



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**July 10, 2019**

**ROLL CALL:**

**MINUTES FOR APPROVAL: Minutes of June 12, 2019**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW: Month Ending June 30, 2019**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

- 1) Execution of Highway Restoration & Maintenance Bond for the DC Interceptor Project.
- 2) Contract 2019-01 Pay Application #1

**ADJOURNMENT:**



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## REGULAR MEETING

July 10, 2019

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Michele Kromer, Solicitor, Chad Hanley and Elizabeth Lackey, HRG Engineers.

### APPROVAL OF MINUTES:

Motion: To approve the minutes of the June 12, 2019 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

**VISITORS:** Monica Merrell, Peters Township Council Member

Mrs. Merrell, on behalf of the Peters Township Council, gave recognition to the Board members for their volunteer contribution to the community by serving on the sewage board.

### ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The general contractor for the DC portion encountered multiple utility conflicts and obstructions. Several of the obstructions were unmarked utilities or incorrectly marked, and others were just unknown. A few of the storm sewer obstructions required realignments. The Contractor experienced rework of the sewer line, as well as down time. As a result, there will be cost associated with some of the rework. Some of the cost may be mitigated by the PAOne Call legislation regarding marking utilities. Management will defer this to the Solicitor.

Mr. Hanley reported the status of the Hidden Brook portion of the project. Mr. Hanley recommended a design change that would be in the best interest of the Authority and the Homeowners. The benefit will be shallower depths of sewer. The net cost associated will be approximately a \$2,000 increase in cost. This will not result in a change order for this particular item at this time because the contract is based on quantities. At the end of the project all quantities are reconciled and a change order is prepared. There will be deductions associated with the change, as well as others may occur.

Motion: To approve proceeding with the realignment for the Hidden Brook sewer line project.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The Part-II permit is anticipated to be received soon. The Authority is on schedule with anticipated dates of receiving the permits.

### SOLICITOR'S REPORT: Copy on File.

Condemnation proceedings are in the process for the property owner involved in the Stonehenge project.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

In order to file with the courts an escrow account had to be established. Ms. Mowry recommended approval for the establishment of the account.

Motion: To establish a CFS Bank Escrow Account in the amount of \$5,000, and to authorize the Chairman to execute all necessary paperwork for the Stonehenge project condemnation as required by the Bond for said condemnation.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported the status of the new Donaldson's Crossroad WPCP, and the Dewatering facility. There remains just a few punch list items. GHD is in the project closeout phase. There are several issues outstanding with the SCADA system.

Mr. Jenkins reported the Waters of McMurray have paid their tapping fee, but have requested information to make sure the Authority is administering the rules and regulations correctly in regards to the tapping fee. Management is confident that we are, and Mr. Nicholas has been assisting with the request of information.

Mr. Jenkins reported the Donaldson's Crossroads Corrective Action Plan Progress Report No. 8 was submitted to the PaDEP.

**OPERATIONS MANAGER'S REPORT:** Copy of File

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on File

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

**FINANCIAL STATEMENT REVIEW:** Month ending June 30, 2019.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$479,144.89 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 4833 through 4900 and ACH	\$102,636.01
Payroll	Transfer from Operating to Payroll fund	\$80,000
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.44
Developer Fund	Check 1040 & Operating fund reimbursement	\$979.19
CFS Capital Improvement Fund	Requisition 2019-6	\$80,493.20

Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.94
LSA Grant	Direct pay to Contractor	\$203,895.23

**OTHER BUSINESS:**

Mr. Hanley indicated PADOT requires a bond for the state road that is being crossed as part of DC portion of the Conveyance System Improvements Projects. Mr. Hanley recommended approval.

Motion: To execute the Highway Restoration and Maintenance Bond for the DC Conveyance System Improvements Projects.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Motion: To adjourn the Board Meeting at 7:34 p.m.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Patricia Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Kaminsky	Grimm	To approve the minutes of the June 12, 2019 Board Meeting.	Approved
2	Grimm	Kaminsky	To approve proceeding with the realignment for the Hidden Brook sewer line project.	Approved
3	Burns	Banaszak	To establish a CFS Bank Escrow Account in the amount of \$5,000, and to authorize the Chairman to execute all necessary paperwork for the Stonehenge project condemnation as required by the Bond for said condemnation.	Approved
4	Kaminsky	Banaszak	To approve disbursements in the amount of \$479,144.89.	Approved
5	Kaminsky	Banaszak	To execute the Highway Restoration and Maintenance Bond for the DC Conveyance System Improvements Projects.	Approved
6	Grimm	Kaminsky	To adjourn the Board Meeting at 7:34 p.m.	Approved