

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
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Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

REGULAR MEETING

March 12, 2013

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of February 12 and 26, 2013

VISITORS:

1. Mr. Philip Marnell of 116 Valley View Drive – RE: Valley View Drive Sewer Extension Project (tentative)

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending January 31, 2013

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Award of Contract PTSA-1-2013, Joint Sealing of Sanitary Sewers and Trenchless Sanitary Sewer Partial Pipe Length Repair.
2. Adoption of Amended Donaldson's Crossroads WPCP Tap and Organic Loading Management Plan
3. Adoption of Waste Load Management Report
4. Executive Session regarding potential litigation

ADJOURNMENT:

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REGULAR MEETING

March 12, 2013

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Eric S. Grimm, Terrence G. Byrne and Rebecca Kaminsky. Also present were Keith Bassi, Solicitor, Jason E. Stanton, Lennon Smith Souleret Engineering, Inc. (LSSE), James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, and Patricia L. Mowry, Financial Controller. Absent from the meeting was Michael P. Crall, Board member.

APPROVAL OF MINUTES:

A Motion was made by Mrs. Kaminsky and seconded by Mr. Byrne to approve the minutes of February 12th as prepared by Patricia Mowry. The Motion carried unanimously.

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to approve the minutes of 26th and March 5th, 2013 meeting as prepared by Mark Chucuddy. The Motion carried unanimously.

VISITORS:

1. Mr. Philip Marnell – Resident of 116 Valley View Drive, Venetia, PA 15367, and Owner of Marnell Plumbing that performed the building sewer installation for several project properties

RE: Service connection issues during the Valley View Drive Sewer Extension Project.

Mr. Marnell presented two photos regarding the stone under the pipe located at 124 Valley View Drive. He indicated that there was approximately one inch of stone placed by the Authority's contractor, not the specified six inches. He will notify the Authority for their inspection of the other two installations he will be performing.

Mr. Miskis reported he, Mr. Stanton, and staff inspected the property located at 124 Valley View Drive. There is less stone than the specified minimum six inches. The Authority will inspect the sewer connection stub for Mr. Marnell's two remaining installations as well one other, expected to be completed this month, then report back to the Board once all the data is collected.

SOLICITOR'S REPORT: Copy on file.

Mr. Bassi reported he has reviewed and will respond by the April 10, 2013 deadline to the charge of discrimination filed under The Americas with Disabilities Act by the terminated employee.

Mr. Bassi reported he has begun to research Act 73 of 2012 regarding the requirement for inter municipal billing for services rendered or in kind services performed that have a value in excess of \$1,000.00.

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to enter into Executive session at 7:10 p.m. to discuss personnel and potential litigation. The Motion carried unanimously.

Executive Session ended at 8:49 p.m.

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to adopt the following Resolution as presented by Mr. Bassi:

WHEREAS, certain issues have arisen over the Donaldson's Crossroads Plant Engineers' Contract regarding the completion of the engineering work within budget, and as to quality and timeliness of the engineering work, as well as the free flow of communication between the engineers and management. In order to address the issues it is hereby:

RESOLVED, that the Peters Township Sanitary Authority immediately implement the following course of action:

1. A "Stop Work" Order shall be issued on all engineering work until further notice from the Peters Township Sanitary Authority based upon satisfactory representations made to the Peters Township Sanitary Authority which shall include the following:
 - a. Presentation of the Alternatives Analysis on April 2, 2013 at 7:00 p.m. at a special meeting of the Board of Directors of the Peters Township Sanitary Authority;
 - b. Delivery of the QA/QC report to the Board of Directors of the Peters Township Sanitary Authority by March 22, 2013;
 - c. A written representation that no additional fees and costs will be requested through the completion of the thirty percent (30%) detailed design engineering;
 - d. A written representation that no request will be made to adjust the "not to exceed" amounts as allocated in the contract for each individual task;
2. In consideration of the status of the project and the original deadline for permit submittal, the following extension shall be granted by the Peters Township Sanitary Authority:
 - a. The permit submittal deadline of November 20, 2013 to be extended to January 20, 2014.

The Motion carried unanimously.

Mr. Bassi left the meeting at 9:00 p.m.

ENGINEER'S REPORT: Copy on file.

Mr. Stanton presented an overview of the 2012 Municipal Wasteload Management (Chapter 94) Reports for the Brush Run and Donaldson Crossroads treatment plants. The Chapter 94 Reports are due to PaDEP by March 31, 2013. The overview presented the historical and projected 5-year flows and organic influent loadings compared to the permitted loadings. The Brush Run treatment plant was not hydraulically or organically overloaded in 2012 and is not projected to be within the next five years. The Donaldson Crossroads treatment plant was not hydraulically overloaded in 2012. However, was technically organically overloaded due to one month, February, when the influent loading exceeded the design loadings. Mr. Miskis indicated this overload condition was due to a wet weather first flush event that distorted the monthly average loadings. An organic overload condition is projected in the next five years, thereby requiring the tap management plan to continue. Mr. Stanton presented the revised Tap and Organic Management Plan for Donaldson Crossroads Watershed and recommended the Board approve the amended plan, which is to be included in the 2012 Donaldson Crossroads Chapter 94 Report.

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to approve the amended Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed. The Motion carried unanimously.

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to adopt the Chapter 94 reports for Donaldson Crossroads and the Brush Run treatment plants. The Motion carried unanimously.

Mr. Stanton reported the PaDEP indicated the Part II permit for the Tusgay Development is anticipated to be issued within a few weeks. Mr. Stanton requested a Service Order Authorization amendment in the amount of \$3,000. Mr. Miskis recommended approval of the Amendment.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Grimm to approve LSSE's amendment to the Service Order Authorization 273-034-04, Amendment (D) in the amount not to exceed \$3,000. The Motion carried unanimously.

Mr. Stanton hand delivered the Project Management Summary to the Board and Management for the Donaldsons Crossroads Wastewater Treatment Plant replacement project

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported staff has begun conducting wet weather investigations into the Valleybrook Interceptor portion which is 12-inch asbestos cement pipe downstream of Bebout Road. LSSE's night time flow gauging indicates this portion of the old interceptor is contributing excessive infiltration. The remaining portions of the interceptor will be televised when wet weather conditions are present.

Mr. Miskis indicated Mr. Stanton submitted invoices for the Donaldson's Crossroads Wastewater Treatment Plant Replacement project design on Friday, however the Project Management Summary was not provided. Therefore the invoices were not put on the requisition for payment.

Mr. Miskis reported the notice of intent to terminate the Memorandum of Understanding with Upper St. Clair regarding the Deerfield Pump Station was sent by certified mail on March 4, 2013.

The letter indicated the Authority would be willing to consider renegotiating the terms of the agreement if consideration would be given to PTSA regarding the wet weather improvements required due to USC Administration Consent Order.

ASSISTANT MANAGER’S REPORT: Copy on file

Mr. Chucuddy reported the majority of staff’s certifications for the UCC Commercial Plumbing Inspectors Certification expire this year. Mr. Chucuddy contacted the PA Construction Codes Academy. They will provide a three day eighteen hour on-site course for a cost of \$3,800.00. We have invited other authorities and the Township to attend, therefore the cost to PTSA is expected to be\$1,900.00. Management will schedule this as soon as the instructor is available.

Mr. Chucuddy reported three bids were received for the 2013 Sewer Rehabilitation project which is a multi-year grouting and CIP point repair contract. The bid tabulation is attached to the Assistant Managers Report. We have successfully worked with all of the bidders in the past. The low bid was from State Pipe Services in the amount of \$92,344.60. Management recommended award of the contract to State Pipe Services.

A Motion was made by Mr. Byrne and seconded by Mrs. Kaminsky to award the multi-year contract PTSA-1-2013 to State Pipe Service in the amount of \$92,344.60. The Motion carried unanimously.

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on file

FINANCIAL CONTROLLER’S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2013.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Grimm and Mr. Byrne seconded by to approve disbursements in the amount of \$170,771.11 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 121094-121310	\$98,048.59
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
Charleroi Loan	Valley View Sewer Ext. 2012 Debt Payment	\$4,438.13
Developer	Transfer to Operating	\$959.46
CIRF	Requisition No. 119-13	\$5,125.00
CIRF	Penn Vest – Ivy Lane – 2003 Debt Payment	\$2,199.93

The Motion carried unanimously.

OTHER BUSINESS:

Mr. Miskis reported the resident at 901 Church Hill Road, Mohan Nair, has submitted application and has paid the required fees relative to the developer extension of the public force main to serve his property. The first step is acceptance of the proposed sewage flows. Management recommended acceptance of the proposed sewage flows of 400 GPD (1 EDU).

A motion by Mr. Grimm and second by Mr. Byrne to accept the sewage flows of 400 GPD from 901 Church Hill Road. The motion carried unanimously.

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to adjourn the meeting at 9:33 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	Moved	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Byrne	Approve Minutes of February 12 th , 2013	Approved
2	Byrne	Kaminsky	Approve Minutes of February 26 th and March 5, 2013	Approved
3	Grimm	Byrne	Enter into Executive Session to discuss personnel and potential litigation	Approved
4	Grimm	Kaminsky	Adopt Resolution No. 01-03-13	Approved
5	Grimm	Kaminsky	Approve amended Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed	Approved
6	Byrne	Kaminsky	Adopt the Chapter 94 Reports for Donaldson Crossroads and the Brush Run WPCP	Approved
7	Kaminsky	Grimm	Approve Lennon, Smith, Souleret Engineering, Inc. amendment to the Service Order Authorization No. 273-034-04, Amendment (D) in the amount not to exceed \$3,000	Approved
8	Byrne	Kaminsky	Award the multi-year contract PTSA-1-2013 to State Pipe Service in the amount of \$92,344.60	Approved
9	Grimm	Byrne	Approve disbursements in the amount of \$ 170,771.11	Approved
10	Grimm	Byrne	Accept the sewage flows of 400 GPD from 901 Church Hill Road	Approved
11	Grimm	Kaminsky	Adjourn the Meeting at 9:33 p.m.	Approved