



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**December 8, 2021**

**ROLL CALL:**

**MINUTES FOR APPROVAL: Minutes of November 10, 2021**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW: Month ending November 30, 2021**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

- 1) Adoption of 2021 Budget and Capital Plan

**ADJOURNMENT:**



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## REGULAR MEETING

November 10, 2021

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells  
Absent from the Meeting: Eric S. Grimm,

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

## APPROVAL OF MINUTES:

Motion: To approve the minutes of the October 13, 2021 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

**VISITORS:** None.

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported on the DC Conveyance System Improvements project. The PaDEP had the final inspection and the PV Loan can be closed out. Mr. Jenkins reported the 18-month maintenance period has almost concluded. The new sewer system was inspected by staff and there does not appear to be any defects. The Bond can be closed out at this time.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The 2<sup>nd</sup> attempt from the Contractor on the restoration appears to be sufficient at this time. The Conservation District will need to inspect for their approval.

Mr. Hanley reported the Zoning Hearing Board will meet on November 16, 2021 regarding the variances for the subdivision of the Churchill property related to the Piney Fork 537 planning.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. Management is still waiting on the vendor to provide the performance testing report on the equipment.

Mr. Jenkins presented the Electrical Contractors Change Order No. 4. The change order is time and material associated with locating, tracing, extension and testing of the TSP Cable to the coagulate pump. The cost associated with this change order is \$395. Mr. Jenkins recommended approval of Change Order 4.

Motion: To approve the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project for Bronder Technical Services Inc. Change Order No. 4 time and material associated with locating, tracing, extension and testing of the TSP Cable to the coagulate pump in the amount of \$395.

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

**OPERATIONS MANAGER'S REPORT:** Copy of File

Mr. Chucuddy reported the PaDEP has issued new Method Update Rules, the ruling will affect 6 of our

---

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Faye E Abbondanza, Administrative Assistant

methods. Compliance with the new methods must be achieved by December 1, 2022.

Mr. Chucuddy reported the status of the McCrobie subdivision located at 475 Bower Hill Road. The ten acre lot is being subdivided into three lots. Mr. Chucuddy pointed out that of the 5 existing lots that can be served, only one is within the 150 feet requiring mandatory connection. Mr. Chucuddy recommended acceptance of the sewage flows.

Motion: To accept the sewage flows from the McCrobie Plan (8EDU's, 3200GPD)

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

Mr. Chucuddy reported that Mr. Kemp will not be moving forward with the sanitary sewer extension to serve his residence located on Clubview Drive at this time.

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

**FINANCIAL STATEMENT REVIEW:** Month ending October 31, 2021.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$276,597.63 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky and Joseph A. Wells

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 6702 through 6754 Void Ck and ACH	\$79,875.07
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$2,001.25
CFS Capital Improvement Fund	Requisition 2021-10	\$37,495.14
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$276,597.63

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:16 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Banaszak	Kaminsky	To approve the minutes of the October 13, 2021 Board Meeting.	Approved
2	Banaszak	Wells	To approve change order No. 4 for Bronder Technical Services Inc. for the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project.	Approved
3	Banaszak	Wells	To accept the sewage flows from the McCrobie Plan.	Approved
4	Kaminsky	Wells	To approve disbursements.	Approved
5	Kaminsky	Banaszak	To adjourn the Board Meeting.	Approved