



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

April 13, 2022

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of March 9, 2022

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2022

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Authorization to enter into Developer's Construction Agreement with Kinsale Land Partners LLC for the Sugarbrooke Development
- 2) Acceptance of proposed sewage flows of 5,200 GPD (13 EDUs) from Camden Village Development (Tributary to Brush Run)
- 3) Acceptance of proposed sewage flows of 15,200 GPD (38 EDUs) from the Tuscany II Development (Tributary to Brush Run)
- 4) Acceptance of proposed sewage flows of 1,200 GPD (3 EDUs) from the former Malcom Moore Architect Building
- 5) Motion to raise limits on credit card
- 6) Award Paving Project for Brush Run Treatment Bid
- 7) Award Sale of 2012 Ford E350 Van Bid

ADJOURNMENT:



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REGULAR MEETING

April 13, 2022

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

Absent: John A. Banaszak and Robert L. Burns

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the March 9, 2022 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring indicated all the necessary documents have been prepared for the sale of the residence.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Piney Fork 537 Plan. A meeting was held with Management and the PaDEP regarding the denial of the Piney Fork 537 Plan by the department on February 9, 2022. The PaDEP's position is they indicated the proposed plan is not implementable because of the reliance on a Developer to construct the facilities, and there is no known Developer at this time. The Township has approved the plan. This is the proposed plan until sometime in the future when there is development in the area. At that point the plan will be re-submitted to the PaDEP for approval.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported he attended the Peters Township Council meeting regarding the grant request for the Marella Manor anticipated private lateral sewer repairs. The area is subject to the ALCOSAN consent order to remove infiltration. Council appeared receptive to the idea and requested more information.

Mr. Jenkins reported there was a major sewer repair required on Bremen Lane. Management coordinated the repair with Stewart Contracting, which was successfully completed April 7, 2022. The two property owners affected by the repair were informed by management that PTSA (or a landscaping contractor) will return to the site later this spring to complete the final restoration.

Mr. Jenkins reported the 2012 Ford E350 Van was placed on PENNBid for sale. The highest bid was \$10,000 and Management recommended acceptance of the bid.

Motion: To accept the bid of \$10,000 for the sale of the 2012 Ford E350 Van from Lacey Auto Inc.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported the Brush Run Paving project bid opening was held on April 8, 2022. There were four bidders with the lowest bidder being TA Robinson for a bid of \$51,349.14. This project was listed in the approved capital budget for an estimated budget of \$50,000. Mr. Chucuddy recommended award of the contract to TA Robinson.

Motion: To award 2022 Brush Run Paving project to TA Robinson for the low bid of \$51,349.14.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Mr. Chucuddy reported the former Malcolm Moore Building located at 210 E. McMurray road is being converted into four separate apartments. This project will require sewage facilities planning for the proposed sewage flows. Mr. Chucuddy recommended acceptance of the flows.

Motion: Acceptance of proposed sewage flows of 1,200 GPD (3 EDUs) from the former Malcom Moore Architect Building.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Chucuddy reported on the Tuscany II located along Justabout Road adjacent to the Tuscany Development and will be 38 EDU's. The developer has made application and paid the fee. Mr. Chucuddy recommended acceptance of the flows.

Motion: Acceptance of proposed sewage flows of 15,200 GPD (38 EDUs) from the Tuscany II Development (Tributary to Brush Run).

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Chucuddy reported on the Camden Village. The parcel that housed the old Quail Run Treatment plant. The developer has submitted preliminary plans to the Township. Once approved the sanitary plans will be submitted. Preliminary approval is not required. Mr. Chucuddy recommended acceptance of the flows.

Motion: Acceptance of proposed sewage flows of 5,200 GPD (13 EDUs) from Camden Village Development (Tributary to Brush Run).

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Chucuddy reported on the status of the Sugarbrooke development. The proposed development consisting of a 27 acre parcel located at 218 Sugar Camp Run. This parcel has a \$73,000 deferred assessment because of the Clean and Green status from the 1989 Brookwood Road sewer project. This is now payable due to the change in property use status. Management recommended entering into a Developer's Agreement with Developer for the sewer extension contingent on receipt of the required financial securities and escrow deposit.

Motion: To enter into Developer's Agreement with Kinsale Land Partners LLC for the Sugarbrooke development contingent on receipt of the required financial securities and escrow deposit.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry recommended raising the limits to the credit card, due to the fact the credit card is being used for equipment purchases and software renews.

Motion: Approval of CFS Bank Credit Card limit from \$10,000 to \$15,000.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

FINANCIAL STATEMENT REVIEW: Month ending March31, 2022.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$398,847.01 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 7063 through 7106 Void Ck and ACH	\$203,025.94
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$821.50
CFS Capital Improvement Fund	Requisition 2022-3	\$37,773.40
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$398,847.01

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:35 p.m.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Wells	To approve the minutes of the March 9, 2022 Board Meeting.	Approved
2	Kaminsky	Wells	To accept the bid of \$10,000 for the sale of the 2012 Ford E350 Van.	Approved
3	Wells	Kaminsky	To award 2022 Brush Run Paving project to TA Robinson for the low bid of \$51,349.14.	Approved
4	Wells	Kaminsky	Acceptance of proposed sewage flows of 1,200 GPD (3 EDUs) from the former Malcom Moore Architect Building.	Approved
5	Wells	Kaminsky	Acceptance of proposed sewage flows of 15,200 GPD (38 EDUs) from the Tuscany II Development (Tributary to Brush Run).	Approved
6	Wells	Kaminsky	Acceptance of proposed sewage flows of 5,200 GPD (13 EDUs) from Camden Village Development (Tributary to Brush Run).	Approved
7	Kaminsky	Wells	To enter into Developer's Agreement with Kinsale Land Partners LLC for the Sugarbrooke development contingent on receipt of the required financial securities and escrow deposit.	Approved
8	Kaminsky	Wells	Approval of CFS Bank Credit Card limit from \$10,000 to \$15,000.	Approved
9	Kaminsky	Wells	To approve disbursements in the amount of \$398,847.01.	Approved
10	Wells	Kaminsky	To adjourn the Board Meeting at 7:35 p.m.	Approved