

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

AGENDA

REGULAR MEETING

February 12, 2013

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of January 8, 2013

VISITORS:

1. Mr. Philip Marnell of 116 Valley View Drive and Mr. John Chulko of 108 Valley View Drive regarding service connection deficiencies during the Valley View Drive Sewer Extension.

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending December 31, 2012

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Execute an updated application to participate in the Federal Surplus Property Program.
2. Amendment to Agreement with CET-GHD, Inc. pertaining to the requirement to correct Clarifier No. 3 effluent weir elevations if deemed necessary after a 3-year observation period.

ADJOURNMENT:

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Administrative Assistant

REGULAR MEETING

February 12, 2013

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Vice Chairman. Board members present were Eric S. Grimm, Terrence G. Byrne and Rebecca Kaminsky. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia L. Mowry, Financial Controller. Absent from the meeting were David G. Blazek and Michael P. Crall, Board members.

APPROVAL OF MINUTES:

A Motion was made by Mrs. Kaminsky and seconded by Mr. Grimm to approve the minutes of January 8, 2013 meeting as prepared by Patricia Mowry. The Motion carried unanimously.

VISITORS:

1. Mr. Philip Marnell – Resident of 116 Valley View Drive, Venetia, PA 15367, and Owner of Marnell Plumbing that preformed the sewer installation for Mr. Chulko
2. Mr. John Chulko - Resident of 108 Valley View Drive, Venetia, PA 15367
3. Mr. Bracker - Resident of 168 Irishtown Road Ext., Venetia, PA 15367

RE: Service connection issues during the Valley View Drive Sewer Extension Project.

Mr. Miskis provided overview of the Valley View Drive sewer project construction deficiencies pertaining to the above residents. Mr. Marnell is the plumber for Mr. Chulko. During the installation of the building sewer Mr. Marnell alerted the Authority the service stub installed by the Authority's contractor was in conflict with the gas line, and he had to relay the service stub to get under the gas line. Mr. Chucuddy witnessed the gas line conflict. Mr. Marnell subsequently submitted a claim for reimbursement in the amount of \$2,183.00 relevant to the work to get the connection completed. The claim was forwarded to Lennon, Smith, Souleret Engineering, Inc. They agreed the Contractor's work was defective in that the requirement in the construction specifications for test pits to locate the gas line was not done. Had they conformed to the specifications the conflict would have been avoided. Lennon, Smith, Souleret Engineering, Inc. sent a letter to the Contractor instructing them to remit payment to Mr. Marnell. The Contractor responded that their work was not defective, and if it were defective they were not notified, therefore they declined to remit payment. Lennon, Smith, Souleret Engineering, Inc. responded with a detailed identification of why work is defective. The Contractor has not responded back yet.

Mr. Chulko provided an overview of his issues regarding his property and the work that Mr. Marnell was hired to perform. Mr. Chulko indicated he was told the Contractor was to run the sewer lines beyond all service utilities. In his case that was not done. When Mr. Marnell was installing the private lateral it became apparent it was in direct conflict with the gas lines. Then

Mr. Marnell submitted his invoice to the Authority and has not been paid. Mr. Chulko indicated the drawing he was provided indicated the sewer line was to be constructed beyond the gas lines. Regardless, Mr. Stanton indicated the Contractor failed to perform the required test pits in order to locate the gas line. Mr. Chulko also indicated there was no gravel below the service connection. He indicated his plumber was to follow the Authority's rules and regulations of having six inches below the pipe and questioned why the Contractor did not have to do the same. Mr. Miskis indicated the specification requires six inches of crushed stone under the pipe, and presented the photos that were provided by the residents that illustrated that there was stone on the side but there appeared there was no stone under the pipe. Mr. Bracker indicated when he installed his lateral there was no stone underneath the pipe as well. Mr. Chulko expressed that he felt Mr. Marnell should be compensated for the extra work that he had to perform due to the Authority's contractor failure to follow specifications in order to connect his private lateral. Mr. Miskis indicated the Engineer has concluded the work was defective because they did not do the gas line test pits as required. The determination was that the Contractor's work was defective and the Authority should be compensated, and then be able to pay Mr. Marnell.

Mr. Miskis indicated all of the known Contractor's deficiencies regarding the concrete cradles on the force main valve assembly's, and the thrust blocks have been corrected, by the Contractor.

Mr. Marnell informed the Board that he is requesting payment for his services and questioned the Authority's regulations regarding the bedding of the pipes. He indicated all installations he performed on the Valley View Sewer project did not have crushed stone under the pipe. Mr. Miskis indicated Mr. Marnell has three more properties to install the laterals. Management and Mr. Stanton will inspect the connections and make a determination regarding the installations and report back to the Board. Mr. Bassi recommended paying Mr. Marnell and deducted the amount from the Contractor's retainage. Management concurred.

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to deduct from the Contractor's retainage and pay Mr. Marnell the amount of \$2,185.00. The Motion carried unanimously.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Grimm to enter into Executive session to discuss potential litigation. The Motion carried unanimously.

Executive Session ended at 8:00.

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi indicated CET-GHD has provided the Company's requested financial data regarding the amendment to the agreement regarding the weir elevation with Brush Run Clarifier No. 3.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton reported the annual Chapter 94 Waste Load Management reports for both treatment plants will be presented at the March 12th Board meeting. The reports are due to the PaDEP by March 31, 2013. The report will include the revised Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed.

Mr. Stanton reported he and Management attended the monthly meeting with Upper St Clair, and their engineer, Gateway Engineers, regarding the feasibility study due to ALCOSAN in July. The

discussion was initiated to compute a pro-rata share based on flows in comparison with the existing municipal agreement percentages allocated for operating and capital cost.

Mr. Stanton reported on the progress on the design for the Donaldsons Crossroads Wastewater Treatment Plant replacement project. The presentation of the Alternative Analysis Report is scheduled for February 26, 2013. The report was to have been delivered to the Board today however; it is not ready and will be delivered to the Board by Friday.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported there was a peak wet weather flow condition at the Brush Run treatment plant on January 30, 2013. The improvements to the clarifier are performing as expected, with Clarifier No. 3's effluent suspend solids on 16 mg/L.

Mr. Miskis reported he and Mr. Lignelli, the Grants Coordinator, met with the Governor's Western Region Deputy Director, Robert Johnston, on January 25, 2013 to discuss State level grant opportunities and PENNVEST loans for the Donaldsons Crossroads Treatment Plant Expansion Project. Mr. Lignelli will be arranging a meeting with Representative Maher in the near future.

Mr. Miskis reported on Friar Lane pilot program. The flow meters were installed to monitor flow including the referenced sewershed, East Edgewood, prior to the January peak flow event. The preliminary evaluation of the data indicates a substantial reduction in flow from Friar Lane sewer compared to the reference sewer shed additional analysis of data is required.

Mr. Miskis reported it was discovered during investigating a sewage backup, that two single family dwellings on separate lots are connected to a single service lateral. The Authority's policy is that each single-family dwelling on a separate lot is required to connect to the public sewer with an individual building sewer serving only one dwelling. Management recommended correcting the problem at 201 Tepee Road/165 Carol drive and presented two alternatives. Management and Mr. Bassi recommended the second alternative, in which the Authority would install a clean out or an inspection port at the property line and assume ownership of the lateral from the main. The cost associated with Alternative two would be under \$5,000. The Board indicated Management should pursue the second alternative to correct the problem.

Mr. Miskis reported the Newsletter is completed and will be sent to the residents.

Mr. Miskis reported the Developer for the Tuscany Plan plans to construct the improvements for the development before recording the subdivision plat, and therefore would not be required to post performance security. The PA Municipal Planning code allows for this, and the Township has given them approval. The Developer would still be required to comply with the Authority's rules and regulations. Mr. Bassi had no objections and will assist Management with the development of a special Developer's Construction Agreement.

Mr. Miskis reported on the status of the resident of Snyder Road inquiry to obtain sewage. The Developer for the Tuscany Plan indicated he is willing to consider extending the trunk sewer to Snyder Road under a Tap Fee Reimbursement Agreement. A meeting will be scheduled over the next couple of weeks.

Mr. Miskis reported on the status of the Donaldsons Crossroads Wastewater Treatment Plant Replacement project design. The distribution of engineering charges was presented with 32% of

the budget expended. Mr. Miskis reported that it appears the Engineer is beginning to have budget difficulties. Mr. Stanton has been advised of Managements' concerns.

Mr. Miskis reported CET prepared Amendment No. 7 to their engineering agreement regarding their commitment to address the weir elevations difference if actual wet weather events of 12 MGD or greater reveal any difficulties not evident in hydraulic modeling. Mr. Miskis and Mr. Bassi recommended approval of the agreement, which includes a three year monitoring period, the agreement is with both CET and GHD, and capping CET-GHD's financial responsibility at \$145,000. Mr. Grimm requested the \$145,000 be indexed yearly by the CPI.

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to approve execution of the Amendment No. 7 with CET-GHD regarding the Brush Run WPCP Wet Weather pertaining to the Clarifier No. 3 effluent weir evaluations, subject to adding language being included to adjust the financial cap of \$145,000 by the CPI. The Motion carried unanimously.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported the laboratory accreditation was received for all parameters, with the exception of BOD.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending January 31, 2013.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Grimm and Mrs. Kaminsky seconded by to approve disbursements in the amount of \$645,622.56 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 21225-21091	\$93,621.43
Operating	Transfer for Budgeted Equipment Allowance	\$244,604.00
Operating	Debt Payment to DSF	\$186,213.64
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
Charleroi Loan	Valley View Sewer Ext. 2012 Debt Payment	\$4,438.13
Developer	Transfer to Operating	\$1,187.53
CIRF	Requisition No. 118-13	\$53,357.90

CIRF	Penn Vest – Ivy Lane – 2003 Debt Payment	\$2,199.93
------	---	------------

The Motion carried unanimously.

OTHER BUSINESS:

Mr. Chucuddy reported the Authority is enrolled in the Federal Surplus Program administered by the State. The program requires a renewal of eligible every three years and an update listing of eligible representatives. Mr. Chucuddy recommended execution of the application.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Grimm to authorize proper Officers to execute the Federal Surplus Program application. The Motion carried unanimously.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Grimm to adjourn the meeting at 9:26 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Grimm	Approve Minutes of January 8, 2013	Approved
2	Grimm	Kaminsky	Approve deduction from Contractor's retain age and pay Mr. Marnell in the amount of \$2,185.00	Approved
3	Kaminsky	Grimm	Enter into Executive Session for potential litigation	Approved
4	Grimm	Kaminsky	Execute Amendment No. 7 with CET-GHD regarding the Brush Run WPCP Wet Weather pertaining to the Clarifier No. 3 effluent weir evaluations, subject to adding language being included to adjust the financial cap of \$145,000 by the CPI.	Approved
5	Grimm	Kaminsky	Approve disbursements in the amount of \$645,622.56	Approved
6	Kaminsky	Grimm	Execute the Federal Surplus Program application	Approved
7	Kaminsky	Grimm	Adjourn the Meeting at 9:26 p.m.	Approved