

**PETERS TOWNSHIP
SANITARY AUTHORITY**

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IMPORTANT NOTICE

Customer Billing and Collections

In order to provide the customer service we believe our customers expect, the PTSA has terminated its customer billing contract with Jordan Tax Service. The PTSA will now be performing the sewage billing and collections. While there are initial startup costs associated with this change, we believe ultimately we will provide better service at a lower cost. Enclosed is your first sewage bill from Peters Township Sanitary Authority. Should you have questions regarding this bill, please refer to our contact information above. Initially we anticipate a higher than usual volume of phone calls, therefore we ask that you consider emailing any questions to Donna LaManna, Billing Specialist at dlaamanna@ptsaonline.org.

If you have a previous balance amount included on this initial bill, that amount represents the unpaid amount of sewage charges for your account that Jordan Tax Service has provided to us as part of the billing transition. There are likely to be some errors in the transition to in-house billing that we were unable to identify, therefore we ask for your patience during this transition.

Customers making payments through online bill pay offered by your banking institution - to ensure proper payment allocation please update your account number through your banking institution using the 7 digit number on your bill, (example acct. no. 12345.00) and update the vendor name and address to Peters Township Sanitary Authority, 111 Bell Drive McMurray PA 15317.

The PTSA will provide a customer portal in the Spring of 2015 and notification will appear in the message section of your sewage bill at that time. The customer portal will allow customers to receive e-bills, pay online by credit card or check, and customers will have access to past sewage bills once processed through the online system. Unfortunately, until the customer portal is available the Authority is not able to generate E-Bills or receive payments online. Notification will be sent to all e-bill customers when service is available. Please make the "ptsaonline.org" a safe sender in your email program.

Payment Options Include:

- Mail Checks and Payment Stub to:
Peters Township Sanitary Authority 111 Bell Drive, McMurray, PA 15317
- Automatic Payment: (ACH payments from your bank account. Complete Auto Pay Authorization at bottom of page and return to the Authority or obtain the form of the Authority's website
- Place in one of two Drop Boxes at Authority's Office:
 - Outside Building for after hours - A secure drop box is affixed to the building to the right of the office entrance. Please do not put cash payments in the box.
 - Inside Building - A secure box is also located in the entrance vestibule. Payment with cash may be made at this box during regular business hours. For a receipt please enclose a self-addressed stamped envelope.

For more information about the Authority and your sewage bill please visit our web site at www.ptsaonline.org

Once again, thank you again for your patience during this transition in your sewage billing.

Patricia L Mowry

Financial Controller

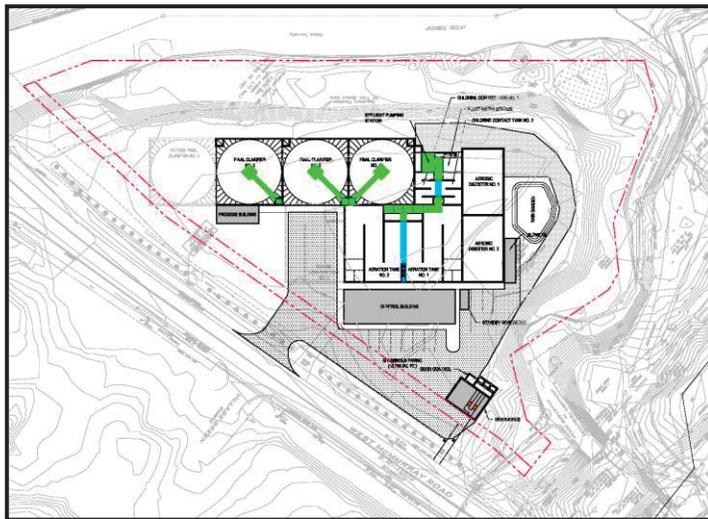
2015 Budget Adoption

The Authority Board of Directors at their December 9, 2014 regular meeting adopted the 2015 Budget, which includes \$3.2 million in operating expenses, plus \$1 million in capital improvements. The sewer use rates will remain at their 2014 levels, however, depending are a number of factors a rate increase may be required in late 2015 to support the planned plant replacement project described below.

PA Small Water and Sewer Grant Acquired of \$56,000

The Authority was one of only 30 grants awarded state wide in this grant program aimed at smaller projects. The grant will fund two-thirds of the project cost to replace the Stratford Manor Pump Station's force main. The project also includes energy efficiency improvements to the pump station. The project will be bid in February, with work in the spring. We extend special thanks to Representative John Maher and Senator Matt Smith for their help and support in obtaining this highly competitive grant.

Donaldson's Crossroads Water Pollution Control Plant Replacement Project - The Donaldson's Crossroads treatment plant, located at 166 Oakwood Road, serves the southwestern portion of Peters Township, including most of the Route 19 commercial corridor, providing service to approximately 2,600 equivalent households. The facility was originally constructed in 1962, and portions are now over 50 years old, and in need of major upgrading. The Authority began plant replacement in 2004 with the of an Act 537 Sewage Facilities adopted by Peters Township in 2010. In March 2012 the design permitting phase of the project now 95% complete. The new plant treatment capacity by 46%, and is cost \$21 million. It will be able to and beyond the 100-year flood, existing plant floods at the 25-year new plant will include odor control contain and treat odors, and high process air blowers to help reduce by 15 to 20%.



the process of preparation Plan Update, September and began, and is will increase expected to operate up to whereas the flood. The facilities to efficiency power costs

In order to help finance the plant construction the Authority has 1) planned the construction schedule to coincide with retirement of our existing treatment plant and office debt; 2) applied for a \$3 million grant to the Washington County Local Share Account; and 3) will be applying for a Pennvest low-interest loan in May 2015, which has a grant equivalent of approximately \$1 million. The rate increase necessary to support the plant replacement project is expected to be the equivalent of \$9 to \$12/month for the average residential customer, depending on our success in obtaining grants and low interest loans, and the plausible range the bids could be. The rate increase may occur in late 2015, or postponed until 2016, or spread over two years to help reduce the impact.