

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

AGENDA

REGULAR MEETING

June 10, 2014

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of May 13, 2014

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending May 31, 2014

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Executive Session regarding personnel matters.

ADJOURNMENT:

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REGULAR MEETING

June 10, 2014

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Secretary. Board members present were Terrence G. Byrne, Rebecca Kaminsky, and Michael P. Crall. Also present were Keith Bassi, Solicitor, Chad Hanley, KLH Engineering, Inc., James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager and Patricia Mowry, Financial Controller. Absent from the meeting were David G. Blazek and Eric S. Grimm

APPROVAL OF MINUTES:

A Motion was made by Mrs. Kaminsky and seconded by Mr. Crall to approve the minutes of May 13, 2014 as prepared by Patricia L. Mowry. The Motion carried unanimously.

SOLICITOR'S REPORT: Copy on File.

Mr. Bassi reported a demand letter was sent to Jordan Tax Service for compliance with contract requirements. Additional information was discussed in executive session because of potential litigation.

Mr. Bassi reported he conferred with Mr. Miskis regarding the Tuscany Plan in regards to the request of the Developer for partial performance release and the amount required for retainage. Mr. Bassi reviewed the municipal code for compliance with the Authority's requested retainage.

Mr. Bassi reported he attended a conference held in Federal Court before Judge Conti to negotiate the Levers settlement. The details are to be discussed in executive session.

Mr. Bassi reported he reviewed the Comverge agreement and the proposed Amendment No.1. The amendment would correct a data entry error made in the original agreement for services from June 2015 to May 2016. Mr. Bassi and Mr. Miskis recommended approval of the amendment.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Crall to approve the Comverge Amendment No. 1 to correct the data error in the cost per megawatts for services from June 2015 to May 2016. The Motion carried unanimously.

Mr. Bassi indicated the Indemnification Agreement between the PTSA and the Township in regards to the sewage billing and the Act 73 of 2012 was re-submitted to the Township and their new Solicitor for their review.

A Motion was made by Mr. Crall and seconded by Mrs. Kaminsky to enter into Executive session at 7:07 p.m. to discuss personnel matters and litigation. The Motion carried unanimously.

Executive Session ended at 7:36 p.m.

A Motion was made by Mrs. Kaminsky and seconded by Mr. Crall to approve the settlement negotiated by the Solicitor and Attorney Tom May on behalf of the Authority regarding the Levers settlement. The Motion carried unanimously.

ENGINEER'S REPORT: Copy on File.

Mr. Hanley reported the remaining work is limited in regards to Anthony Farms Phase II project, and recommended approval of the sewers for use. KLH is expecting to finish survey towards the end of June.

Mr. Hanley reported the design review comment letter was submitted to the Authority in regards to the Chapman Sewer Extension. The project will now incorporate a grinder pump in lieu of gravity service.

Mr. Hanley reported the project kick-off meeting was held on May 6th in regards to the Donaldson's Crossroads Sewer System Interceptor Improvements. Management and KLH came to a consensus on how to proceed with the hydraulic modeling. The survey work is expected to begin in August.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported there was a PADEP reported Brush Run NPDES permit excursions on the instantaneous limit for total chlorine residual. This excursion was due to an error made by an employee, but was required to be reported. Mr. Chucuddy re-trained the employee on the required procedures.

Mr. Miskis reported on the May 15th rain event the Rutledge Drive pump station discharged through its emergency overflow. Staff investigated the cause of the reduced pump discharge isolated it to partial blockage of the force main. Cleaning restored proper pump capacity during this investigation Staff discovered the asbestos cement sewers due to reduced pump discharge located downstream of the force main discharge have apparently been degraded by hydrogen sulfide. Basically, there is about 800 feet of the pipe that is affected. The pipe is no longer rigid. Management is investigating options to proceed with correcting the problem.

Mr. Miskis reported he will be attending a meeting regarding the ALCOSAN Wet Weather program. The "Proposed Principles for Intermunicipal Truck Sewer Line and Wet Weather Facility Transfer Agreement" was distributed to the Board. The document suggests EPA may agree to modify the ALCOSAN Consent Decree provided the multi-municipal facilities are regionalized, and suspects this will be a topic of the meeting.

Mr. Miskis reported our agreement with First Energy provides for "pass-through events" under the section Effect of Regulatory Action. PJM, the regional transmission organization, incurred cost because of the exceptionally cold weather in January, which will be passed onto the Authority. This will result in about an increase of \$2,000 more than the budgeted amount.

Mr. Miskis reported the status of the Tuscany Plan Development. Mr. Hanley prepared the recommendation of the required amount of performance security to release and the amount to be retained. Mr. Bassi and Mr. Miskis recommended the release of \$64,746, retainage \$399,250.

Mr. Miskis reported on the status of the DC WPCP Replacement project. GHD is nearly complete with the 60% design review task. Draft drawings were available for review to the Board Members.

Mr. Miskis reported GHD submitted the May's monthly progress report. The project is on budget with approximately 45% of the budget expended. Mr. Miskis recommended approval of payment of May's invoices for a total of \$83,640.46, as presented on the CIRF requisition.

ASSISTANT MANAGER’S REPORT: Copy on File.

Mr. Chucuddy reported Anthony Farms Phase II sanitary sewer installation completed. All sewer lines and manholes have been tested and passed all required test. Mr. Chucuddy and Mr. Hanley recommended approval of the sewers for use pending the completion of the remaining two punch list items.

A Motion was made by Mr. Crall and seconded by Mrs. Kaminsky to approve Anthony Farms Phase II sanitary sewers for use, contingent of the completion of the two punch list items. The Motion carried unanimously.

Mr. Chucuddy reported on the 2014 Sewer Rehabilitation project and recommended payment of pay request #2/final as presented on the operating bill register. The total project cost was \$103,185.64.

Mr. Chucuddy reported a backup complaint was received from the property owner of 212 McNary. Upon investigation it appears when the Township’s 2011 storm sewer was installed it cut through the building lateral. The Township took responsibility and is coordinated the repair of the broken lateral.

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending May 31, 2014.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Crall and seconded by Mrs. Kaminsky to approve disbursements in the amount of \$365,703.39 from the following funds:

Fund	Disbursement	Total
Operating	Checks: 22516 through 22596	\$127,539.97
Payroll	Transfer from Operating to Payroll fund	\$65,000.00
Charleroi Loan	Valley View Sewer Ext. 2012 Debt Payment	\$4,438.13
Developer	Transfer to Operating	\$8,762.78
Developer	Tuscany Performance Security Release	\$64,746.00
CIRF	Requisition No. 134-14	\$93,016.58
CIRF	Penn Vest – Ivy Lane – 2003 Debt Payment	\$2,199.93

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made by Mrs. Kaminsky and seconded by Mr. Crall to adjourn the meeting at 8:25 p.m.
The Motion carried unanimously.

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Crall	Approve Minutes of May 13, 2014	Approved
2	Kaminsky	Crall	Approve Amendment No. 1 to correct error in the cost per megawatts to the Converge curtailment service agreement	Approved
3	Crall	Kaminsky	Enter into Executive session at 7:07 p.m. to discuss personnel matters and litigation.	Approved
4	Kaminsky	Crall	Approve settlement negotiated by the Solicitor and Attorney Tom May on behalf of the Authority regarding the Levers settlement	Approved
5	Crall	Kaminsky	Accept Anthony Farms Phase II sanitary sewers for use, contingent of the completion of the two punch list items	Approved
6	Crall	Kaminsky	Approve disbursements in the amount of \$365,703.39	Approved
7	Kaminsky	Crall	Adjourn the Meeting at 8:25 p.m.	Approved