

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

111 BELL DRIVE  
McMURRAY, PA 15317-3415  
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James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Gary A. Parks, Special Projects Manager  
Patricia L. Mowry, Financial Controller  
Diane L. Gregor, Administrative Assistant

**REGULAR MEETING**

**SEPTEMBER 11, 2012**

**ROLL CALL:**

**REVIEW OF MINUTES FOR APPROVAL:** Minutes of August 14, 2012

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**ASSISTANT MANAGER'S REPORT:**

**SPECIAL PROJECTS MANAGER REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:** Month ending August 31, 2012

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. Resolution Establishing Valley View Drive Sewer Extension Component C Final Special Purpose Tapping Fee (Tentative)
2. Board Member Group Photo for Peters Township Magazine article

**ADJOURNMENT:**

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**REGULAR MEETING**

**September 11, 2012**

**ROLL CALL:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Terrence G. Byrne, Eric S. Grimm, Rebecca W. Kaminsky and Michael P. Crall. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia Mowry, Financial Controller.

**APPROVAL OF MINUTES:**

A Motion was made by Mr. Grimm and Mr. Byrne seconded by to approve the minutes of August 14, 2012 meeting as prepared by Patricia Mowry. The Motion carried unanimously.

**VISITORS:** None Present

**SOLICITOR'S REPORT:**

Mr. Bassi reported the check in the amount of \$35,000 has been received from PNC Bank regarding the Hidden Brook Development. PNC Bank and the Authority both executed a mutually negotiated release agreement.

Mr. Bassi reported on the Valley View sewer line extension project condemnation issue with Robert and Diane Augustine at tax parcel no. 540-002-00-00-0038-00. The Board of View hearing was on August 16, 2012. The Board of View Report of the hearing was received on August 29, 2012 and will be filed on September 10, 2012. The report indicated an award of \$7,800, which represents \$5,400 for damages to the property and \$2,400 for the statutory legal and appraisal fees. The Authority's original offer was \$2,800 for damages. Either party has the right to appeal the decision by October 9, 2012. The Augustine's requested the Authority pay them \$10,000 instead of the \$7,800. Mr. Bassi recommended not appealing the Board of View's decision and not to pay the Augustine's anymore than the Board of View's award. The consensus of the Board was to not appeal the Board of View's decision and abide by the award amount of \$7,800.

Mr. Miskis commented Mr. Bassi, Mr. Tongchinsub, Mr. Stanton, and Mr. Vogel (land appraiser) on their exceptional performance and professionalism at the Board of View Hearing.

**ENGINEER'S REPORT:** Copy on file.

Mr. Stanton reported on the Tuscany Development. The PaDEP Part II is administratively complete and the permit is expected to be issued in the next month.

Mr. Stanton reported the status of the Valley View Sewer Extension Phase 1. There are several outstanding punch list items that need to be completed prior to project close-out.

Mr. Stanton reported on the status of the Valley View Sewer Extension project Phase 2 construction. The project and restoration has been completed. A final walk through was on September 6, 2012, and several punch list items are outstanding. Mr. Stanton has reviewed and recommended Pay Request No. 3 in the amount of \$400,946.11. The request is on the Capital Improvements Fund Requisition and the Charleroi Federal Loan Requisition for approval.

Mr. Stanton reported the Contract was \$100,000 under budget and when preparing for the final walk through the Contractor indicated he may be submitting a claim for change order, but did not indicate what for. Mr. Stanton requested any claims be submitted in writing, and when Pay Request No. 3 was received there were no written claims for change orders. After payment of request No. 3 there is \$10,000 in retainage being held. According to the contract the Contractor only has a specific time period for which to submit claims. Mr. Stanton will continue communications with the Contractor to resolve any issues and to get the contract closed by the next meeting.

Mr. Stanton reported on the status of the design of Donaldsons Crossroads Wastewater Treatment Plant replacement project. The detail design agreement will be presented at the next Board meeting for execution. The detail design agreement was modified to include requirements of the LSA grant.

**MANAGER'S REPORT:** Copy on file.

Mr. Miskis reported the Donaldsons Crossroads WPCP NPDES draft permit was received on September 5, 2012. There were several changes in the new draft permit, but nothing substantial. The draft Permit was forwarded to our environmental counsel, Mr. Garber of Babst, Calland, Clements for his review and comment. The Authority has 30 calendar days after it is published in the PA Bulletin to raise objections to any of the conditions in the draft permit.

Mr. Miskis reported a meeting was held with State Representative, Matt Smith to introduce the Donaldsons Crossroads Wastewater Treatment Plant replacement project. Representative Smith is a candidate for State Senator for our district. Mr. Blazek and Mr. Crall attended the meeting. The focus of the meeting was to obtain future support for grant funding for the project.

Mr. Miskis reported the Authority engaged Matt Brown Plumbing to supply temporary contracted laborer to supplement our staff in order to make the Friar Lane building lateral repairs as well as other sewer collection work as needed.

Mr. Miskis reported a pre-application meeting was held with the PaDEP and PENNVEST regarding obtaining state financing for the Donaldsons Crossroads Wastewater Treatment Plant replacement project. Both agencies go by a ranking system that considers environmental, public health, job creation, among other factors. The Authority's current ranking is in the high 50's. The PENNVEST program typically funds projects with ranking over 60 points. The representative from the PaDEP suggested if we were to include interceptor augmentation in the plant replacement project we could earn another 12 points due to the elimination of wet weather overflows. Which would significantly improve the project's ranking, and thereby the probability of obtaining a low-interest loan. Management will continue to work with the PaDEP regarding the ranking and individual points. Another meeting will be held in the Spring 2013.

Mr. Miskis reported on the status of the Brush Run WPCP Wet Weather Improvement project. The project is complete. The Contractor, Galway Bay withdrew its request for consideration for the liquidated damages. Their final contract price was \$ 1,129,548.87. CET and Management recommended approval of Pay Request No. 13 for final payment in the amount of \$11,963.37, which includes Change Order No. 8 deducting for liquidated damages in the amount of \$34,971.49. The request is on the Capital Improvements Fund Requisition.

A Motion was made by Mrs. Kaminsky and Mr. Grimm seconded to approve Galway Bay's Change Order No. 8 for a deduction of \$34,971.49 for liquidated damages, with the net amount of the change order totaling \$19,451.12. The Motion carried unanimously.

Mr. Miskis reported Lone Pine, the electrical contractor submitted Pay Request No. 4 in the amount of \$24,462.00. Lone Pine requested a Change Order in the amount of \$12,000. CET will review and will make a recommendation for the Change Order. CET and Management recommended approval of Pay Request No. 4. The request is on the Capital Improvements Fund Requisition.

Mr. Miskis presented a summary of project cost breakdown for the Valley View Drive Sewer extension project as of September 11, 2012. The Board decided to wait until the final construction costs are determined in order to set the Special Purpose Tapping Fee for Component C and Clara Lane. Mr. Miskis reported there was a final count on the properties and potential subdivisions which can be severed that resulted in change in the EDU count from 42 to 46. Mr. Stanton presented a revised Memo regarding the Valley View Drive Future EDU Determination dated September 11, 2012 (Revised).

Mr. Miskis reported LSSE evaluated the possibility of connection of 901 Churchhill Road, which is outside the Valley View sewage needs area. Mr. Stanton determined that property can connect by a grinder pump to the Valley View Sewer extension. Mr. Miskis recommended permitting the property to connect, however because it is not a mandated connection, in order to connect they would do so under the Authority's developer sewer extension procedures. The installation of any required extension and the building lateral would be at the property owners. The grinder pump would be privately owned and part of the building sewer. They would also be responsible for payment of all tapping fees. Mr. Bassi concurred with Management that this property would be considered a developer sewer extension, if they wish to connect.

A Motion was made by Mr. Byrne and Mrs. Kaminsky to permit 901 Churchhill Road to connect to the Valley View sewer extension as a developer sewer extension and would follow the Authority's developer sewer extension procedures. The Motion carried unanimously.

**ASSISTANT MANAGER'S REPORT:** Copy on file

Mr. Chucuddy reported Oakdale Construction completed the sewer repair at Peters Lake Park. The total cost was \$18,430.65.

Mr. Chucuddy reported the Authority purchased an extended three year warranty for the grinder pumps that were purchased as part of the Valley View Sewer extension project making the total warranty period five years.

Mr. Chucuddy report that Robinson Pipe Cleaning Company has completed the televising and cleaning of the Stratford Manor sewers. We are awaiting the reports to determine if there are any defects that will require immediate attention.

**SPECIAL PROJECTS MANAGER'S REPORT:** Copy on File

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on file

**FINANCIAL CONTROLLER'S REPORT:** Copy on file

**FINANCIAL STATEMENT REVIEW:** Month ending August 31, 2012.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

A Motion was made by Mr. Crall and seconded by Mrs. Kaminsky to approve disbursements in the amount of \$653,776.43 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 20659-20729	\$88,875.23
Operating to PR Developer	Transfer from Operating to Payroll fund	\$60,000.00
	Transfer to Operating	\$3,156.82
CIRF	Requisition No. 113-12	\$254,531.61
Charleroi Loan Fund	Requisition No.3-12	\$247,776.43

The Motion carried unanimously.

**OTHER BUSINESS:**

A Motion was made by Mr. Grimm and seconded by Mr. Crall to adjourn the meeting at 8:30 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Mowry

## MOTIONS SUMMARY

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Grimm	Byrne	Approve Minutes of August 14, 2012	Approved
2	Kaminsky	Grimm	Approve Galway Bay's Change Order No. 8 for a deduction of \$34,971.49 for liquidated damages, with the net amount of the change order totaling \$19,451.12	Approved
3	Byrne	Kaminsky	Approve permission to 901 Church Hill Road to connect to the Valley View sewer extension as a developer sewer extension and would follow the Authority's developer sewer extension procedures	Approved
4	Crall	Kaminsky	Approve disbursements in the amount of \$653,776.43	Approved
5	Grimm	Crall	Adjourn the Meeting at 8:30 p.m.	Approved