

**PETERS TOWNSHIP
SANITARY AUTHORITY**

111 BELL DRIVE
McMURRAY, PA 15317-3415
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Gary A. Parks, Special Projects Manager
Patricia L. Mowry, Financial Controller
Diane L. Gregor, Admin. Assistant

AGENDA

REGULAR MEETING

May 12, 2015

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of April 14, 2015

VISITORS:

1. Dr. Nair, 901 Church Hill Road, regarding sewer extension to obtain service.

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2015

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Acceptance of Dedication of Tuscany Plan sanitary sewer extension, subject to satisfaction of all project closeout requirements.
2. Acceptance of Planned Sewage flows for Diangelo Subdivision (1EDU, Brush Run)
3. Execute Easement Agreement with Matthew and Sally Diangelo for Tuscany Plan.
4. Resolution No. 08-05-15 for Destruction of Obsolete records

ADJOURNMENT:

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REGULAR MEETING

May 12, 2015

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, and Michael P. Crall. Also present were Romel L. Nicholas, Solicitor, David A. Coldren, KLH Engineering, Inc., James J. Miskis, Manager, and Patricia Mowry, Financial Controller. Absent from meeting was Mark A. Chucuddy, Assistant Manager.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 14, 2015 Board Meeting

Moved by Mr. Grimm, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

VISITORS:

1. Dr. Mohan Nair, Proposed Sewer Extension to 901 Churchill Road

RE: Request for Authority to take ownership of his proposed grinder pump

Dr. Nair appealed to the Board, Management's denial of his request for the Authority to take ownership of his grinder pump, and for the Authority to waive the Special Purpose Tapping Fee. Dr. Nair read from a prepared written statement which was provided to the Board afterwards, and attached to the minutes. Dr. Nair stated that he has expended over \$11,000 in engineering fees and expenses over 3 year period, and that it will cost an additional \$30,000 to install the grinder pump and extend the force main to his property. He stated that he is being treated unfairly in that the Authority owns and maintains the grinder pumps for his neighbors. Mr. Miskis indicated it is not the Authority's policy to take ownership of grinder pumps if the property is not mandated to connect to the sanitary system. Mr. Miskis indicated Dr. Nair made the choice to connect to the system at his own cost, and that his neighbors were mandated to connect sewer system. The Board will consider his request and provide Dr. Nair with a written correspondence. Dr. Nair left the meeting.

SOLICITOR'S REPORT: Copy on File.

Motion: To deny Dr. Nair's request to take ownership of his grinder pump and not to waive the special purpose tapping fees.

Moved by Mrs. Kaminsky, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Motion: To enter into executive session at 7:08 to discuss litigation matters

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Executive Session ended at 7:22 p.m.

ENGINEER'S REPORT: Copy on File.

Mr. Coldren reported on the Stratford Manor Pump Station Force Main Replacement project. The pre-construction meeting was held on April 15, 2015. The notice to proceed with construction will be issued to the Contractor later in the month. The start of construction is anticipated to begin June 1, 2015.

Mr. Coldren reported on the status of Rutledge Drive pump station force main emergency repair project. The repair was completed in April.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported on the status of the Brush Run Blower No. 2. The repair shop (Excelsior Blower Systems) indicated the replacement parts are no longer available, therefore the blower will need to be replaced. After evaluation of the wear and damage to the blower Management concluded that reducing the blower's minimum operating speed to save energy as recommended by CET Engineering (now GHD) during the Brush Run WPCP Wet Weather improvements project may have contributed to the damage due to temperature rise at slow speeds. Management will follow up WITH CET and Excelsior for a contribution to the purchase of a new blower. Management recommended KLH Engineers to evaluate the alternatives for the purchase of a new blower which would include the higher efficiency blowers specified for the DC plant project. These blowers are approximately 20% more efficient than the current blower at the Brush Run plant. When KLH makes a recommendation the purchase order for the new blower will need to be placed as soon as possible. The remaining available 100hp backup blower does not have adequate capacity if the 150hp blower fails.

Motion: To have KLH Engineers evaluate the alternatives of a replacement blower and to delegate the authority to the Chairmen to execute necessary paper work to place the order.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Mr. Miskis reported the status of the Rutledge Drive Pump Station force main emergency repair. The work was completed. The project went slightly over budget. The Authority's staff completed the restoration and the Township offered to do the pavement restoration with the Authority paying for materials. KLH recommended the installation of an expanded range pressure gauge on the downstream side of the check valves to detect surge pressure. This gauge was installed and readings indicate surge pressure that could potentially damage the force main. The KLH and Management recommended soft starters should be installed on the pump motors, and to add the starters to all four pumps for estimated cost of \$9,000.

Mr. Miskis reported on the status of the Tuscany Plan. There are two outstanding project close out items. Management recommended acceptance the dedication of sanitary sewers from the Developer for ownership of the Authority, subject to the completion of the outstanding items.

Motion: To accept the dedication of the Tuscany Plan sanitary sewers extension subject to the completion of the two outstanding items.

Moved by Mr. Byrne, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Mr. Miskis reported the status of the proposed Diangelo subdivision. This subdivision is a one lot subdivision with 1 EDU in the Brush Run system possible because of the Tuscany sewer extension. Presuming the Tuscany Plan sewer extension is accepted for ownership, Management recommended acceptance of the sewage flows.

Motion: To accept the planned sewage flows of 1 EDU from the Diangelo subdivision subject to the Tuscany Plan sewer extension is acceptance of ownership by the Authority.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Mr. Miskis reported the status of the Donaldson's Crossroads plant expansion planning. All permits have been received and the PENNVEST application was submitted for the July 22, 2015 PENNVEST Board meeting. All documentation was submitted to the DEP representative supporting the priority point ranking.

Mr. Miskis reported the letter prepared by PFM was submitted to the Township. The letter was a comparative evaluation regarding the alternatives of issuing Sewer Revenue Bonds, Guaranteed Sewer Revenue Bonds, or General Obligation Bonds by the Township was submitted to the Township. Based on PFM's analysis the conclusion is that the Guaranteed Sewer Revenue Bond issue is the preferred financing alternative.

Mr. Miskis reported bond counsel Dinsmore & Shohl, LLP submitted an engagement letter with the different fees for the different alternative and included fee for the PENNVEST application. Management recommended approval for engagement.

Motion: To approve bond counsel Dinsmore & Shohl, LLP engagement letter for the bond fees as outlined: 1) one bond issue for entire project, fee not to exceed \$20,000, 2) single bank qualified assuming a PV Loan fee not to exceed \$21,000, 3) PV Loan fee not to exceed \$10,000, 4) two separate bond issues fee not to exceed \$20,000 for the first issue and not to exceed \$18,000 for the second issue.

Moved by Mrs. Kaminsky, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

ASSISTANT MANAGER'S REPORT: Copy on File.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2015.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$382,454.57 from the following funds:

Moved by Mrs. Kaminsky, Seconded by, Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Fund	Disbursement	Total
Operating	Checks: 23575 through 23651	\$90,118.55
Operating	Quarterly Transfer – Debt Payment to DSF	\$119,143.20
Payroll	Transfer from Operating to Payroll fund	\$65,000.00
Charleroi Loan	Valley View Sewer Ext. 2012 Debt Payment	\$4,438.13
Developer	Tuscany Escrow and Performance Sec. Release	\$62,667.00
Developer	Reimbursement Operating Fund	\$546.23
CIRF	Requisition No. 145-15	\$38,341.53
CIRF	Penn Vest – Ivy Lane – 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 8:23 p.m.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky, Michael P. Crall

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Grimm	Byrne	Approve Minutes of April 14, 2015	Approved
2	Crall	Kaminsky	Enter into executive session at 7:08 pm to discuss litigation matters	Approved
3	Kaminsky	Byrne	Deny Dr. Nair's request to take ownership of his grinder pump and not to waive the special purpose tapping fee.	Approved
4	Crall	Kaminsky	Approve KLH Engineers to evaluate alternatives of a replacement blower and to delegate the authority to the Chairman to execute necessary paper work to place the order	Approved
5	Byrne	Kaminsky	Accept the dedication of the Tuscany Plan sanitary sewer extension subject to the completion of the two outstanding items	Approved
6	Crall	Kaminsky	Accept the planned sewage flows of 1 EDU from the Diangelo subdivision subject to the Tuscany Plan sewer extension acceptance	Approved
7	Kaminsky	Byrne	Approve bond counsel Dinsmore & Shohl, LLP engagement letter for the bond fees as outlined	Approved
8	Kaminsky	Grimm	Approve disbursements in the amount of \$382,454.57	Approved
9	Grimm	Kaminsky	Adjourn the Meeting at 8:23 p.m.	Approved