



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

June 14, 2016

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of May 10, 2016

VISITORS:

1. Martin Gillespie, Laurel Communities, regarding proposed Rolling Hills Estates residential development

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending May 31, 2016

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Agreement with SHACOG for the SHACOG Joint O&M CCTV Inspection and Cleaning – Year 6 Contract
2. Acceptance of proposed sewage flows of 400 GPD (I EDU) from the Gamble Plan of Lots

ADJOURNMENT:

James J. Miskis, Authority Manager
Patricia L. Mowry, Financial Controller

Mark A. Chucuddy, Assistant Manager
Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager
Diane L. Gregor, Administrative Assistant



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REGULAR MEETING

June 14, 2016

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Vice Chairman. Board members present were Eric S. Grimm, Terrence G. Byrne, Rebecca W. Kaminsky and Michael P. Crall. Also present were Romel L. Nicholas, Solicitor, David A. Coldren, KLH Engineering, Inc., James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager and Patricia Mowry, Financial Controller. Absent from meeting was Board Chairman, David G. Blazek.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the May 10, 2016 Board Meeting.

Moved by Mr. Byrne, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Michael P. Crall, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky

VISITORS:

1. Steven Victor, Victor-Wetzel Associates, representative for the Developer of Laurel Communities regarding the Rolling Hills Country Club property

Mr. Victor gave an overview of proposed layouts of the plans for the Rolling Hills Country Club property under both Township zoning scenarios. The proposed units under current zoning are 200-210 lots and 400 units based on the proposed zoning. He indicated an application was filed with the Township for the required right of way for the sanitary sewer. The Developer is very interested to work with the Authority staff for the design of the interceptor required for the development. Mr. Miskis indicated the PaDEP is requiring a developer agreement before submission of the planning module. The Developer would need to submit an application and pay the application fee based on the current zoning. Mr. Victor indicated this is a four to six year development project.

SOLICITOR'S REPORT: Copy on File.

Mr. Nicholas reported on the Waterdam/Hardy Enterprises property regarding the PAWC double metering and billing. The settlement agreement was previously approved. Mr. Nicholas recommended execution of the agreement.

Motion: To authorize Chairman to execute a settlement agreement with Hardy Enterprises for the overbilled account at Waterdam Plaza.

Moved by Mrs. Kaminsky, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Michael P. Crall, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky

James J. Miskis, Authority Manager
Patricia L. Mowry, Financial Controller

Mark A. Chucuddy, Assistant Manager
Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager
Diane L. Gregor, Administrative Assistant

ENGINEER'S REPORT: Copy on File.

Mr. Coldren reported the status of the Primrose Preschool. KLH is awaiting revised drawings for review.

Mr. Coldren reported the permit applications for the Giant Oaks Interceptor Project will be submitted to the PaDEP this week.

Mr. Coldren reported the status of the DC sewer system CIP Lining project. The contractor, Abel Recon LLC executed the contract and a pre-construction meeting is scheduled for June 21, 2016.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the status of the in-ground plant flow meter solution at the DC plant to address the PaDEP concerns from their annual inspection in May 2016. Management submitted a report that indicates the electrical interference has been eliminated, however, because we cannot be certain that it will not return, we are asking them to pre-approve a change in flow metering to a final effluent in the event the interference re-emerges. The change to effluent flow metering would require a dual channel level analyzer, with some custom programming, for a total cost of approximately \$6,000.00. The reason this alternative is preferred is after the treatment plant is removed from service, the level analyzer could be re-used as a level monitor for Brush Run's digesters, or it can serve as a replacement level analyzer/flowmeter for the Brush Run influent flume.

Mr. Miskis reported the Authority is participating in the SHACOG Joint CCTV contract in 2016. We have enrolled for 13,900 LF in the DC Sewer system as part of the Corrective Action Plan for an estimated cost of \$20,000. The Contractor expects to start work in mid-June. The agreement with SHACOG for participation in the joint contract is on the agenda. Management recommended entering into the agreement with SHACOG.

Motion: To enter into agreement with SHACOG for the 2016 Joint O&M CCTV Inspection and Cleaning
Moved by Mrs. Kaminsky, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Terrence G. Byrne, Eric S. Grimm, Michael P. Crall, and Rebecca W. Kaminsky

Mr. Miskis reported on the budget status year to date. The new Brush Run blower, placed into service on April 18th, is achieving the electrical power savings as anticipated.

Mr. Miskis reported an application was submitted to First Energy/West Penn Power for a one-time energy rebate for the long-term energy reduction available with the new Aerzen Blower. The application process was very extensive with pre-approval, and pre-improvement and post-improvement kw monitoring to demonstrate the predicted savings will be realized. The individual reviewing our application has recommended to First Energy that a rebate of \$12,008.20 be provided to the Authority.

Mr. Miskis reported the PJM, the regional grid operator, has enacted a new charge that will be passed on to us in accordance with our service agreement, beginning in June. The charge for the treatment plants will be approximately \$5,000 annually. The second phase of the charge will be enacted in June 2017 which will add an additional \$2,400 annually, for a total annual increase of \$7,400, which will continue indefinitely.

Mr. Miskis reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project. The Contractor is somewhat behind schedule. The Contractor has requested change order related a piping revision required by GHD to the underslap piping, requiring some of the piping to be deeper, thereby requiring additional rock removal, and a time extension. This request is under review by GHD and will be presented at future meetings. Mr. Miskis recommended approval of GHD's invoice as listed on the capital requisition for construction phase services. GHD recommended approval of the Pay Application No. 4 as submitted by the general contractor, Kukurin Contracting, in the amount of \$178,512.48, as listed on the construction requisition.

Mr. Miskis reported the status of the Valleybrook Interceptor cured-in-place lining project. There are still several remaining punch list items remaining before project closeout.

ASSISTANT MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported on the software upgrade issue for the Brush Run plant SCADA system. After evaluation it was determined the existing computer hardware will not support the newest version of the software. Management's recommendation is to upgrade the computers and server which is overdue. The cost will be presented at the next meeting and budgeted for in the capital budget.

Mr. Chucuddy reported on the Gamble Plan of Lots. This is a 1.75 acre lot at the end of Sunny Dale Lane. The subdivision will create a 0.5 acre building lot. The newly created lot is served by an existing sanitary sewer that traverses the property therefore no sanitary sewer extension is required. This is tributary to the Brush Run WPCP, therefore, it is eligible for planning exemption. The owner/developer has completed the application for review and has paid the non-refundable deposit of \$325.00. Comments on the plan have been forwarded to the developer's consultant. Mr. Chucuddy recommend acceptance of the sewage flows.

Motion: To accept the proposed sewage flows of 400 GPD (1 EDU) from the Gamble Plan of Lots
Moved by Mr. Crall, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Terrence G. Byrne, Eric S. Grimm, Michael P. Crall, and Rebecca W. Kaminsky

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2016.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$502,669.38 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Terrence G. Byrne, Eric S. Grimm, Michael P. Crall, and Rebecca W. Kaminsky

Fund	Disbursement	Total
Operating	Checks: 1803 through 1895	\$90,743.81
Payroll	Transfer from Operating to Payroll fund	\$65,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement to Operating Fund	\$2,625.53
CFS Capital Improvement Fund	Payment Req. 2016-6	\$159,149.50
Zion Bank – Construction Fund	Payment Req. 2016-4	\$178,512.48
CFS Bank Capital Improvement Fund	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:45 p.m.

Moved by Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Terrence G. Byrne, Eric S. Grimm, Michael P. Crall, and Rebecca W. Kaminsky

Respectfully Submitted,
Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Byrne	Kaminsky	Approve meeting minutes of May 10, 2016	Approved
2	Kaminsky	Byrne	Authorize Chairman to execute a settlement agreement with Hardy Enterprise for the overbilled account at Waterdam Plaza	Approved
3	Kaminsky	Byrne	Enter into agreement with SHACOG for the 2016 Joint O&M CCTV Inspection and Cleaning	Approved
4	Crall	Byrne	Accept the proposed sewage flows of 400 GPD (1 EDU) from Gamble Plan of Lots	Approved
5	Kaminsky	Crall	Approve disbursements in the amount of \$502,669.38	Approved
6	Kaminsky	Crall	Adjourn the Meeting at 7:45 p.m.	Approved