



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

April 24, 2019

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of March 27th 2019

VISITORS: 1. Sean C. Garin from Dinsmore & Shohl, LLP Regarding Penn Vest

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending March 31, 2019

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1. Resolution 06-04-19 Adoption of Revised Schedule of Rates and Changes**
- 2. Resolution 07-04-19 Funding Recipient –Loan Number 75346, Resolution to Borrow**
- 3. Resolution 08-04-19 Reimbursement Resolution for Project Cost for Loan #75346**

ADJOURNMENT:



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REGULAR MEETING

April 24, 2019

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak.
Absent was Mr. Grimm.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nathan Boring, Solicitor, and Chad Hanley, HRG Engineers.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the March 27, 2019 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

VISITORS:

Mr. Sean Garin, with Dinsmore & Shohl LLP gave an overview of the PENNVEST resolutions required for the additional \$555,000 funding required for the Conveyance System Improvements project. The revised loan total is \$5,255,000. The loan closing will take place on May 2, 2019. Mr. Garin and Ms. Mowry recommended approval of the resolutions.

Motion: To approve Resolution No. 07-04-19 for the application being made to PENNVEST for a loan in the amount of \$5,255,000 for the Conveyance System Improvements Projects.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Motion: To approve Resolution No. 08-04-19 for the Reimbursement of design funds from the PENNVEST loan for design fees previously expended for the Conveyance System Improvements Projects.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Sean Garin departed the meeting.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported the Deerfield agreement is anticipated to be executed by ALCOSAN towards the end of April 2019.

Mr. Boring reported the solicitor's opinion was submitted for the Authority's 2018 financial audit.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The pre-construction meeting will be held April 26, 2019. Mr. Hanley recommended issuance of the notice to proceed to the contractors.

Motion: To issue a notice to proceed to the contractors for the Conveyance System Improvements Project, pending successful PENNVEST loan closing.

Moved by Mr. Banaszak, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The planning module package was forwarded to the PaDEP. The watercourse encroachment and the NPDES permits have been submitted and comments addressed. The Part II permit will be submitted after the planning module is approved.

Ms. Mowry reported the required easements were all sent to the affected property owners. Ms. Mowry recommended authorization be granted to the Chairman to execute the easement agreements.

Motion: To authorize the Chairman to execute the Stonehenge sewer project easement agreements.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the new Donaldson's Crossroad WPCP, and the Dewatering facility. The project is nearing completion. There are several minor punch list items outstanding. The substantial completion date of May 1, 2019 will be met. The press is fully operational. The sludge profile was submitted to the PaDEP for approval to dispose in the landfill.

Mr. Jenkins reported he received three quotes for the demolition of the old DC treatment facility. Stewart Contracting was the lowest quote. The capital budget allocated \$100,000. The contracted work is for the demolition only. Our staff will perform work associated with fill and landscaping.

Motion: To accept Stewart Contracting quote for the demolition of the old DC treatment facility in the amount of \$20,200.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported the emergency sewer repair that occurred on Hemlock Drive vicinity, reoccurred. The pipe had dislodged. Mr. Hanley recommended a different method to stabilize. The work was completed last week.

OPERATIONS MANAGER'S REPORT:

Mr. Chucuddy reported the status of the BR NPDES permit. GHD'S memo was distributed on the alternative to meet the limits imposed by the PaDEP. The alternative is a UV disinfection system, and a permanent installation of a chemical precipitation for the phosphorous removal. The estimated project cost is approximately \$1.8 million, and was budgeted for in the capital plan. GHD will submit a proposal for permitting and design for the May meeting. It is expected that design and construction will be complete 8 months prior to the effluent limits taking effect.

Mr. Chucuddy reported the status of the Grout and CIPP Repair Year-Four. State Pipe Services plans to begin the week of April 29th.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry reported the Authority's 2018 annual audit has been distributed.

Ms. Mowry reported escrow agreements are occasionally permitted for the property transfer dye test program. There is administrative time and expense involved in the preparation and the follow up for these agreements. Management recommended approval of the resolution in order to recoup the cost associated with the agreement.

Motion: To adopt Resolution 06-04-19 of the revised Schedule of Rates and Charges incorporating a \$250 fee for property owner entering into an escrow agreement.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2019.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$263,319.68 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 4665 through 4708 and ACH	\$61,069.17
Payroll	Transfer from Operating to Payroll fund	\$80,000
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.44
Developer Fund	Check 1037 & Operating fund reimbursement	\$7,333.30
CFS Capital Improvement Fund	Requisition 2019-3	\$103,775.95
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.94

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:34 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Banaszak	Burns	To approve the minutes of the March 27, 2019 Board Meeting.	Approved
2	Kaminsky	Banaszak	To approve Resolution No. 07-04-19 for the application being made to PENNVEST for a loan in the amount of \$5,255,000 for the Conveyance System Improvements Projects.	Approved
3	Kaminsky	Burns	To approve Resolution No. 08-04-19 for the Reimbursement of design funds from the PENNVEST loan for design fees previously expended for the Conveyance System Improvements Projects.	Approved
4	Banaszak	Burns	To issue a notice to proceed to the contractors for the Conveyance System Improvements Project, pending successful PENNVEST loan closing.	Approved
5	Kaminsky	Banaszak	To authorize the Chairman to execute the Stonehenge sewer project easement agreements.	Approved
6	Kaminsky	Burns	To accept Stewart Contracting quote for the demolition of the old DC treatment facility in the amount of \$20,200.	Approved
7	Burns	Kaminsky	To adopt Resolution 06-04-19 of the revised Schedule of Rates and Charges incorporating a \$250 fee for property owner entering into an escrow agreement.	Approved
8	Kaminsky	Burns	To approve disbursements in the amount of \$263,319.68.	
9	Kaminsky	Burns	To adjourn the Board Meeting at 7:34 p.m.	Approved