

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

111 BELL DRIVE  
McMURRAY, PA 15317-3415  
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James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Gary A. Parks, Special Projects Manager  
Patricia L. Mowry, Financial Controller  
Diane L. Gregor, Admin. Assistant

**AGENDA**

**REGULAR MEETING**

**September 8, 2015**

**ROLL CALL:**

**REVIEW OF MINUTES FOR APPROVAL:** Minutes of August 11, 2015

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**ASSISTANT MANAGER'S REPORT:**

**SPECIAL PROJECTS MANAGER REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:** Month ending August 31, 2015

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. Adopt Resolution No. 09-09-15 Authorizing Application to the Washington County Local Share Account for Funding assistance for the Donaldson's Crossroads Interceptor Improvements Project
2. Easement Agreement with Mohan and Sudha Nair for extension of common grinder pump force main
3. Award Contract PTSA-1-2015, Joint Sealing and Trenchless Partial Length Repairs
4. Acceptance of Proposed Sewage Flows from Tselepis Plan (1 EDU, 400 GPD)
5. Service Agreement with South Hills Honda regarding use of sewage flow meter.
6. Proposed Modifications to developer Construction Agreements applicable to Homeowner Sewer Extensions.

**ADJOURNMENT:**

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Diane L. Gregor, Administrative Assistant

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**REGULAR MEETING**

**September 8, 2015**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Terrence G. Byrne, and Michael P. Crall. Also present were Romel L. Nicholas, Solicitor, David A. Coldren, KLH Engineering, Inc., James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager and Patricia Mowry, Financial Controller. Absent from the meeting were Board member Eric S. Grimm and Rebecca W. Kaminsky.

**APPROVAL OF MINUTES:**

Motion: To approve the minutes of the August 11, 2015 Board Meeting  
Moved by Mr. Crall, Seconded by Mr. Byrne  
Vote: Motion carried by unanimous vote (summary: Yes = 3)  
Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall

**VISITORS:**

**SOLICITOR'S REPORT:** Copy on File.

Mr. Nicholas reported on the issue with PAWC water regarding the damage to one of the Authority's sanitary sewer line, located at Sun Chevrolet 2939 Washington Road. The PTSA's sewer line was damaged when PAWC was working on a water line repair in the area. There was substantial damage to the line which resulted in an Authority repair totaling approximately \$15,800. Mr. Miskis was in contact with PAWC representative regarding the Authority's cost associated with the repair in regards to reimbursement from PAWC. Mr. Nicholas sent a letter to Mr. Swope, General Counsel and Secretary for PAWC and is awaiting a response. Mr. Miskis indicated a \$5,000 reimbursement would be reasonable from PAWC. The Board concurred that Mr. Nicholas should pursue a settlement from PAWC.

**ENGINEER'S REPORT:** Copy on File.

Mr. Coldren reported the status of the Route 19 Valleybrook Ramp and Interceptor Relocation project. The as-built drawings were completed and KLH is in the process of completing close-out paper work with PADot.

Mr. Coldren reported the Authority received updated construction drawings for the Nair Sewer Extension. The Authority will complete the review internally.

Mr. Coldren reported the review was completed on the revised set of construction plans for the Anthony Farms Phase III development which is an 18 lot subdivision.

Mr. Coldren reported the status of the Donaldson's Crossroads Sewer System Interceptor Improvements project. The portion of the interceptors to be relocated as part of the DC WPCP construction project will

45 require obtaining ROWs from the Township. Two easement exhibits were prepared for Township  
46 property. The Authority will forward to the Township for execution.

47  
48 Mr. Coldren reported the Authority issued the purchase order for the Aerzen blower for the Brush Run  
49 Blower No. 2 replacement. KLH will prepare a plan and profile diagram of the piping modifications  
50 required for the installation.

51  
52 **MANAGER'S REPORT:** Copy on file.

53  
54 Mr. Miskis reported the Donaldson Crossroads WPCP corrective action plan was submitted on July 22,  
55 2015. The PaDEP representative indicated in a telephone conversation that the plan was considered  
56 acceptable and a letter to that affect is expected to be issued.

57  
58 Mr. Miskis reported on the SHACOG CCTV inspection project. The contractor supplied the reports and  
59 the videos to the Authority. There were no major defects. There are number of break-in connections  
60 which will need to be addressed in the future. Overall both areas are in fairly good condition. SHACOG  
61 invoiced for both contractors work and our proportional share of the administrative costs. The invoice is  
62 on the list for approval.

63  
64 Mr. Miskis reported he authorized an amendment to KLH's Service Order 264-100-003 for the Brush Run  
65 Blower No. 2 installation in the amount of \$1,500 for an amended total not to exceed \$4,000. The  
66 amendment is for the preparation of a plan and profile diagram of the piping modifications required for  
67 the installation. KLH will review the contractor's submittals for the installation of the Brush Run Blower  
68 No.2

69  
70 Mr. Miskis reported the grant application for the 2016 Local Share Account Grant program for the  
71 Donaldson's Crossroads Interceptor Improvements project will be submitted on October 1, 2015.  
72 Management recommended adoption of the resolution required to be included in the application. The  
73 grants coordinator recommended a request of a \$1 million grant.

74  
75 Motion: To adopt Resolution No. 09-09-15 authorizing application for the 2016 Local Share Account  
76 Grant program for the Donaldson's Crossroads Interceptor Improvements project in the amount of \$1  
77 million.

78 Moved by Mr. Byrne, Seconded by Mr. Crall

79 Vote: Motion carried by unanimous vote (summary: Yes = 3)

80 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall

81  
82 Mr. Miskis reported the Authority still has not received any Consent Order from the PaDEP regarding our  
83 Marella Manor area that is tributary to ALCOSAN.

84  
85 Mr. Miskis reported on the status of the sanitary sewer relocation project at 180 E. Highlands. The work  
86 took Oakdale Construction 4.5 days to complete. The Authority staff is in the process of completing the  
87 restoration. Oakdale's invoice is on the CIRF requisition for \$16,125. Management recommended  
88 approval of the invoice.

89  
90 Mr. Miskis reported the status of the agreement with South Hills Honda regarding the sewage flow meter  
91 for billing purposes. South Hills Honda will be utilizing rain fall holding tanks for the rinse water in their  
92 car wash. In order to measure the water going down the sewer and the fact they have a grinder pump the  
93 Authority agreed to allow them to have a flow meter for consumption billing purposes. The Authority  
94 will bill the account based off the readings from the flow meter opposed to the water consumption data  
95 provided by PAWC. The service agreement details all the conditions of the permit and the billing

96 process. The agreement is for a 5-year period and has an automatic renewal clause for additional 5-year  
97 periods. Both parties can terminate at any time. Mr. Nicholas and Management recommended approval  
98 of the service agreement.  
99

100 Motion: To enter into service agreement with South Hills Honda regarding the use of sewage flow meter  
101 for billing.  
102 Moved by Mr. Crall, Seconded by Mr. Byrne  
103 Vote: Motion carried by unanimous vote (summary: Yes = 3)  
104 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall  
105

106 Mr. Miskis reported on the proposed modifications to the Authority's current standard developer's  
107 construction agreement which would be applicable to individual homeowner constructing a sewer  
108 extension. The current developer's agreement is tailored to larger developments and developers. The  
109 modification that will be proposed is regarding the performance security and the 18-month maintenance  
110 bond. The Board gave the consensus for Management and Solicitor to continue to develop "Abridge  
111 Developer's Agreement" for homeowner's sewer extensions.  
112

113 Mr. Miskis reported the annual 1-hour electrical power curtailment test was performed on August 12,  
114 2015. The Authority meet the curtailment level with no difficulties at each plant. The earned revenue  
115 this year will be approximately \$10,000.  
116

117 Mr. Miskis reported the status of the Nair sewer extension. The construction drawings have been  
118 received and reviewed. The Authority required that an easement be provided across the front of their  
119 property for any future need of properties downstream to connect to the sewer in an orderly fashion.  
120

121 Motion: To execute the easement agreement with Mohan and Sudha Nair for extension of common  
122 grinder pump force main.  
123 Moved by Mr. Byrne, Seconded by Mr. Crall  
124 Vote: Motion carried by unanimous vote (summary: Yes = 3)  
125 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall  
126

127 Mr. Miskis reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project.  
128 There was a pre-bid conference held on August 20, 2015 and it was well attended. Attendance at the  
129 conference is a requirement in order for the contractor to bid the project. There will be a second bid  
130 conference held for any contractors that were unable to attend the first one. The bid opening is scheduled  
131 for October 1. 2015.  
132

133 Mr. Miskis reported the Authority re-submitted the PennVest Loan application for the Donaldson's  
134 Crossroads Treatment Plant Replacement Project for consideration at the October 21, 2015 PV Board  
135 meeting. Management had a discussion with PaDEP representative in regards to inviting a consent order  
136 opposed to the corrective action plan. DEP representative indicated to wait and discuss the possibility of  
137 an order if the Authority does not get funded this meeting.  
138

139 Mr. Miskis reported GHD will provide a proposal for construction phase services for the Donaldson's  
140 Crossroads Treatment Plant Replacement Project next month. Management has begun to negotiate with  
141 GHD in regards to the individual tasks associated with the proposal.  
142

143 Mr. Miskis reported the status of the Route 19 Valleybrook Ramp and Interceptor Relocation project.  
144 KLH requested reimbursement of \$1,752 that they expended beyond the approved service order  
145 authorization of \$3,000. Mr. Coldren presented a letter of explanation for the cost overrun and the

146 request. A detailed invoice summary was presented of actual time associated with preparation of the  
147 record drawings.

148  
149 Motion: To approve the additional fee of \$1,750 for KLH's Service Order for the Route 19 Valleybrook  
150 Ramp and Interceptor Relocation project record drawings.

151 Moved by Mr. Crall, Seconded by Mr. Byrne

152 Vote: Motion carried by unanimous vote (summary: Yes = 3)

153 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall

154  
155 Mr. Miskis reported that Aerzen has provided their best and final price of \$106,656, which is a reduction  
156 of \$5,706, and includes the disassembly of the blower unit, re-assembly to get it into the Blower room,  
157 and a 3-year warranty. Management accepted the offer and the purchase order was issued.

158  
159 **ASSISTANT MANAGER'S REPORT:** Copy on File.

160  
161 Mr. Chucuddy reported on the Tselpis plan. This is a simple subdivision creating one lot in the  
162 Stonehenge Plan 8 from a large parcel with previously installed sanitary sewers. Mr. Chucuddy  
163 recommended acceptance of the proposed sewage flows of 400 GPD.

164  
165 Motion: To accept the proposed sewage flows from the Tselepis Plan of 1 EDU, 400 GPD'S.

166 Moved by Mr. Crall, Seconded by Mr. Byrne

167 Vote: Motion carried by unanimous vote (summary: Yes = 3)

168 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall

169  
170 Mr. Chucuddy reported the status of the 2015 Sanitary Sewer rehabilitation project. Bids were received  
171 from three bidders (see bid tabulation in Assistant Managers report) for Contract PTSA-1-2015, Joint  
172 Sealing of the Sanitary Sewers and Trenchless Sanitary Sewer Partial Length Repairs. Management  
173 recommended award to the low bidder, Robinson Pipe Cleaning Company in the amount of \$152,763.25  
174 for the two year contract.

175  
176 Motion: To award contract to Robinson Pipe Cleaning Company in the amount of \$152,763.25 for the  
177 PTSA-1-2015 Joint Sealing of the Sanitary Sewers and Trenchless Sanitary Sewer Partial Length Repairs.

178 Moved by Mr. Crall, Seconded by Mr. Byrne

179 Vote: Motion carried by unanimous vote (summary: Yes = 3)

180 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall

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182 **SPECIAL PROJECTS MANAGER'S REPORT:** Copy on File

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184 **CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on File

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186 **FINANCIAL CONTROLLER'S REPORT:**

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188 **FINANCIAL STATEMENT REVIEW:** Month ending August 31, 2015.

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190 **PAYMENT OF BILLS & REQUISITIONS:** Copy on File

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193 Motion: To approve disbursements in the amount of \$171,034.42 from the following funds:

194 Moved by Mr. Crall, Seconded by Mr. Byrne

195 Vote: Motion carried by unanimous vote (summary: Yes = 3)

196 Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall

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<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 1001 through 1084	\$97,619.98
Payroll	Transfer from Operating to Payroll fund	\$65,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement Operating Fund	\$485.18
CFS Capital Improvement Fund	Requisition No. 3	\$1,776.38
CFS Bank Capital Improvement Fund	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

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**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 8:25 p.m.  
Moved by Mr. Byrne, Seconded by Mr. Crall  
Vote: Motion carried by unanimous vote (summary: Yes = 3)  
Yes: David G. Blazek, Terrence G. Byrne, Michael P. Crall  
Respectfully Submitted,  
Patricia Mowry

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MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Crall	Byrne	Approve Minutes of August 11, 2015 Board Meeting	Approved
2	Byrne	Crall	Adopt Resolution No. 09-09-15 authorizing application for the 2016 Local Share Account Grant program for the Donaldson's Crossroads Interceptor Improvements project in the amount of \$1 million	Approved
3	Crall	Byrne	Enter into service agreement with South Hills Honda regarding the use of sewage flow meter for billing	Approved
4	Byrne	Crall	Execute the easement agreement with Mohan and Sudha Nair for extension of common grinder pump force main	Approved
5	Kaminsky	Grimm	Approve an additional fee of \$1,750. for KLH Engineers, Inc. Service Order for the Route 19 Valleybrook Ramp and Interceptor Relocation project record drawings	Approved
6	Crall	Byrne	Accept the proposed sewage flows from the Tselepis Plan of 1 EDU, 400 GPD's	Approved
7	Crall	Byrne	Award contract to Robinson Pipe Cleaning Company in the amount of \$152,763.25 for the PTSA-1-2015 Joint Sealing of the Sanitary Sewers and Trenchless Sanitary Sewer Partial Length Repairs	Approved
8	Crall	Byrne	Approve disbursements in the amount of \$171,034.42	Approved
9	Byrne	Crall	Adjourn the Meeting at 7:25 p.m.	Approved

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