

**PETERS TOWNSHIP
SANITARY AUTHORITY**

3244 WASHINGTON ROAD
McMURRAY, PA 15317-3153
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Mildred Paff, Office Manaer

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8 **REGULAR MEETING**

NOVEMBER 9, 2004

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11 **ROLL CALL:**

12 The regular meeting of the Peters Township Sanitary Authority was called to order by the
13 Chairman at 7:00 p.m. Board members present were G. Robert Jacobs, Gerald C. Grubesky,
14 John P. Slagle, Denver E. Yingling, and George A. Khalouf. Also present were Terry Soster and
15 Kevin Hoffman, KLH Engineers, Inc.; Fred E. Baxter, Jr., Solicitor; James J. Miskis, Manager;
16 Mark A. Chucuddy, Assistant Manager; Patti Foote, Financial Controller, and Mildred Paff,
17 Admin/Acct. Clerk.

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19 **REVIEW OF MINUTES FOR APPROVAL:**

20 John Slagle moved to approve the Minutes of the September 28, 2004 meeting as submitted.
21 Denver Yingling seconded the motion that carried without a dissenting vote.
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23 Gerald Grubesky moved to approve the Minutes of the October 12, 2004 meeting as submitted.
24 The motion was seconded by Denver Yingling and carried without a dissenting vote.
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26 **VISITORS:** None present
27

28 **ENGINEER'S REPORT:** Copy on file

29 Mr. Jacobs questioned the status of Contract 2003-2 Pump Station Upgrades, Mechanical
30 Construction. Kevin Hoffman reported that Oakdale Construction has not made a pay request or
31 change order request. Mr. Hoffman will remind Oakdale Construction that the Authority would
32 like to close out the project.
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34 In regard to the Piney Fork Municipal Act 537 Plan, Mr. Miskis said that Mike Silvestri,
35 Township Manager, is to schedule a meeting with Bethel Park. Hopefully, Mr. Miskis said, the
36 meeting will be scheduled for the end of November or first of December.
37

38 Insight Pipe Contracting has started camera work today for the Friar Lane Liner Rehabilitation.

39
40 A workshop meeting has been scheduled for Saturday, December 4, 2004 at 8:00 a.m. for the
41 Board to review and discuss the Authority's annual budget for 2005.
42

43 Due to damages from the flood, John Slagle moved to approve the Brush Run Stream Emergency
44 Repairs and pier repairs at the Brush Run Plant by Oakdale Construction in the lump sum
45 amount of \$239,825. The motion was seconded by Gerald Grubesky and carried without a
46 dissenting vote.
47

48 **SOLICITOR'S REPORT:**

49 Fred Baxter, Solicitor, reported that he will file preliminary objections to the suit by Siyufy, 140
50 Sherwood Drive, as Mr. Siyufy filed suit previously was dismissed by the Magistrate and he did
51 not appeal that decision within the stipulated time.
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53 Mr. Slagle questioned the status of the closing on the Labrosse property, Justabout Road. Patti
54 Foote, Financial Controller, reported that we have received the funds due the Authority which
55 included the assessment, tap connection fee, legal fees and administrative fees. Mark Chucuddy,
56 Assistant Manager said that the new property owner has obtained the connection permit and tied
57 into the sanitary sewers. The lien on the property has been satisfied and the lawsuit will be
58 discontinued by the Solicitor.
59

60 **MANAGER'S REPORT:**

61 As our agreement with Jordan Tax Service for sewer billing and collection expires December 1,
62 2004, Patti Foote, Financial Controller, has distributed a draft for the renewal contract for a 2-
63 year term. The revised agreement will be finalized at the December 14, 2004 meeting.
64

65 At the recommendation of management, George Khalouf moved to authorize the purchase, due
66 to the flood emergency conditions, of a John Deere 310SE, 4-wheel drive Extendahoe from OEC
67 Rentals for the purchase price of \$44,000. Gerald Grubesky seconded the motion that carried
68 without a dissenting vote. As the Authority has been renting this backhoe for flood cleanup,
69 OEC Rentals will offset the purchase price by the rental which will result in a 10 per cent
70 discount.
71

72 There is not, presently, garage space to house the backhoe and John Slagle inquired if a shelter
73 could be built to protect this equipment. Mr. Jacobs said a pole building could be built at the
74 Donaldson Plant site or the Brush Run Plant site. Mr. Miskis was directed to investigate the
75 alternatives and report to the Board.
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77 Mr. Miskis, Manager, informed the Board members that Bill Todd, an operator, who has been
78 employed by the Authority for 33 years retired on November 5, 2004. Advertisements are on a
79 few web sites seeking applicants to fill the position. The new hire will be general maintenance.
80 The Authority will promote from within as present general maintenance personnel have the
81 necessary certification to be plant operators.
82

83 The Board members received a copy of the first draft of the 2005 budget report. Mr. Miskis,
84 Manager, reviewed the changes in the budget format and informed the Board that it appears a
85 rate increase will be necessary for 2005.

86
87 Denver Yingling moved to accept the Moccasin Woods sewer extension for ownership subject to
88 the right of way verification. The motion was seconded by Gerald Grubesky and carried without
89 a dissenting vote.

90
91 Mr. Miskis, Manager, has drafted an agreement amendment with the developer of the Spring
92 Meadows Plan for the trial “Special Purpose Tapping Fee” previously approved by the Board.
93 The developer will extend the sanitary sewer to serve three additional properties at his cost, and
94 will be reimbursed when connection permits are issued. The contractor is working in the area at
95 this time and approval of the amendment is recommended.

96
97 George Khalouf moved to approve Amendment No. 1 to the Developer’s Construction
98 Agreement for the Spring Meadows Plan so that the developer can proceed with the construction
99 of the additional sewer. Gerald Grubesky seconded the motion that carried without a dissenting
100 vote.

101
102 Gerald Grubesky moved to accept the Park Place sewer extension for ownership. The motion,
103 seconded by Denver Yingling, carried without a dissenting vote.

104
105 John Slagle moved to accept the Brown-Rydzik subdivision sewer extension for ownership.
106 Gerald Grubesky seconded the motion that carried without a dissenting vote.

107
108 Mr. Miskis reported that Mrs. Osterwise is in agreement regarding the Ivy Lane assessment but
109 there was an error on the condemnation. Mr. Baxter will contact Mrs. Osterwise’s attorney to
110 see if he objects to including the right of way descriptions into the settlement agreement
111 prepared, in order to correct the error.

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113 **CORRESPONDENCE FOR THE BOARD’S INFORMATION:** Copy on file

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115 **FINANCIAL CONTROLLER’S REPORT:** Copy on file
116 Patti Foote informed the Board members that she has filed liens on those Ivy Lane properties that
117 have a balance due on their assessments. Nineteen (19) of the property owners paid their
118 assessment in full and 25 opted for the payment plan. Ms. Foote explained that the lien on the
119 Lawrence properties was for the full amount (\$6,250.00) as there has been no response from him.
120 Osterwise is to pay their assessment in full within 30 days of execution of the Settlement
121 Agreement. Richard Beinhauer has an agricultural deferment in the amount of \$6,250.00.

122
123 **FINANCIAL STATEMENT REVIEW:** Month ending October 31, 2004

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125 **PAYMENT OF BILLS & REQUISITION:**
126 John Slagle moved to approve payment of Operating Fund checks 12349 through 12444 (voiding
127 checks 12390 and 12424) totaling \$284,753.39; Developer Fund check #309, \$1748.79 and
128 transferring 18,434.68 to Operating Fund, and Capital Improvement & Redemption Fund

129 Requisition No. 15-04 listing 15 vendors totaling \$109,960.59. George Khalouf seconded the
130 motion that carried without a dissenting vote.

131

132 **OTHER BUSINESS:**

133 **1. Deduct Meter Resolution**

134 Patti Foote distributed a draft of a proposed resolution pertaining to deduct meters and water
135 consumption for their review and comments. Attached to the draft was a list of proposed
136 deduct meter costs and fees and a Deduct Meter Summary indicating the total deduct credits
137 for 2002, 2003, and 2004.

138

139 **2. Recommendation to Council for Denver Yingling’s reappointment**

140 Mr. Yingling stated he has been on the Board for 30 years plus and he would like to continue
141 serving on the Board. It was the consensus of the Board that Mr. Yingling is an asset to the
142 Board and instructed management to send a letter to the Township recommending his
143 reappointment.

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145 **ADJOURNMENT:**

146 The regularly scheduled meeting of the Peters Township Sanitary Authority was adjourned at
147 8:56 p.m. by a motion made by George Khalouf, seconded by Denver Yingling, and carried
148 without a dissenting vote. The Board members then went into Executive Session to discuss
149 personnel matters.

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Respectfully submitted,

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Mildred Paff, Admin/Acct. Clerk

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