



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 11, 2020

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of February 11, 2020

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending February, 2020

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Approval of Contract 2019-1 General Construction Change Order Nos. 7, 8, & 9 with A. Merante
2. Approval of Contract 2019-2 General Construction HB Change Order No. 3 with Petrakis
3. Approval of GHD's request for additional design engineering fees for the BR Optimization Project
4. Approval of GHD's construction phase proposal fees for the BR Optimization Project
5. Approval Curtailment Agreement for the 2020 season for both treatment plants
6. Approval of Power Contract for all facilities, contingent upon Solicitor approval
7. Approval Revised H2O Grant Resolution for the BR Optimization Project – Grant request in the amount of \$925,000
8. Approval of Easements required for the Kemp Sanitary Sewer Extension

ADJOURNMENT:



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REGULAR MEETING

March 11, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Absent from Meeting: Rebecca W. Kaminsky.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 12, 2020 Board Meeting.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

VISITORS: No visitors present.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported the Waters of McMurray sent a letter as a result of the meeting that was held in February. He has prepared a response, and requests an executive session.

Motion: To enter into executive session to discuss potential litigation at 7:05 PM.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

The board came out of executive session at 7:33 PM.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the Annual Chapter 94 Waste Load Management reports for both treatment plants will be submitted to the PaDEP prior to the March 31, 2020 deadline. HRG delivered final copies to management for distribution.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The remaining task is restoration, which is weather dependent. Mr. Hanley presented Change Orders No. 7, 8, and 9 for cost associated with guy wire during sewer installation, preliminary quantities adjustment, adjustment from previous change order. Mr. Hanley recommended payment to A. Merante Contracting for pay application No.8 as listed on the requisition.

Motion: To approve Contract General 2019-1, A. Merante Contracting Inc., Change Orders No. 7, 8, and 9 for cost associated with guy wire during sewer installation, preliminary quantities adjustment, adjustment from previous change order. The total change order is a decrease to the contract in the amount of (\$132,401.17).

Moved by Mr. Banaszak, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Mr. Hanley reported the status of the Hidden Brook portion of the project. The general contract was substantially complete on February 20, 2020. The electrical contract was completed on December 20, 2019. Mr. Hanley presented Change Order No. 3, for quantities adjustment for a decrease amount of \$30,461.20.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

Mr. Hanley recommended payment to W.A. Patrakis Contracting Company pay application No.5, and Wagner Electric final pay application 4 as listed on the requisition.

Motion: To approve Contract General 2019-2 Change Order No. 3 for W.A. Patrakis Contracting Company for quantities adjustment. The total change order is a decrease to the contract in the amount of (\$30,461.20). Moved by Mr. Blazek, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The notice of award was issued to J.S. Bova Excavating. The pre-construction meeting was held on February 27, 2020. It is expected that the Notice to Proceed shall be issued on March 16, 2020. At this time it appears the project will be completed on schedule in September 2020.

Mr. Hanley reported the status of the Piney Fork 537 Plan update. A response was received from Bethel Park, regarding providing sewage service to the area. They are unable to commit capacity at this time due to the unknown flows, and capacity requirements within their system. The Authority will proceed with the completion of the plan. The likely chosen alternative is the sewage flows will be conveyed to the Brush Run WPCP.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the reimbursement from the Pennsylvania American Water Company (PAWC) for the mismarked, or lack of utility marking under the PA One Call requirements on the Oakwood Road section of the Conveyance System project. PAWC indicated they would reimburse the Authority for a portion of the claim that was made. There is still some negotiations to be held.

Mr. Jenkins reported on the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades. The bid opening is scheduled for March 16, 2020. GHD presented by letter a request for additional design engineering fees associated with the changes requested by management related to more frequent cleanings of the tanks. GHD presented by letter a proposal for construction phase engineering services. Management recommended both request.

Motion: To approve GHD's request for additional design engineering fees for the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades in the amount of \$34,400.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Motion: To approve GHD's proposal for construction phase engineering services for the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades in the amount of \$184,475.

Moved by Mr. Burns, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Mr. Jenkins reported the all of the requirements from the PaDEP Donaldson's Crossroads Corrective Action Plan regarding the treatment plant and the sewer system have been satisfied. Additional information has been forwarded to PaDEP in order to be released from the CAP.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported the status of the Juniper Woods development. The plans for lots 55-60 have been re-designed, and will now require new easements.

Mr. Chucuddy reported the status of the Kemp subdivision. This sewer extension is to serve 125 Clubside

Drive, an existing dwelling. The extension will have the ability via acquired easement to provide service to two additional vacant lots. The homeowner has made application and paid all required fees. Mr. Chucuddy recommended approval of the two required easements.

Motion: To approve the easement and right of way agreement for 124 Clubside Drive, with Ronald and Lisa Janowski, and 125 Clubside Drive, with Robert Kemp.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Mr. Chucuddy reported that the owner of 113 Clubside Drive can acquire service by an extended building sewer through an already acquired easement. The Authority would have no benefit to extend the public sewer, therefore Mr. Chucuddy recommended to allow the variance.

Motion: To approve the variance to allow the property owner at 113 Clubside Drive to acquire service via an extended building sewer.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry reported the financial audit has begun. The Audit should be completed by the end of March.

Ms. Mowry presented the revised resolution for the PA H2O grant for the BR WPCP Ultraviolet disinfection and Phosphorus Removal Upgrades. The agency requested the revision from \$725,000 to \$925,000. The request was a reallocation of the \$200,000 received from the LSA grant funding agency.

Motion: To adopt the revised Resolution 12-12-19, requesting a grant in the amount of \$925,000 from the PA H2O program for the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades project.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Ms. Mowry presented the Curtailment agreement for both the Brush Run and Donaldson's Crossroads treatment plants. The mechanicals of the program would be for the Authority to stop usage of power when requested, typically during peak summer months. The DC WPCP has the ability to stop usage 100% because of the backup generator. The BR WPCP will only participate reducing power by 80%. The new agreement will be with CPower, for a three-year term, starting June 1, 2020 thru May 31, 2023. The Authority will have the option not to participate any year if Management chooses not to. The expected revenue would be approximately \$3,000, depending on the Authority's participation. Ms. Mowry recommended approval of the contract.

Motion: To enter into the service agreement with CPower for the curtailment of power for the Brush Run and Donaldson's Crossroads treatment plants from June 1, 2020 – May 31, 2023.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Ms. Mowry presented the electric supply agreement for all the Authority's facilities. The new contract period would begin January 1, 2021 and go thru December 31, 2025. The Authority's broker David Skiles recommended entering into a new contract in advance of the expiration of the current. The reason for the recommendation is that rates are at an all-time low. The savings will be approximately \$6,000 based on

the current usage. This will be a five-year contract with a rider if prices drop our accounts will be adjusted to the revised pricing.

Motion: To enter into electric supply agreement with Constellation New Energy for power at all the Authority’s facilities for a cost of \$0.04830, with a 5-year term. The start date is January 1, 2021 thru December 30, 2025, contingent upon Solicitor review.

Moved by Mr. Banaszak, Seconded by Mr. Burns,

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

FINANCIAL STATEMENT REVIEW: Month ending February 29, 2020.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$808,632.72 from the following funds:

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Fund	Disbursement	Total
Operating	Checks: 5411 through 5482 and ACH	\$84,613.49
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1050 & Operating Fund Reimbursement	\$10,573.67
CFS Capital Improvement Fund	Requisition 2020-2	\$16,608.10
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$605,696.20
	Total	\$808,632.72

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 8:12 p.m.

Moved by Mr. Banaszak, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Banaszak	To approve the minutes of the February 12, 2020 Board Meeting.	Approved
2	Blazek	Burns	To enter into executive session to discuss potential litigation at 7:05 PM.	Approved
3	Banaszak	Blazek	To approve Contract General 2019-1, A. Merante Contracting Inc., Change Orders No. 7, 8, and 9 for cost associated with guy wire during sewer installation, preliminary quantities adjustment, adjustment from previous change order. The total change order is a decrease to the contract in the amount of (\$132,401.17).	Approved
4	Blazek	Banaszak	To approve Contract General 2019-2 Change Order No. 3 for W.A. Patrakis Contracting Company for quantities adjustment. The total change order is a decrease to the contract in the amount of (\$30,461.20).	Approved
5	Blazek	Burns	To approve GHD’s request for additional design engineering fees for the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades in the amount of \$34,400.	Approved
6	Burns	Blazek	To approve GHD’s proposal for construction phase engineering services for the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades in the amount of \$184,475.	Approved
7	Burns	Banaszak	To approve the easement and right of way agreement for 124 Clubside Drive, with Ronald and Lisa Janowski, and 125 Clubside Drive, with Robert Kemp.	Approved
8	Blazek	Burns	To approve the variance to allow the property owner at 113 Clubside Drive to acquire service via an extended building sewer.	Approved
9	Blazek	Burns	To adopt the revised Resolution 12-12-19, requesting a grant in the amount of \$925,000 from the PA H2O program for the BR WPCP Ultraviolet disinfection and Phosphorus removal Upgrades project.	Approved
10	Blazek	Burns	To enter into the service agreement with CPower for the curtailment of power for the Brush Run and Donaldson’s Crossroads treatment plants from June 1, 2020 – May 31, 2023.	Approved

11	Banaszak	Burns	To enter into electric supply agreement with Constellation New Energy for power at all the Authority's facilities for a cost of \$0.04830, with a 5-year term. The start date is January 1, 2021 thru December 30, 2025, contingent upon Solicitor review.	Approved
12	Blazek	Burns	To approve disbursements in the amount of \$808,632.72	Approved
13	Banaszak	Burns	To adjourn the Board Meeting at 8:12 p.m.	Approved