

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
MURRAY, PA 15317-3415
PHONE: 724-941-6709
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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Administrative Assistant

AGENDA

REGULAR MEETING

APRIL 10, 2012

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of March 27, 2012

VISITORS:

1. Ray Meyers, CET Engineering Services, to report on contractor progress on the Brush Run Wet Weather Improvements Project

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2012

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Update regarding Upper St. Clair's Deerfield Pump Station and H2O Grant

ADJOURNMENT:

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REGULAR MEETING

APRIL 10, 2012

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Terrence G. Byrne, Eric S. Grimm, Michael P. Crall, and Rebecca W. Kaminsky. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia Mowry, Financial Controller.

APPROVAL OF MINUTES:

A Motion was made by Mrs. Kaminsky and seconded Mr. Grimm by to approve the minutes of March 27, 2012 meeting as prepared by Patricia Mowry with minor corrections. The Motion carried unanimously.

VISITORS:

1. Ray Meyers, CET Engineering Services
RE: Status of the Brush Run WPCP Wet Weather Improvement project

A Motion was made by Mr. Grimm and seconded Mr. Crall at 7:01 to enter into Executive Session to discuss potential litigation regarding the Brush Run WPCP Wet Weather Improvement project. The Motion carried unanimously.

Executive Session ended at 7:45 p.m.

The Board directed Management and Mr. Meyers to have a meeting with the General Contractor, Galway Bay Owner's regarding the construction schedule and status of the Brush Run WPCP Wet Weather Improvement project.

Mr. Meyers left the meeting at 7:40.

SOLICITOR'S REPORT:

Mr. Bassi reported condemnation proceedings were filed against the Gladys H. Bauman property at tax parcel no. 540-001-01-00-0010-00 for the Valley View Sewer Extension project. The notifications were mailed to the Heirs on March 13, 2012. Once all the Heirs received notification they will have 30-days to file preliminary objections. It is not anticipated that they will be filing any objections. The Authority should have the right of entry onto the property by April 30, 2012.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton reported on the Upper St. Clair's (USC) Deerfield service area. The Authority's H2O PA Grant had a multi-municipal component that allocated \$72,000 of grant funding to USC for the cost of constructing a connecting sewer and for paying tapping fees to the Authority. There was a Memorandum of Understanding executed with USC in January 2010, which required ALCOSAN to release the customers from their system by June 30, 2011. ALCOSAN is in the process of the obtaining the proper approvals to release those customers. Therefore Management and Mr. Stanton recommended extending the target date to December 31, 2012.

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to amend the Memorandum of Understanding with the Upper St. Clair extending the terms of the understanding to January 1, 2013. The Motion carried unanimously.

Mr. Stanton reported he has received the plans from the Developer for the Waterdam Village. The plan proposes construction of 15 townhomes. As part of the agreement with the Developer, the Giant Oaks interceptor will be relocated and upgraded. The Developer will provide the labor and equipment and the Authority will purchase the materials. The Developer has modified the plans so that the Authority's right of way is not encroached upon. There is still current and future wet weather capacity issues with the Giant Oaks interceptor that will have to be addressed in the review process. Mr. Stanton requested a service order authorization to proceed with review. The review fees will be paid from the Developer's escrow account.

A Motion was made by Mr. Grimm and seconded by Mr. Crall to approve LSSE service order authorization 243-034-07 for the Waterdam Village plan review in the amount not to exceed \$4,500. The Motion carried unanimously.

Mr. Stanton reported the Valley View Sewer Extension Phase 1 project is progressing. The Contractor has committed to have service to the Township Park by April 11, 2012.

Mr. Stanton reported the notice to proceed with construction of the Valley View Sewer Extension project Phase 2 has been issued to the Contractor, Glenn Johnston Inc., on April 9, 2012.

Mr. Stanton reported on the Building Lateral Wet Weather program. In order to complete the report Mr. Stanton requested an amendment in the amount of \$4,500 to the original service order in the amount of \$5,000 for a total of \$9,500 for miscellaneous support to Management. Management recommended approval.

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to approve LSSE service order authorization 243-042-01 (A) for the Miscellaneous support of the Building Lateral Wet Weather Program in the amount not to exceed \$4,500. The Motion carried unanimously.

Mr. Stanton reported he is working with Management on the engineering agreement for the design contract for the replacement of the Donaldsons Crossroads Wastewater Treatment Plant.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported on the status of the Brush Run WPCP Wet Weather Improvement project. The General Contractor, Galway Bay submitted Pay Request No. 9 in the amount of \$40,541.25. CET has reviewed and recommended payment. The request is on the Construction Fund Requisition for approval.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported Oakdale Construction Corp will begin construction on April 16, 2012 on the open cut sewer repair at 139-143 Pleasant View Drive.

Mr. Chucuddy reported on the vehicle accident with the 2002 Ford Explorer. The Authority's insurance company, Selective Insurance, assessed the vehicle and determined the vehicle was totaled. They will be issuing a check in the amount of \$5,425.00, which is the book value less our deductible.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2012.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Crall and seconded by Mr. Grimm to approve disbursements in the amount of \$223,480.89 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 20249-20323	\$67,416.49
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
Developer	Transfer to Operating	\$2,285.75
CIRF	Requisition No. 108-12	\$53,237.40
Construction Fund	Requisition No. 19-12	\$40,541.25

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to adjourn the meeting at 8:24 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Grimm	Approve Minutes of March 27, 2012	Approved
2	Grimm	Crall	Enter into Executive Session at 7:01 pm	Approved
3	Byrne	Kaminsky	Amend the Memorandum of Understanding with the Upper St. Clair extending the terms of the understanding to January 1, 2013	Approved
4	Grimm	Crall	Approve LSSE Service Order Authorization No. 243-034-07 for the Waterdam Village plan review in the amount not to exceed \$ 4,500.00	Approved
5	Byrne	Kaminsky	Approve LSSE Service Order Authorization No. 243-042-01 (A) for the Miscellaneous support of the Building Lateral Wet Weather Program in the amount not to exceed \$ 4,500.00	Approved
6	Crall	Grimm	Approve disbursements in the amount of \$223,480.89	Approved
7	Byrne	Kaminsky	Adjourn the Meeting at 8:24 p.m.	Approved