



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

November 11, 2020

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of October 14, 2020

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW:

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Approve Change Order No. 3 to JS Bova Excavating - General Contract for the Stonehenge project
2. Approve GHD's Service Order Amendments for the BR UV WPCP Improvement Project
 - a. Concrete and Soils Testing
 - b. Capacity Rerating and NPDES Permit
3. Executive Session to discuss personnel

ADJOURNMENT:



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REGULAR MEETING

November 11, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the October 14, 2020 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS:

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The Donaldson's Crossroad's interceptor portion, restoration was completed. There are a few punch list items and as a result of the meeting with the Washington County Conservation District, there are a few stream crossing issues that need to be corrected. There is still retainage being held from the Contractor until all items are completed. Mr. Hanley recommended approval of Pay Estimate 10.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. There are a few punch list items outstanding. Mr. Hanley recommended approve of Change Order No. 3 as presented from General Contractor, J.S.Bova.

Motion: To approve Change Order No. 3 for the restoration items as required from the easement agreements in the amount of \$15,500.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Hanley reported the status of the Piney Fork 537 Plan. The survey work for the subdivision of property located at 974 Church Hill Road is planned to be completed over the next couple weeks.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The construction is slow moving. Mr. Jenkins presented the service order amendment from GHD for the concrete and soil testing, and the capacity rerating and updates for the NPDES Permit.

Motion: To approve Service Order Amendment No. 4 for the concrete and soil testing in the not to exceed amount of \$24,000 and the work associated with capacity rerating and updates for the NPDES Permit in the amount of \$36,000.

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Administrative Assistant

OPERATIONS MANAGER’S REPORT: Copy of File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry distributed to 2020/2021 Budget report. No rate increase is proposed for the 2021 Budget year. The bonds are expected to be refunded the first quarter of 2021.

FINANCIAL STATEMENT REVIEW: Month ending November 30, 2020.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$527,834.22 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 5955 through 6003 and ACH	\$71,968.61
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1062 & Operating Fund Reimbursement	\$1,913.60
CFS Capital Improvement Fund	Requisition 2020-10	\$143,567.18
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$219,243.57
	Total	\$527,834.22

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:20 p.m. to discuss personnel.

Moved by Mr. Banaszak, Seconded by Mr. Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Executive Session Ended: 8:22 p.m.

Motion: To adjourn the Board Meeting at 8:26 p.m.

Moved by Mr. Banaszak, Seconded by Mr. Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Wells	To approve the minutes of the October 14, 2020 Board Meeting.	Approved
2	Burns	Banaszak	To approve Change Order No. 3 for JS Bova for the items restoration items contained in the easement agreements in the amount of \$15,500	Approved
3	Burns	Wells	To approve GHD's Service Order Amendment #4 for concrete and soil testing for the BR UV Project, not to exceed \$26,000 and for work associated with the Rerate of the BR Plant at a cost of \$36,000	Approved
4	Kaminsky	Burns	To approve disbursements in the amount of \$527,834.22	Approved
5	Banaszak	Burns	To enter into executive session for personnel matters	
6	Banaszak	Burns	To adjourn the Board Meeting at 8:26 p.m.	Approved