

**PETERS TOWNSHIP
SANITARY AUTHORITY**

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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Administrative Assistant

REGULAR MEETING

March 11, 2014

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca Kaminsky, and Michael P. Crall. Also present were Keith Bassi, Solicitor, Chad Hanley, KLH Engineering, Inc., James J. Miskis, Manager, Mark A. Chucuddy, and Assistant Manager. Absent from the meeting was Patricia Mowry, Financial Controller.

APPROVAL OF MINUTES:

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to approve the minutes of February 11, 2014 as prepared by Patricia L. Mowry. The Motion carried unanimously.

SOLICITOR'S REPORT: Copy on File.

Mr. Bassi reported he reviewed Jordan Tax Service's contract and prepared an opinion letter regarding contractual obligations in light of Jordan Tax Service's recent deficiencies that are occurring and the potential impact on operations.

Mr. Bassi reported he reviewed a demand letter from Attorney Hvizdos regarding a customer's sewer billing issue. More information is needed before a position regarding collections can be determined.

ENGINEER'S REPORT: Copy on File.

Mr. Hanley reported the final draft of the 2013 Wasteload Management Reports for both treatment facilities have been submitted to Management. Mr. Miskis and Mr. Hanley presented a chart from the report for the Donaldson's Crossroads Treatment Plant and reviewed with the Board the organic loadings. The chart shows the plant exceeded its design organic load only once during the 2013 operating year, and based on the formula used is projected to be organically overloaded in the next five years. As previously discussed, the Authority considers the plant to be organically loaded to capacity, but not overloaded. However, in part because the month with exceedance included a sampling anomaly due to a first flush rain event. The PADEP definition of an organic overload is a monthly average that exceeds the design organic overload, therefore, the plant is organically overloaded. The Authority is actively working to eliminate this condition through various efforts, including the upgrade and expansion project. Mr. Hanley and Mr. Miskis recommended adoption of the amended DC Tap and Organic Management Plan. Significant changes in the plan have extending the plan to 2017 and a paragraph added for clarification regarding sewage planning modules and commercial expansion projects.

A Motion was made by Mr. Grimm and seconded by Mr. Crall to adopt the revised Organic Capacity Tap Management Plan for Donaldson Crossroads Watershed. The Motion carried unanimously.

Mr. Hanley reported the review of the laser profiling from Independence Excavating for the PENNDOT Valley Brook/Rt. 19 Interceptor Re-Alignment Project was completed, and there were several issues that will need to be addressed by the Contractor.

Mr. Hanley reported on the Primrose Preschool development. A review comment letter has been submitted to the Developer. A meeting was held on March 7, 2014 with the Developer's Engineer, the Township Planning Department, and the Authority. The Developer will prepare final design drawings for the Authority's review.

Mr. Hanley reported the draft revised building sewer specifications should be advertised for public review prior to finalizing for adoption. Mr. Hanley will prepare the advertisement for the next month board meeting. In addition, Mr. Miskis indicated a letter would be sent to local contractors and plumbers to solicit their input.

Mr. Hanley reported he will begin the review of the Authority's specifications for construction of sanitary sewer lines and appurtenances.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported during the February 21, 2014 peak wet weather event an area of the Valley Brook Interceptor constructed of reinforced concrete pipe was identified as a potential source of infiltration. Mr. Miskis recommended and the Board concurred to include the section of Valley Brook Interceptor as identified by staff as a contract change order to State Pipe Services for \$10 per foot for 250 feet for sewer testing and grouting.

Mr. Miskis reported the financial security and the executed Developer's Agreement have been received from the Developer of the Tuscany Development. The total financial security in escrow from the developer is \$464,000.

Mr. Miskis reported on the status of the DC WPCP Replacement project. The preparation of the Part II Water Quality Management has begun. GHD indicated they are approximately 85% complete of the 40% design task. The 40% design review meeting is scheduled for March 26, 2014. Mr. Hanley will attend the meeting and the Township Engineer was invited to attend.

Mr. Miskis reported GHD submitted the February monthly progress report. The project is on budget with approximately 17% of the budget expended. Mr. Miskis recommended approval of payment of February's invoices for a total of \$60,695.68, as presented on the CIRF requisition.

Mr. Miskis presented an overview of the DC WPCP Replacement project financial planning in regards to the PENNVEST (PV) loan process. PV has a points ranking system for projects based on a number of environmental and financial factors. Generally in order to qualify an applicant needs a minimum of 60 points. Prior ranking evaluations assumed the plant would be in an overload status. Management has concluded unless the interceptor expansion is included into the project the PTSA points are below the 60 point range. Therefore KLH Engineers and Management recommended inclusion of augmentation of the Oakwood Road and the Giant Oaks interceptors into the overall project. Both interceptor projects were included in the 537 Plan, because both interceptors do not have wet weather capacity, and ultimately needed to be addressed. In order for the interceptors to be included in the PV application the design and permits need to be completed prior to submission of the PV application. The Board concurred for KLH Engineers to provide a proposal for design and permitting of both interceptors for the next Board Meeting.

ASSISTANT MANAGER’S REPORT: Copy on File.

Mr. Chucuddy reported an application has been made for a subdivision along Lindenvale Drive. The subdivision creates three lots from the existing two lots that currently have access to the existing public sanitary sewer. Mr. Chucuddy recommended acceptance of sewage flows from the Claypool Subdivision of 400 GPD (1EDU).

A Motion was made by Mr. Grimm and seconded by Mrs. Kaminsky to acceptance of sewage flows from the Claypool Subdivision of 400 GPD (1EDU). The Motion carried unanimously.

Mr. Chucuddy reported the Donaldson Square Sewage Planning Module was approved.

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2014.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Grimm and seconded by Mr. Byrne to approve disbursements in the amount of \$225,836.28 from the following funds:

Fund	Disbursement	Total
Operating	Checks: 22230 through 22310	\$92,891.32
Payroll	Transfer from Operating to Payroll fund	\$60,000.00
Charleroi Loan	Valley View Sewer Ext. 2012 Debt Payment	\$4,438.13
Developer	Transfer to Operating	\$2,014.22
Developer	PNC Retail Performance Sec. Release CK #568	\$2,632.50
CIRF	Requisition No. 131-14	\$61,660.18
CIRF	Penn Vest – Ivy Lane – 2003 Debt Payment	\$2,199.93

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mr. Grimm and seconded by Mr. Crall to adjourn the meeting at 8:00 p.m. The Motion carried unanimously.

Respectfully Submitted,
Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Grimm	Kaminsky	Approve Minutes of February 11, 2014	Approved
2	Grimm	Crall	Adopt the revised Organic Capacity Tap Management Plan for the Donaldson Crossroads Watershed	Approved
3	Grimm	Kaminsky	Accept sewage flows from the Claypool Subdivision of 400 GPD (1EDU)	Approved
5	Grimm	Byrne	Approve disbursements in the amount of \$225,836.28	Approved
6	Grimm	Crall	Adjourn the Meeting at 8:00 p.m.	Approved