

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Administrative Assistant

AGENDA

REGULAR MEETING

AUGUST 14, 2012

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of July 10, 2012

VISITORS:

1. Mark Imgrund, Montour Trail Council, update Board members on Montour Trail Councils plans to construct a bridge across Brush Run Treatment Plant at Valleybrook Road entrance.

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending June 30, 2012

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Resolution providing acknowledgement to USC regarding their draft feasibility study to ALCOSAN
2. Execution of the Route 19/Valleybrook Ramp Interceptor Relocation Agreement w/PENNDOT
3. Reject Bid received for Contract 12-S2 Friar Lane Sanitary Lateral Repairs
4. Approve Change Order No. 7 to Galway Bay Corporation for the General Construction to the Brush Run WPCP Wet Weather Improvement project.
5. Execution of the LSA Grant Agreement for Donaldson's Crossroads WWTP Design.
6. Resolution establishing Valley View Component B Special Purpose Tapping Fee.
7. Establish preliminary Component C Special Purpose Tapping for early connection
8. Acceptance of Proposed Sewage Flows, McLaughlin, Weaver, Brula Plan (400GPD = 1 EDU)
9. Acceptance of Robinson Pipe Cleaning Proposal for Cleaning and televising.

ADJOURNMENT:

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REGULAR MEETING

August 14, 2012

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Terrence G. Byrne, and Eric S. Grimm. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia L. Mowry, Financial Controller. Absent from meeting was Rebecca W. Kaminsky and Michael P. Crall, Board Members.

APPROVAL OF MINUTES:

A Motion was made by Mr. Byrne and Mr. Grimm seconded by to approve the minutes of July 10, 2012 meeting as prepared by Patricia Mowry. The Motion carried unanimously.

VISITORS:

1. Mark Imgrund, Montour Trail Council (MTC)
RE: Update the Board members on Montour Trail Councils plans to extend trail at the Brush Run WPCP entrance gate

Mr. Imgrund presented an overview of the revised proposed plans for the Montour Trail extension, which included plans to install a bridge across the stream at the Authority's Brush Run Treatment Plant. The MTC submitted plans and Management provided a comment letter outlining several areas of concern. The revised plans do reflect Management's request to move bridge abutment No. 1 in order to provide adequate access to the Authority's 24-inch diameter outfall sewer located near the proposed bridge. Mr. Imgrund stated the MTC will review the storm water drainage concerns of Management and attempt to make accommodations. In regards to Management's safety concerns of bicyclist crossing the Plant's driveway, the bridge design has a significant bend approximately a sixty degree angle as it approaches the Authority's driveway and will have limited sight distance, which will cause cyclists to slow down when exiting the bridge. The MTC will also place a stop sign at the end of the bridge, and they are still deciding on material and placement of the bollards. The time frame for the project will be late fall 2012 with construction Spring 2013. The MTC agree with the Authority's suggestion regarding a temporary construction right of way at the plant parking lot in exchange for re-paving the Authority's driveway. The MTC will include information regarding the easement in the bidding documents and the Authority would negotiate a right of way agreement directly with the successful bidder of the project. The agreement would be between the Authority and the Contractor for the project. Mr. Bassi indicated the arrangement was acceptable.

SOLICITOR'S REPORT:

Mr. Bassi reported on the Valley View sewer line extension project condemnation issue with Robert and Diane Augustine at tax parcel no. 540-002-00-00-0038-00. The Board of View hearing date is set for August 16, 2012.

Mr. Bassi reported he submitted to Management an Opinion Letter for his review of the LSA Grant Agreement for the Donaldson Crossroads WWTP Expansion/Upgrade project.

Mr. Bassi reported he submitted to Management an Opinion Letter for his review of the PennDot Agreement cost sharing agreement for the Route 19/Valleybrook Ramp Interceptor Relocation project.

Mr. Bassi reported he prepared the corrective deeds of easements for the six affected properties of the Valley View Sewer Extension project. The corrections were made because of minor changes in sewer line location, which changed the easement locations.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to execute the Corrective Deeds of Easements for the Valley View Sewer Extension Project. The Motion carried unanimously.

Mr. Bassi reported he reviewed the Special Purpose Tapping Fee Component B for the Valley View Sewer Extension project and recommended adoption of the resolution.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to adopt Resolution No. 03-08-12 for Component B - Special Purpose Tapping Fee for the Valley View Drive Sewer Extension Project. The fee for Component B is set at \$870 per each EDU connecting to the sewer and is based on a maximum of 310 EDU's located in subareas – Valley View Drive, Empress Arabian, Northern Quail Run, Upper Sugar Camp, Clara Lane, and Piney Fork service area. The Motion carried unanimously.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton reported in response to Management's request Upper Saint Clair (USC) submitted a more detailed draft memorandum regarding the Municipal Feasibility Study, however it is not USC's final document. According to the cost presented in USC's study for the preferred alternative, and based on the Authority's existing agreement between the Authority and USC, wherein the Authority's share of cost is based on 3.1% of lift station cost and 2.3% for interceptor improvements for total cost exposure of approximately \$400,000. Management and Mr. Stanton recommended adoption of the resolution acknowledging the USC Draft Feasibility Study for submittal to ALCOSAN.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to Adopt Resolution No. 02-08-12 acknowledging the USC Draft Feasibility Study for submittal to ALCOSAN. The Motion carried unanimously.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to recommend to Peters Township Council that they adopt USC's draft Municipal Feasibility Study. The Motion carried unanimously.

Mr. Stanton reported PennDot provided the final agreement for the cost sharing for the Route 19/Valleybrook Ramp Interceptor Relocation Agreement. The Resolution accepting the terms of the cost sharing between the Authority and PennDot was previously approved by the Board.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to execute the PennDot agreement for the cost sharing for the Route 19/Valleybrook Ramp Interceptor Relocation. The Motion carried unanimously.

Mr. Stanton reported the status of the Valley View Sewer Extension Phase 1. The sewer line work, testing, and restoration have been completed. There are several outstanding punch list items that need to be completed prior to project close-out.

Mr. Stanton reported on the status of the Valley View Sewer Extension project Phase 2 construction. The project is approximately 80% complete. Mr. Stanton has reviewed and recommended Pay Request No. 2 in the amount of \$167,714.86. The request is on the Capital Improvements Fund Requisition for approval.

Mr. Stanton reported the Bid Opening for the Friar Lane Pilot Program Lateral Repairs was held on August 7, 2012. There was one bid submitted for a cost of \$172,300. Management had received past quotes for approximately \$45,000. Mr. Stanton recommended rejecting the bid. Mr. Stanton and Management will evaluate the repairs and present the Board with a recommendation to proceed.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to reject the bid received for the Friar Lane Pilot Program Lateral Repairs. The Motion carried unanimously.

Mr. Stanton reported on the status of the design of Donaldsons Crossroads Wastewater Treatment Plant replacement project. The alternative analysis is due in October. The Authority had executed the pre-design services agreement previously. The detail design agreement will be presented at the next Board meeting for execution. The detail design agreement was modified to include requirements of the LSA grant.

Mr. Stanton reported a meeting is scheduled on August 15, 2012 with PaDEP, PENNVEST, and Management regarding eligibility to obtain funding for the Donaldsons Crossroads Wastewater Treatment Plant replacement project.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the Donaldsons Crossroads WPCP NPDES permit expires March 31, 2013, and the application is due by September 30, 2012. All testing has been completed, however there was a discrepancy regarding one of the test. The test will have to be re-run, which would make submittal of the application late. Therefore, Management confirmed with PaDEP's permit writer to submit the application on time with a letter noting the discrepancy and then submit results of testing when completed.

Mr. Miskis reported there was another force main break at the Stratford Manor Pump Station. This was the second break in four months, indicative of a serious problem that maybe rapidly deteriorating. Staff has begun collecting information to formulate an interim plan, and Management will request a design proposal from LSSE for the force main replacement in 2013.

Mr. Miskis reported he had authorized LSSE Service Order 273-014-04 in the amount of \$2,800 for the USC Feasibility Study Evaluation.

Mr. Miskis reported the LSA grant agreement for the Donaldsons Crossroads WPCP replacement design engineering was received. Mr. Bassi reviewed and recommended execution of the

agreement subject to clarification of several of the terms. Mr. Miskis reported this grant is under County Line Advisor's new contract of which compensation of 5% of the grant will be paid to County Line Advisors.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm execute the LSA Grant Agreement in the amount of \$85,000 for the Donaldsons Crossroads WPCP replacement design engineering. The Motion carried unanimously.

Mr. Miskis reported on the status of the Brush Run WPCP Wet Weather Improvement project. The Contractor, Galway Bay submitted Change Order No. 6 for the revised location of the scum well, and Change Order No. 7 for modifications to the clarifier weir gate elevation distribution box. CET and Management recommended approval of both Change Orders.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to approve Galway Bay's Change Order No. 6 in the amount of \$2,016.51 for the revised location of the scum well. The Motion carried unanimously.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to approve Galway Bay's Change Order No. 7 in the amount of \$6,418.35 for modifications to the clarifier distribution box weir gate elevation. The Motion carried unanimously.

Mr. Miskis reported according the Memorandum of Understanding with Galway Bay for the Brush Run WPCP Wet Weather Improvement project, they were to pay for all engineering services and a percentage of administrative time incurred after June 30th. The total charges amount to \$34,971.49. Galway Bay requested consideration for some of the engineering services charged. CET and Management recommended no consideration be granted and to abide by the Memorandum of Understanding as executed. The Board concurred.

Mr. Miskis reported the residents Workshop No. 4 for the Valley View Drive Sewer extension project was held on August 8, 2012 and was well attended. The Authority is arranging for preliminary inspection of the properties similar to a dye test prior to connection to the system. Several homes are able to connect early, but the majority will connect sometime late September. The notice of connections letters will be sent in September after project completion and will allow sixty days for connection.

Mr. Miskis presented a summary of project cost breakdown for the Valley View Drive Sewer extension project. The finalized cost for Component A is \$267,251 and Component B is \$271,705. The financial plan for Component A was the Authority's portion to be paid from CIRF funds, and the Special Purpose Tapping Fee (SPTF) was for Components B & C. Mr. Miskis recommended setting a preliminary Component C SPTF in the amount of \$3,430 in order to allow the properties that are able to connect to do so, with the understanding they are responsible for any increase in tapping fee, and any decrease in fee will be refunded.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to set the preliminary Special Purpose Part Tapping Fee for Component C of the Valley View Drive Sewer Extension in the amount of \$3,430. The Motion carried unanimously.

Mr. Miskis reported one property owner outside the scope of the project requested to connect to the sewage system. This property is located in the Piney Fork Watershed and was outside the sewage needs area. This property would be required to have a grinder pump, a long service

connection, and several other right of way issues. Management recommended LSSE evaluate the possibility of connection and make a recommendation, to be addressed at the September meeting.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported sewage planning is required for the McLaughlin-Weaver-Brula Plan. There is a re-subdivision of the four existing lots along Brookwood Road, which created one new buildable lot. Mr. Chucuddy recommended acceptance of the proposed sewage flows.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to accept 400 gallons per day (equivalent of 1 EDU) of sewage flows from McLaughlin-Weaver-Brula Plan. The Motion carried unanimously.

Mr. Chucuddy reported the 2012 Sewer Rehabilitation project was for chemical grouting and point repairs to the 7,226 LF of 8" VCP sewer tributary to our Stratford Manor Lift station. Staff has been unable to televise the sewers due to other demands to develop the scope of work. Therefore, Management solicited proposals for the cleaning and televising. Three quotes were received ranging in cost from \$8,671 to \$17,053.36. Mr. Chucuddy recommended acceptance of Robinson Pipe Cleaning Company's proposal in the amount of \$1.20/LF, for a total cost of \$8,671.

A Motion was made by Mr. Byrne and seconded by Mr. Grimm to accept of Robinson Pipe Cleaning Company's proposal in the amount of \$1.20/LF, total cost of \$8,671. The Motion carried unanimously.

Mr. Chucuddy reported the VAC truck is required to have a municipal & residual waste transporter registration from the PaDEP in order to dispose of grit directly at the landfill. Management will proceed with the registration process. The \$100 fee appears on check register.

Mr. Chucuddy reported the PaDEP NPDES Annual Compliance inspection for both the treatment facilities was on July 27, 2012. There were no issues at either location. The inspector noted in his report for the Brush Run WPCP that while a hydraulic overload was reported in the Chapter 94 Report, he does not recommend any corrective action due to weather conditions.

Mr. Chucuddy reported the current sludge disposal, Contract No. 2011-1, Removal, Hauling and Disposal of Dewatered Municipal Wastewater Treatment Plant Biosolids with Waste Management of PA Inc ends in October. The contract has provisions for four option years. Management recommended exercising Option Year-1.

A Motion was made by Mr. Grimm seconded by Mr. Byrne to exercise Option Year-1 of Contract No. 2011-1, Removal, Hauling and Disposal of Dewatered Municipal Wastewater Treatment Plant Biosolids to Waste Management of PA Inc. The Motion carried unanimously

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending July 31, 2012.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to approve disbursements in the amount of \$565,659.56 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 20575-20658	\$78,442.31
Operating to PR	Transfer from Operating to Payroll fund	\$90,000.00
Quarterly Transfer	Debt Payment to DSF	\$187,173.03
Developer	Transfer to Operating	\$1,074.01
CIRF	Requisition No. 112-12	\$196,752.61
Charleroi Loan Fund	Requisition No.2-12	\$12,267.60

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to adjourn the meeting at 9:02 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Byrne	Grimm	Approve Minutes of July 10, 2012	Approved
2	Byrne	Grimm	Execute the Corrective Deeds of Easements for the Valley View Sewer Extension Project	Approved
3	Grimm	Byrne	Adopt Resolution No. 03-08-12 for Component B – Special Purpose Tapping Fee for the Valley View Drive Sewer Extension Project	Approved
4	Grimm	Byrne	Adopt Resolution No. 02-08-12 acknowledging the USC Draft Feasibility Study for submittal to ALCOSAN	Approved
5	Byrne	Grimm	Recommend to Peters Township Council to adopt USC's Draft Municipal Feasibility Study	Approved
6	Grimm	Byrne	Execute the PennDot agreement for the cost sharing for the Route 19/Valleybrook Ramp Interceptor Relocation	Approved
7	Byrne	Grimm	Reject the bid received for the Friar Lane Pilot Program Lateral Repairs	Approved
8	Byrne	Grimm	Execute the LSA Grant Agreement in the amount of \$85,000 for the Donaldson Crossroads WPCP replacement design engineering	Approved
9	Byrne	Grimm	Approve Galway Bay's Change Order No. 6 in the amount of \$2,016.51 for the revised location of the scum well	Approved
10	Byrne	Grimm	Approve Galway Bay's Change Order No. 7 in the amount of \$6,418.35 for modifications to the Clarifier Distribution Box elevation	Approved
11	Byrne	Grimm	Set the preliminary Special Purpose Part Tapping Fee for Component C of the Valley View Drive Sewer Extension in the amount of \$3,430	Approved
12	Byrne	Grimm	Accept 400 gallons per day (equivalent of 1 EDU) of sewage flows from McLaughlin-Weaver-Brula Plan	Approved

13	Byrne	Grimm	Accept of Robinson Pipe Cleaning Company's proposal in the amount of \$1.20/LF, total cost of \$8,671	Approved
14	Grimm	Byrne	Exercise Option Year-1 of Contract No. 2011-1, Removal, Hauling and Disposal of Dewatered Municipal Wastewater Treatment Plant Biosolids to Waste Management of PA Inc.	Approved
15	Grimm	Byrne	Approve disbursements in the amount of \$565,659.56	Approved
16	Grimm	Byrne	Adjourn the Meeting at 9:02 p.m.	Approved