



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 8, 2017

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of February 8 and 22, 2017

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2017

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Approval of the Easement with Waterdam Associates regarding the Primrose Development

ADJOURNMENT:



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283
www.ptsaonline.org

REGULAR MEETING

March 8, 2017

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:04 p.m. by the Chairman. Board members present were David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Michael A. Silvestri, and Michael P. Crall. Also present were Romel L. Nicholas, Solicitor, Mark A. Chucuddy, Operations Manager and Patricia Mowry, Interim Manager/Financial Controller.

VISITORS: None

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 8th and 22nd 2017 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Rebecca W. Kaminsky, and Michael A. Silvestri

SOLICITOR'S REPORT: Copy on File.

Mr. Nicholas reported he attended a meeting with Management and Mr. Silvestri regarding the ALCOSAN consent order pertaining to the Authority's responsibilities to comply with the order, and data mining.

Mr. Nicholas reported he reviewed the easement with Waterdam Associates in regards to the Primrose development, and recommended approval.

Motion: To approve the easement with Waterdam Associates in conjunction with the Primrose Development.

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Rebecca W. Kaminsky, and Michael A. Silvestri

MANAGER'S REPORT: Copy on file.

Ms. Mowry reported the Donaldson Crossroads treatment plant area experienced odors the week of February 20th due to extended and intermittent power outages. West Penn Power was replacing damaged lines Saturday evening into Sunday afternoon. The power outages caused damage to one of the fans on the VFD's and the blower became inoperable. It took until late Monday afternoon for the repairs to be made, which resulted in the package plant digester becoming septic causing an odor. The Authority was not in any violation status, however, the incident was reported to the PaDEP. There were several resident complaints.

Ms. Mowry reported a meeting is scheduled on March 16, 2017 with the current representative that the Authority is under contract with for the purchase of power. The contract expires January 2018. The evaluation is being considered now because pricing is very low, and the Authority may want to lock in pricing for next year. Michael Silvestri will attend the meeting and review options with Management.

Patricia L. Mowry, Financial Controller/
Interim Manager

Mark A. Chucuddy, Operation Manager
Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager
Diane L. Gregor, Administrative Assistant

Ms. Mowry reported the status of Trigon/FPD Company. They currently connect to the Brush Run treatment plant by grinder pump. They have requested to connect to the sewer system by gravity, which would go into the Hidden Brook pump station. Management had installed flow meters and analyzed the data and determined that is a feasible alternative. Trigon will submit drawings for the Authority's review. They will need to obtain a street opening permit from the Township.

Ms. Mowry reported HRG provided a report on the projects they have been tasked with.

Ms. Mowry distributed the preliminary data from the geotechnical analysis on the Hidden Brook emergency repair project. A report is expected to be provided at the April's Board meeting with recommendations.

Ms. Mowry reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project based upon GHD's monthly progress report No. 13 as distributed. Mr. Crall indicated he would be able to attend the March's Construction meeting. The focus of the meeting will be the General Contractors schedule. A meeting was requested and held with Mr. Crall and Ms. Mowry by the electrical contractor. They expressed scheduling concerns.

Ms. Mowry recommended approval of GHD's invoice as listed on the capital requisition for construction phase services. Ms. Mowry noted that 75% of the construction phase services have been expended. GHD recommended approval of the Pay Application No. 13 for the General Contract, in the amount of \$381,016.81, and Pay Application No. 2 in the amount of \$6,975.00 for the HVAC Contract as submitted by Kukurin Contracting, and Pay Application No. 5 in the amount of \$17,100.00 for the Electrical Contract as submitted by the contractor, Bronder Electrical, as listed on the construction requisition.

Ms. Mowry reported GHD is working with Management to develop a proposal for the installation for dewatering equipment to be installed in the garage. This large change order is being considered because the overall project was under bid. The proposal is expected to be submitted prior to the next meeting.

Ms. Mowry reported the status of the Donaldson's Crossroads Interceptor Improvements Project. The Giant Oaks portion of the project is designed and the permit applications were submitted. The PaDEP and the Washington County Conservation District responded with the 2nd letter of technical deficiencies regarding the permit submittals. Mr. Coldren will responded to both agencies. Mr. Hanley indicated in his report he is getting behind schedule due to not having the permits approved. KLH cannot provide the final drawings until the permits are receive, because changes are being made as a result of the deficiencies. Management is scheduled to meet with Mr. Hanley to walk the proposed alignments for the Oakwood Road portion of the project.

Ms. Mowry reported on the Upper St. Clair (USC) and Deerfield Pump Station. USC representative indicated they should have a proposed draft addendum to the agreement by next meeting.

OPERATIONS MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported on the status of the Laboratory Accreditation for the Brush Run treatment facility. There were minor deficiencies and Management is working with the PaDEP. The response is due back by March 18, 2017.

Mr. Chucuddy reported one of the delivery drivers at the Donaldson's Crossroads facility damaged equipment. The insurance adjustor estimated the damage at \$2,970, and issued a check to the Authority for the repair.

Mr. Chucuddy reported the repair on 518 East McMurray Road is completed and final restoration is

remaining.

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File
FINANCIAL CONTROLLER’S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2017.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$635,498.90 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Michael A. Silvestri and Rebecca W. Kaminsky

Fund	Disbursement	Total
Operating	Checks: 2582 through 2664	\$106,203.85
Payroll	Transfer from Operating to Payroll fund	\$70,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement Operating Fund	\$4,350.87
Developer Fund	Thomas Plaza Escrow release from 1997 Ck. No. 1003	\$9,104.54
CFS Capital Improvement Fund	Requisition 2017-2	\$34,109.77
Zion Bank Construction Fund	Requisition 2017-13	\$405,091.81
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Mr. Nichols recommended entering into executive session for employment related matters.

Motion: To enter into executive session at 8:05 p.m. to discuss personnel and potential litigation

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Michael A. Silvestri and Rebecca W. Kaminsky

Executive Session ended at 9:06 p.m.

Motion: To rescind decision to use KLH Engineers on a month to month basis.

Moved by Mr. Silvestri, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Michael A. Silvestri and Rebecca W. Kaminsky

Motion: To engage HRG as the Consulting Engineer pending approval of the services contract.

Moved by Mr. Grimm, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Michael A. Silvestri and Rebecca W. Kaminsky

Motion: To advertise special meeting for employment matters on March 30, 2017.

Moved by Mr. Crall, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Michael A. Silvestri and Rebecca W. Kaminsky

Motion: To adjourn the Board Meeting at 9:12 p.m.

Moved by Mr. Crall, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Michael P. Crall, Michael A. Silvestri and Rebecca W. Kaminsky

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Grimm	Approve meeting minutes of February 8 th and 22 nd 2017	Approved
2	Kaminsky	Grimm	Approve the easement with Waterdam Associates in conjunction with the Primrose Development	Approved
3	Kaminsky	Grimm	Approve disbursements in the amount of \$635,498.90	Approved
4	Kaminsky	Grimm	Enter into executive session at 8:05 p.m. to discuss personnel and potential litigation	Approved
5	Silvestri	Grimm	Rescind decision to use KLH Engineers on a month to month basis	Approved
6	Grimm	Crall	Engage HRG Engineering as the Consulting Engineers pending approval of the service contract	Approved
7	Crall	Grimm	To advertise special meeting for employment matters on March 30, 2017	Approved
8	Crall	Grimm	Adjourn the Meeting at 9:58 p.m.	Approved