



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**May 11, 2022**

**ROLL CALL:**

**MINUTES FOR APPROVAL:** Minutes of April 13, 2022

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:** Month ending April 30, 2022

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

- 1) Approve HRG Service Order 6966.0453 for Services Related to the Royall Estates Plan
- 2) Resolution 05-05-22 Sale of Real Property located at 974 Church Hill Road

**ADJOURNMENT:**



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## REGULAR MEETING

May 11, 2022

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells  
Absent: Robert L. Burns

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

## APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 13, 2022 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

**VISITORS:** None.

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported the status of the Diamond Drive sewer realignment. The existing public sewer will be abandoned and documented as such on the lot consolidation plan for 204 Diamond Drive. The Developer has begun construction.

Mr. Jenkins reported the status of the Deerfield Manor project with USC. Staff will draft the agreement similar to previous agreements. Mr. Jenkins indicated a meeting will be held with USC on site to review the actual connection which has been capped.

Mr. Jenkins reported the status Marella Manor area wide dye testing as required by ALCOSAN. The testing is approximately 65% complete, and the target date for completion is by the end of June.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The overhead crane is expected to be delivered by the end of June. Mr. Crosswell, with GHD, plans to attend the July meeting for an overall project summary.

Mr. Jenkins reported the Authority was fined by the PA Public Utility Commission (PAPUC) /PA One Call for an incident that occurred July 1, 2021 for failing to respond to a One Call ticket. Other entities also included in the incident who incurred equal or greater fines included Peters Township, Verizon, Comcast, PA American Water, West Penn Power, and First Energy. There was a transition in staff assigned to perform the one calls at that time, and Management addressed the issue with the new staff member. The fine was \$1,000, which was reduced since this was the Authority's first offense.

**OPERATIONS MANAGER'S REPORT:** Copy on File

Mr. Chucuddy reported on the status of the PADEP Compliance inspection at the DC WPCP. It went well and he has issued a Notice of Violation for the non-compliance items that have occurred since the last inspection. All of those items were reported on the monthly DMR.

Mr. Chucuddy reported on the status of the Sugarbrooke development. The developer has paid the \$72,000 deferred assessment and has provided the escrow security. As soon as the bonding is in place the project

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Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Faye E. Abbondanza, Administrative Assistant

will commence.

Mr. Chucuddy reported on the status of the Royal Estates development. HRG submitted a proposal for engineering service related to design review through construction. All the engineering fees are paid by the Developer.

Motion: To accept HRG's Service Order 6966.0453 for the engineering services related to the Royal Estates development, for design review estimated at \$7,000, Construction Administration estimated at \$6,000, Construction Observation estimated at \$70,000, and for As-Built drawings estimated at \$8,000, for a total estimate of \$91,000.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak (Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Mr. Chucuddy reported on the status of the 2-year grout and CIPP lining project. The Contractor has finished liner installation and continues to work on the grouting portion of the contract. Mr. Chucuddy recommend payment of the second pay application as submitted and listed on the bill registered for approval.

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

Ms. Mowry reported the bid opening for the sale of 974 Church Hill Road was May 6, 2022. There were three bidders, and the winning bid was \$241,101.00. The closing will occur within sixty days. Ms. Mowry recommended award and presented the resolution and sales agreement for execution.

Motion: To adopt Resolution 05-05-22 for Sale of Real Property located at 974 Church Hill Road.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Motion: To execute the sale agreement for 974 Church Hill Road with Mr. Smith and Ms. Bucci for the amount of \$241,101.00.

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Ms. Mowry reported the status of the CFA LSA State grant that was applied for. The program requires a commitment letter for the project budget. Ms. Mowry recommended the funding as approved in the 2022 capital budget.

Motion: To execute the funding commitment letter for the CFA LSA Statewide grant program, committing \$730,000 of capital reserves, \$500,000 LSA local grant that is in the approval process, and to obtain a bank loan for any other financial requirements needed for the completion of the project.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

**FINANCIAL STATEMENT REVIEW:** Month ending April 30, 2022.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$306,054.85 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 7107 through 7161 Void Ck and ACH	\$133,069.28
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$932.00
CFS Capital Improvement Fund	Requisition 2022-3	\$14,827.40
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$306,054.85

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:17 p.m.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Banaszak	Wells	To approve the minutes of the April 13, 2022 Board Meeting.	Approved
2	Kaminsky	Banaszak	To accept HRG's Service Order 6966.0453 for the engineering services related to the Royal Estates development.	Approved
3	Wells	Kaminsky	To adopt Resolution 05-05-22 for Sale of Real Property located at 974 Church Hill Road.	Approved
4	Banaszak	Wells	To execute the sale agreement for 974 Church Hill Road with Mr. Smith and Ms. Bucci for the amount of \$241,101.00.	Approved
5	Kaminsky	Wells	To execute the funding commitment letter for the CFA LSA Statewide grant program, committing \$730,000 of capital reserves, \$500,000 LSA local	Approved

			grant that is in the approval process, and to obtain a bank loan for any other financial requirements needed for the completion of the project.	
6	Kaminsky	Wells	To approve disbursements in the amount of \$306,054.85.	Approved
7	Banaszak	Kaminsky	To adjourn the Board Meeting at 7:17 p.m.	Approved

**MOTIONS SUMMARY**