

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

AGENDA

REGULAR MEETING

February 14, 2012

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of January 10, 2012

VISITORS:

1. Katherine and Ronald Luniewski, 120 Links View Drive, regarding sewer backup.
2. Lou Lignelli, County Line Advisors, regarding grant applications update.

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending January 31, 2012

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Update Donaldson Crossroads Watershed Organic Capacity Tap Management Plan for 2012.
2. Acceptance of Proposed additional sewage flows from Giant Eagle Express (1126 GPD, 2.81 EDUs)
3. Acceptance of Proposed Sewage Flows from Anthony Farms Phase 2 (1200 GPD, 3 EDUs)
4. Approval of Lennon, Smith, Souleret Engineering, Inc. Service Order Authorization 0273-046 for Anthony Farm Phase 2 Services

ADJOURNMENT:

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REGULAR MEETING

February 14, 2012

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Michael P. Crall, and Rebecca A. Kaminsky. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia L. Mowry, Financial Controller.

APPROVAL OF MINUTES:

A Motion was made by Mr. Crall and seconded by Mr. Byrne to approve the minutes of January 10, 2012 meeting as prepared by Patricia Mowry. The Motion carried unanimously. Rebecca A. Kaminsky abstained.

VISITORS:

1. **Lou Lignelli**, County Line Advisors
RE: LSA Grant for DC WWTP Design Engineering

Mr. Lignelli reported the Authority submitted a Local Share Account grant application in the amount of \$150,000 for the design engineering fee the Donaldson's Crossroads Wastewater Treatment Plant Project. The Authority was awarded a grant in the amount of \$85,000. Mr. Lignelli reported the Authority has received a total of \$1.3 million in grants funds since 2008. Mr. Lignelli also reported on other grant opportunities being investigated, efforts begun to obtain a PENNVEST loan for the DC Plant replacement project, long-term grant planning, and changes occurring in our State Senator and Representative.

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi reported he is still waiting for the update from Attorney O'Keefe of PNC Bank on the transfer of title for the Hidden Brook development. The Authority will continue to pursue the collection of the escrow funds due.

Mr. Bassi reported condemnation proceedings are continuing against Robert and Diane Augustine at tax parcel no. 540-002-00-00-0038-00 for the Valley View Sewer Extension project. The Augustine's now have legal representation and a petition for appointment of the Board of View has been delivered to the Augustine's legal counsel. The right of entry onto the property has been secured as the time period for Preliminary Objections has passed.

Mr. Bassi reported he has not received the executed easement back from the Bauman Estate. If not received by the end of the week the Authority will begin condemnation proceedings.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton reported the annual Chapter 94 Waste Load Management reports for both treatment plants will be presented at the March 13th Board meeting. The reports are due to the PaDEP by March 31, 2011. The report will include the revised Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed.

Mr. Stanton reported the East McMurray/Center Church Road PennDot realignment project is moving forward. The Contractor, A. Lineroni Inc., has initiated the shop drawing process.

Mr. Stanton reported he and Management attended a point of connection meeting hosted by Upper St Clair on January 24, 2012. The status of the feasibility study due to ALCOSAN by July 31, 2012 was presented. Mr. Stanton will continue to follow up with Upper St Clair to obtain a draft copy prior to the submission.

Mr. Stanton reported he addressed the Township comments regarding the street opening permit for the Valley View Sewer Extension project.

Mr. Stanton reported Phase 1 Valley View Sewer Extension is progressing and that Phase 2 was advertised for contractor bidding. The Bid Opening is scheduled for February 17, 2012 and will be awarded at the Authority's special meeting scheduled for February 21, 2012.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the WET testing has begun in preparation of the NPDES Permit renewal for the Donaldson's Crossroads WPCP. The estimated cost of testing is approximately \$5,800. The application has to be submitted by September 30, 2012.

Mr. Miskis reported a proposal was obtained from Technical Electrical Services to install the emergency generator and automatic transfer switch at the Waterdam Pump Station for a lump sum of \$7,840. The government surplus generator was procured several years ago but installation was deferred for budget reason. This project was budgeted in the 2012 Capital Plan in the amount of \$7,500. In order to have the generator automatically start we will need to purchase an Automatic Transfer Switch for approximately \$1,800. Even though total cost of \$9,640 is slightly higher than the budgeted amount, Management recommended the purchase of the automatic transfer switch and the installation by Technical Electric Services.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to approve the purchase of the Automatic Transfer Switch for an estimated cost of \$1,800 and for Technical Electrical Services to install the Waterdam Pump Station generator for a cost of \$7,840. The Motion carried unanimously.

Mr. Miskis reported the State did not make any progress in its energy curtailment program. Therefore, Management selected to continue utilizing Comverge Inc., for a one-year commitment with a revenue split of 70% to the Authority. Management will re-evaluate alternatives next year.

Mr. Miskis reported a home owner's complaint was received for 120 Links View Drive regarding a sewage backup. Due to the elevation their basement is above the top of our facilities it was concluded the wastewater backing up through their floor drains has to be the water generated from their household. However, this is the third complaint regarding the same issue and each time it coincides with a high water level in the pump station. Management included in the Board packet a

copy of the letter sent to the owner's describing the Authority's investigation. Based on the investigation Management concluded special consideration is warranted to resolve the issue and correct the problem. A claim was submitted to the Authority's insurance carrier and was denied. The Board concurred to discuss this issue at the next Board Meeting after more testing has been done.

Mr. Miskis presented the 2011 actual revenue and expense report. The 2011 projected revenue was short of projections for the 4th quarter. However, the expenses were also under budgeted, resulting in a \$62,000 surplus.

Mr. Miskis reported the Engineer interviews are being conducted at the Authority's Special Meeting scheduled for February 21, at 7:30 and on February 23 at 7:00. The interviews will be conducted in executive session. There are three firms being interviewed LSSE/H&S, Buchart Horn, and CET-GDH. **KLH withdrew their proposal.**

Mr. Miskis reported on the status of the Brush Run WPCP Wet Weather Improvement project. The Contractor requested an extension of the Contract time by 56 days due to circumstances beyond their control. CET reviewed the requested and recommended 7 days. Management agrees with CET's recommendation and a Change Order was prepared and forwarded to the Contractor. The General Contractor Galway Bay submitted Pay Request No. 7 in the amount of \$56,104.66. CET has reviewed and recommended payment. The request is on the Construction Fund Requisition for approval.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported the Authority received the approval as an Accredited Laboratory for the fifth consecutive year. The approval is good through January 31, 2013.

Mr. Chucuddy reported the Giant Eagle GET GO/Car Wash, was approved at the December meeting for 10.7 EDUs, plans have been revised. In lieu of the convenience store, Giant Eagle plans to construct a Giant Eagle Express in addition to the car wash and fueling station. This will generate sewage flows over and above those previously approved. The developer has made application and has paid the required fees. Management recommended acceptance of the 1,126 GPD of additional sewage flows.

A Motion was made by Mr. Crall and seconded by Mr. Grimm to accept the additional 1,126 GPD (2.81EDUs) from the proposed Giant Eagle Express. The Motion carried unanimously.

Mr. Chucuddy reported he attended a meeting with the Township's consultant regarding the Vehicle for Change grant the Township received to explore the feasibility to convert the Authority's vehicles to operate on alternative fuels. The initial report is not very convincing, as the return on investment to convert our fleet to compressed natural gas ranges from 6 to 50 years. The consultant agreed to re-evaluate the costing, in part because he was using the EPA national average as opposed to local vendor pricing. Additionally, they will attempt to also look at other alternative fuels such as propane provided it can be worked into the grant funding.

Mr. Chucuddy reported the sewage planning approval for all four phases of Anthony Farms Development was completed previously. The Developer has now revised Phase 2 of the plan to include an additional 3 lots for a total of 25 lots. This development is tributary to the Donaldson's Crossroads WPCP and is subject to the Tap and Organic Management Plan. Therefore, the development is not eligible for planning exemption and will have to complete a full Planning

Module. The Developer has made application and has paid required fees. Management recommended acceptance of the proposed sewage flows.

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to accept the proposed sewage flows from Anthony Farms Phase 2 (1200GPD, 3 EDU'S). The Motion carried unanimously.

Mr. Chucuddy recommended approval of LSSE proposed Service Authorization for the developer related services for the Anthony Farms development. The engineering fees are charged against the Developer's escrow account.

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to approve LSSE Service Order Authorization 273-046 for the Anthony Farms Development Phase 2 in the following estimated amounts based on a per diem rate; \$3,300 for Plan Review, \$12,600 for Resident Observation, \$3,700 for Record Drawing, and \$1,800 for Miscellaneous services for a total estimate of \$21,400. The Motion carried unanimously.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending January 31, 2012.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Crall and seconded by Mr. Grimm to approve disbursements in the amount of \$646,483.80 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 20082-20163	\$79,525.45
Operating	Charleroi Federal Tap & Assessment	\$241,197.00
Operating	Debt Payment to DSF	\$187,441.88
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
Developer	Transfer to Operating	\$1,904.72
CIRF	Requisition No. 106-12	\$20,310.09
Construction Fund	Requisition No. 17-12	\$56,104.66

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Grimm and seconded by Mr. Crall to adjourn the meeting at 8:37 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Crall	Byrne	Approve Minutes of January 10, 2012	4-0
2	Grimm	Byrne	Approve the purchase of the Automatic Transfer Switch for an estimated cost of \$1,800 and for Technical Electrical Services to install the Waterdam Pump Station generator for a cost of \$7,840	Approved
3	Crall	Grimm	Accept the additional 1126 GPD, 2.81 EDU's from the Giant Eagle Express	Approved
4	Grimm	Kaminsky	Accept the proposed sewage flows from Anthony Farms Phase 2 (1200 GPD, 3 EDU's)	Approved
5	Byrne	Kaminsky	Approve LSSE Service Order Authorization 273-046 for the Anthony Farms Development Phase 2 in the following estimated amounts based on a per diem rate; \$3,300 for Plan Review, \$12,600 for Resident Observation, \$3,700 for Record Drawing and \$1,800 for Miscellaneous services for a total estimate of \$21,400	Approved
6	Crall	Grimm	Approve disbursements in the amount of \$646,483.80	Approved
7	Grimm	Crall	Adjourn the Meeting at 8:37 p.m.	Approved