

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

3244 WASHINGTON ROAD  
McMURRAY, PA 15317-3153  
PHONE: 724-941-6709  
FAX: 724-941-2283  
Web Site: ptsaonline.org



James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Mildred Paff, Office Manaer

**REGULAR MEETING**

**JULY 13, 2004**

**ROLL CALL:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order by the Chairman at 7:00 p.m. Board members present were G. Robert Jacobs, John P. Slagle, and Gerald C. Grubesky. Denver E. Yingling and George A. Khalouf arrived a few minutes later. Also present were Eric Tissue, KLH Engineers; Fred E. Baxter, Jr., Solicitor; James J. Miskis, Manager; Mark A. Chucuddy, Assistant Manager; Patricia Foote, Financial Controller, and Mildred Paff, Admin/Acct Clerk.

**REVIEW OF MINUTES FOR APPROVAL:**

An oversight was corrected and John Slagle moved to approve the Minutes of the June 8, 2004 meeting as corrected. The motion, seconded by Gerald Grubesky, carried without a dissenting vote.

**VISITORS:** None present

**SOLICITOR'S REPORT:** Copy on file

Fred Baxter, Solicitor, reported he has had no response on the Bertini property.

**ENGINEER'S REPORT:** Copy on file

Eric Tissue, KLH Engineers, Inc., reported on the status of the Ivy Lane Project. The Authority will finish the restoration using contractors and/or our personnel and the costs will be deducted from the contractor's final payment.

A change order to Oakdale Construction on the pump station upgrade project is needed for paving modifications at the Rutledge Pump Station. The contractor has agreed to perform the work on a time and material basis.

Mr. Tissue reported that electrical training on the pump station upgrades will be conducted by PFB Electric Company, contractor, on Thursday, July 22, 2004.

Mr. Jacobs asked the status of the Brush Run Vactor Receiving Station and Mr. Miskis explained that this project is on hold until we know the direction of the Brush Run TMDL and how it will affect the Authority.

**MANAGER'S REPORT:** Copy on file

Before starting on the Manager's Report, Mr. Miskis addressed the Ivy Lane Project assessments. Mr. Miskis reported that most of the restoration has been completed and all properties are connected except

the Labrosse property. A law suit has been filed against Labrosse, but Fred Baxter, Solicitor, reported that he has received no response to date.

An informational letter was sent June 14, 2004 to all property owners explaining the cost of the project and the assessment process. They were informed that if they accepted the assessment of \$6,250 for a typical property, a \$750.00 credit would be issued as presented by the Authority at the workshop in November. Mr. Miskis reviewed estimated costs to represent itself at the Board of View and presented costs from other municipal authorities. Based on this data, Mr. Miskis recommends increasing the credit to \$1,000.00. Of the 48 properties to be assessed, only three (3) properties would not be classified as "typical". The \$1,000.00 credit would only be applied if the property owner accepted the Authority's offer and signed the agreement.

There was a discussion of the assessment calculations used to arrive at a fair and equal assessment amount. The assessment on the three "non-typical" properties was calculated using the appraisal values set by the Authority's appraiser. These three properties have developable acreage.

Gerald Grubesky moved to adopt Resolution No. 01-07-04 – Special Benefits Assessments for the Ivy Lane Project and Authorizing Solicitor to Institute the Necessary Proceedings. The motion was seconded by Denver Yingling and carried with George Khalouf abstaining.

At the recommendation of management, John Slagle moved to accept the proposal of KLH Engineers to recalculate the tapping fee in accordance with Act 257 on an hourly rate contract with a not-to-exceed limit of \$15,798.00. George Khalouf seconded the motion that carried without a dissenting vote. Mr. Miskis noted that the work should be completed for an amount substantially below the not-to-exceed limits but we will want KLH to explore the use of a "future facilities component".

After a discussion regarding uniforms for plant and operating staff, Gerald Grubesky moved to enter into an agreement with Iron City Industrial Cleaning for a first year cost of \$3,479.00 to provide uniforms and cleaning conditional upon written acknowledgement from Local Union No.1058 that this action is within the bargaining unit agreement. Denver Yingling seconded the motion that carried without a dissenting vote.

The developer of the Hidden Brook Plan has requested "Approval for Use" of a portion of the sewer extension that flows by gravity to existing public sewers and which have been completed so that sewer permits can be acquired. Denver Yingling moved to approve a portion of the Hidden Brook Plan sewer extension for use subject to verification from our engineers that the sewers have met all required tests. The motion was seconded by Gerald Grubesky and carried without a dissenting vote.

John Slagle moved to accept the sewage flows of 400 gpd to the Brush Run sewer system from the Evanovich Plan. The motion, seconded by Denver Yingling, carried without a dissenting vote.

Mr. Miskis said the new tapping fee law provides for a "special purpose tap fee component". This new component may be applicable to address Mr. William Severns, 952 E. McMurray Road request for public sewer service. The neighboring property owner would pay for his portion of the sewer extension when their property would tap in. This new component would allow extensions to serve areas without the necessity of an assessment program to recover the costs. The costs of the project would be divided among

the properties served and added to the tap fee to recover the Authority's expenses for the extension. Mr. Miskis will explore this "special purpose tap fee component" and make a recommendation at the August meeting.

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on file

**FINANCIAL CONTROLLER'S REPORT:** Copy on file

The Board members concurred with Ms. Foote's recommendation to change local banking from National City Bank to PNC Bank. This change is to eliminate the monthly analysis fee for each transaction charged by National City Bank and to address other dissatisfactions with National City Bank.

**PAYMENT OF BILLS & REQUISITIONS:**

John Slagle moved to approve Revenue Savings checks 12043 through 12117 totaling \$93,523.87 voiding check 12062; Developer Fund transfer of \$11,584.50 to Revenue Savings; and Capital Improvement and Redemption Fund Requisition No. 11-04 listing 8 vendors totaling \$30,852.20. George Khalouf seconded the motion that carried without a dissenting vote.

**ADJOURNMENT:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was adjourned at 9:45 p.m. by a motion made by George Khalouf, seconded by John Slagle, and carried without a dissenting vote.

Respectfully submitted,

Mildred Paff, Admin/Acct. Clerk