



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

November 10, 2021

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of October 13, 2021

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending October 31, 2021

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) **Acceptance of Proposed Sewage Flows from the McCrobie Plan (8 EDUs, 3200GPD)**
- 2) **Brush Run WPCP UV Project-Bronder Technical Services (Electrical Contractor) Change Order #4**

ADJOURNMENT:



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REGULAR MEETING

October 13, 2021

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Liz Lackey, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the September 8, 2021 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. There are still operational issues being worked through before substantial completion can be achieved. Mr. Jenkins presented the General Contractors Change Order No. 5 for the effluent manhole vent and the chemical room drain valve. The cost associated with this change order is \$4,775. To date including this change order the General Contractors change orders are 3.45% of their contract. Mr. Jenkins indicated GHD assured Management there will be no cost associated for the replacement of the overhead crane, which was the wrong size. However, GHD has indicated they will be submitting a request for additional construction phase services. The breakdown of engineering services to date was presented. Mr. Jenkins recommended approval of Change Order 5.

Motion: To approve the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project for Lone Pine Construction Inc. Change Order No. 5 for the effluent manhole vent and the chemical room drain valve in the amount of \$4,775.00

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported no excursions occurred at the Donaldson Crossroads treatment facility, however, samples were not taken for the quarterly sampling of VOC's. Extra sampling will occur during the next quarter.

Mr. Chucuddy reported on the status of the Pemberly development, and recommended entering into the developer's agreement contingent upon receipt of financial securities and receipt of the HOP permit and to adopt the resolution required by the PaDOT for the HOP Permit.

Motion: To adopt PaDOT's resolution for the Highway Occupancy Permit (HOP), and authorizing Management to execute the documents for the Pemberly Manor development.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

Motion: To enter into the Developer's Agreement with Entech Pemberly Manor LLC, upon receipt of the HOP permit, and receipt of financial securities.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry reported on the 2022 LSA Grant application for the 2022 Sewer Rehabilitation Project. The request is for \$600,000 towards the estimated \$2.5 million total project cost. The project will include the Augmentation of the Lower Valley Brook (Lower & Upper Pelipetz) Sewer Capacity Augmentation – Approximately 5,670 Linear Feet, and Sewer Replacement of the Crestview Acres – Physical location in the vicinity of Elizabeth and Marble Drive – Approximately 3,000 Linear Feet. Both projects have been outlined in the 10-year Capital Plan. The Lower Valley Brook (Lower and Upper Pelipetz) portion is the final component of the 2008 Valley Brook Interceptor Comprehensive Plan which was approved by the PaDEP November 25, 2009. The Crestview Acres portion sewers have well reached the end of their structural useful life. In this area the sewers were installed in the early 1960's by a developer, prior to the formation of the Sanitary Authority. These sewers are considered the most compromised and structurally deficient sewers and manholes in the Authority's service area. Ms. Mowry recommended adoption of the resolution for the grant submittal.

Motion: To adopt Resolution 04-10-21 to authorize submittal of the funding request application to the Redevelopment Authority of Washington County for the Washington County Local Share Account Program FY 2021-2022 for the purpose of obtaining partial funding in the amount of \$600,000 towards the 2022 Sewer Rehabilitation Projects, and authorize appropriate officials to execute any grant documents.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

FINANCIAL STATEMENT REVIEW: Month ending September 30, 2021.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$573,310.78 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 6660 through 6701 Void Ck and ACH	\$117,390.17
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	35,886.80
CFS Capital Improvement Fund	Requisition 2021-8 Requisition 2021-9	\$262,807.64

Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
PV Request	PV Loan Draw –Conveyance System Project	\$0
	Total	\$573,310.78

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:21 p.m. to discuss litigation matters.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Executive Session Ended: 7:21p.m.

Motion: To adjourn the Board Meeting at 7:31 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Banaszak	Burns	To approve the minutes of the September 8, 2021 Board Meeting.	Approved
2	Kaminsky	Burns	To approve change order No. 5 for Lone Pine for the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project.	Approved
3	Kaminsky	Wells	Adopt resolution for the PaDOT HOP permit for Pemberly Development	Approved
4	Burns	Banaszak	To enter into Developers Agreement with Entech Pemberly Manor LLC	Approved
5	Wells	Burns	To adopt Resolution 04-10-21 to authorize LSA Grant Application for 2022 Sewer Rehabilitation Projects.	Approved
6	Kaminsky	Wells	To approve disbursements.	Approved
7	Kaminsky	Wells	To enter into Executive Session to discuss litigation matters.	Approved
8	Kaminsky	Wells	To adjourn the Board Meeting	Approved