stanton presented the Annual Engineers report. Mr. Stanton stated he believes the Authority has met all the requirements in the trust indenture for the 2012 budget year and the 2013 Budget will meet all the requirements.

Mr. Miskis presented the 2013 Proposed Budget Request. The 2013 Budget request contained an increase in the consumption portion of the sewer charge. The last rate increase was in 2009. The current charge is \$5.05/ per 1,000 gallons and will increase to \$5.60/1,000 gallons. For the average residential customer that uses 14,250 gallons of water per quarter, the rate revision increase is 7.6% or \$7.84 per quarter. The minimum Service Charge of \$31.00 per quarter per dwelling will remain unchanged. Mr. Miskis presented a comparison chart of other local sewer rates. The Authority ranks 6<sup>th</sup> out of 11 other communities. The factors contributing to the need for a rate increase include: preparing for the capital expense of the DC Plant Replacement project, the cumulative affect of multiple years of inflation, and a continual slow decline in water consumption thereby reducing our revenue. The residential water consumption has declined 2.8% from the 2008 consumption, which the 2009 rate increase was based on.

Mr. Miskis presented the 2012 Capital Improvements plan and highlighted the accomplishments of the year. Mr. Miskis stated the Authority will now be preparing a 10-Year Capital Improvements Plan instead of a 5-Year in order to gain more points on the PENN VEST ranking system towards

obtaining a loan for the DC WPCP Upgrade and Expansion project. Mr. Miskis presented the 2013 Capital Improvements Plan.

The Board consensus was to wait until the Regular Board Meeting to adopt the 2013 Budget and rate increase.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Grimm to adjourn the meeting at 9:55 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia Mowry

## MOTIONS SUMMARY

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Kaminsky	Grimm	Adjourn the Meeting at 9:55 p.m.	Approved