

**PETERS TOWNSHIP
SANITARY AUTHORITY**

3244 WASHINGTON ROAD
McMURRAY, PA 15317-3153
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Mildred Paff, Office Manaer

REGULAR MEETING

JANUARY 11, 2005

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Denver E. Yingling, Gerald C. Grubesky, and George A. Khalouf. Also present were Terry Soster and Kevin Hoffman, KLH Engineers, Inc. and Fred E. Baxter, Jr., Solicitor: James J. Miskis, Manager; Mark A. Chucuddy, Assistant Manager, Mildred Paff, Administrative Assistant, and Patricia Foote, Financial Controller. Absent from the meeting was John Slagle.

REORGANIZATION OF THE BOARD:

Chairman G. Robert Jacobs turned the meeting over to the Manager, James J. Miskis, for the reorganization of the Board members. Mr. Miskis explained that the Authority Bylaws provide for the Vice-Chairman to advance to the position of Chairman, but also allows the Vice Chairman to decline. Vice Chairman, Gerald Grubesky, declined the position of Chairman at this time.

Gerald Grubesky moved to reorganize with the present slate of officers:

G. Robert Jacobs	Chairman
Gerald C. Grubesky	Vice Chairman
George A. Khalouf	Secretary
Denver E. Yingling	Treasurer
John P. Slagle	Assistant Secretary-Treasurer

George Khalouf seconded the motion that carried without a dissenting vote. G. Robert Jacobs resumed the chair for the remainder of the meeting.

By a motion made by Denver Yingling, seconded by George Khalouf, it was a unanimous vote to retain the following:

Solicitor	Fred E. Baxter, Jr.
Depository	PNC Bank, McMurray Office
Consulting Engineers	KLH Engineers, Inc.
Auditors	Hosack, Specht, Muetzel & Wood
Investment Advisor	RBC Daine Rauscher, Inc.

The official newspapers used by the Authority remain the same with the Observer Reporter, Tribune Review, and Post Gazette. Meeting dates and times will remain the same.

APPROVAL OF MINUTES:

The Minutes of the December 14, 2004 meeting as prepared by Mildred Paff, were approved as submitted by a motion made by Gerald Grubesky seconded by Denver Yingling and carried without a dissenting vote.

VISITORS: None present

SOLICITOR'S REPORT: Copy on file

Solicitor Baxter requested an executive session to discuss property acquisition by the Authority and also issues relative to the Ivy Lane project assessments.

Gerald Grubesky moved to go into executive session at 7:20 PM, seconded by George Khalouf and carried without a dissenting vote.

The Board came out of executive session at 7:35 PM and directed the solicitor to proceed on both issues as discussed in executive session.

A discussion was held concerning the procedures for handling those Ivy Lane residents that have entered into a payment agreement for the payment of their assessments and then fail to make timely payments. A draft resolution was included in the docket for this evenings meeting. Several changes were suggested to the draft resolution; such as deleting section two in its entirety and adding provisions for a second offense. The Solicitor will make the requested changes and present the resolution to the Board for adoption at the February meeting.

ENGINEER'S REPORT: Copy on file

The Engineer reported that they have delivered the corrected Ivy Lane Sewer Record drawings this evening. Reported that we have applied for and received an extension to the Highway Occupancy Permit for the Sugar Camp Road Sanitary Sewer Replacement.

The proposal for performing the Donaldson Crossroads 537 Plan Update should be delivered to management by the week's end.

As for the Pump Station Upgrade project, Contract 2003-2, they have received Change order Number #3 for the additional paving in the amount of \$1,750.00 from the contractor. KLH is recommending approval of the change order. Denver Yingling moved to approve Change order #3 in the amount of \$1,750.00, seconded by George Khalouf and passed without a dissenting vote. KLH has also received a request for final payment on the contract in the amount of \$29,564.65. All the required paper work has been supplied with the exception of Surety's consent to final payment and delivery of several O&M Manuals. KLH is recommending payment contingent upon receipt of the outstanding items.

George Khalouf moved to make final payment of \$29,564.65 to Oakdale Construction contingent upon receipt of the outstanding items. Motion was seconded by Denver Yingling and passed without a dissenting vote.

Concerning the Friar Lane Lining Project, KLH has tonight for signatures, the two change orders that were approved last month; Change Order #1 extending the scope of the project to include additional televising in the Stonehenge area and Change order #2 extending the time for completion. Also, they have presented payment request #1 this evening in the amount of \$44,870.40, and KLH recommends payment of same. Denver Yingling moved to make payment on pay request #1 to Insight Pipe Contracting in the amount of \$44,870.40. Seconded by George Khalouf and passed without a dissenting vote.

Mr. Hoffman stated that KLH is having discussions with management concerning a possible change in the scope of work for the Crossgates Sewer Replacement project.

Also presented this evening is payment request #1 to Oakdale Construction for the Brush Run Emergency Streambank Stabilization Project in the amount of \$45,818.10. KLH is recommending payment in that amount. George Khalouf moved make payment on pay request #1 as presented by KLH. Seconded by Denver Yingling and passed without a dissenting vote.

MANAGER’S REPORT: Copy on file

Mr. Miskis began by giving a brief summary concerning the recent wet weather events. This past year was a record setting year in the terms of the amount of rainfall recorded, 54.5”. So far, into January we are experiencing the second wettest January on record. He pointed out that we keeping staff on overtime this evening to address any wet weather items that might arise. Mr. Miskis pointed out that during the January 6th event we did overflow the in ground aeration tanks at the Donaldson Crossroads WPCP, as well as experience overflows at both Stratford Drive and Rutledge Drive pump stations.

Mr. Miskis stated that he believed that the water flea problem being experienced at the Brush Run WPCP has been eradicated by cleaning and the use of chlorine.

Mr. Jacobs pointed out that he read an article concerning several plants that now have limits for additional nutrients, and thought that maybe the Authority should be prepared if we are subject to such limits. Mr. Miskis stated that he has conversations with Mr. Soster and that they have concluded that any future plant designs would have Biological Nutrient Removal.

We have had a shaft break on one of the drive rollers on the belt filter press. The delivery of the repair parts took several weeks to arrive, so in the mean time the empty digester at the Brush Run WPCP was placed into service to basically store the sludge until the repair could be accomplished. At this time we have exhausted all of our digester capacity. As of today, the replacement parts have been installed, along with two new filter belts, and is ready to begin to process sludge first thing Wednesday. This repair is covered by our Boiler and Machinery insurance. The total cost was in the neighborhood of \$7500, therefore we should expect reimbursement from the insurance carrier in the amount of say \$5000.

Mr. Miskis stated that he has had several meetings with the representative from the FEMA. Mr. Miskis stated that from his meetings, he feels that we may only receive reimbursement of approximately 80% of our flood related claims. He further stated that a claim was made against our vehicle insurance for the flood damage to the new Vactor truck, and we have received payment for that claim.

While the Friar Lane contractor was performing their work, they have run across several laterals that were delivering large amounts of water to the public sewer. One lateral in particular was found at 210 Friar Lane, and was found to be discharging extreme amounts of water with no one home at the time (a video of the lateral was shown). Mr. Miskis pointed out to the Board that this is the kind of inflow that we need to remove. He further presented a copy of the letter that was sent to the property owner informing them that they had to remove same. Along with the letter, Mr. Miskis presented a draft resolution for adoption by the board that would establish prohibited discharges and provide fines for failure to correct them. Mr. Miskis pointed out that this option is afforded the Authority by the recently passed ACT 57.

After a lengthy discussion, Gerald Grubesky moved to adopt Resolution 01-01-05, ESTABLISHING PROHIBITED SEWER DISCHARGES AND PENALTIES FOR FAILURE TO CORRECT VIOLATIONS AFTER RECEIVING NOTICE, seconded by Denver Yingling and passed without a dissenting vote. Mr. Baxter suggested that the Authority send a copy of the resolution along with a copy of ACT 57 to the local magistrate.

Also concerning the Friar Lane project, there is a section that can not be lined and will require excavation prior to proceeding. This segment is deep and therefore can not be accomplished by Authority staff as we do not have the required trench shoring. Insight pipe contracting has been contacted to provide a quote to perform the work as a change order to their contract.

Mr. Miskis informed the Board that he has made a selection for a new employee to fill the position left by the retirement of Mr. Todd. Pending positive results from the pre-employment screenings, the individual will begin work on January 17. Mr. Miskis requested an executive session following the meeting to further inform the Board on the details.

In regard to 103 Canterbury Lane, this is the property that the Board was informed of previously that has had constant overflow and/or basement backups over the years, and is the property that is a definite candidate for installation of a grinder pump. Mr. Miskis has contacted the homeowner, and forwarded the necessary information; the homeowner is agreeable to the terms and has signed the Right of Entry and Release. George Khalouf moved to execute the Right of Entry Agreement and Release for 103 Canterbury Lane and to proceed to install a grinder pump. Seconded by Denver Yingling and carried without a dissenting vote.

Mr. Miskis pointed out that we are currently renting two six inch portable pumps to help us through the wet weather. As the wet weather will continue through May, and the fact that delivery of such a pump is several weeks, Mr. Miskis is requesting permission to purchase a 6" trailer mounted diesel powered trash pump under as an emergency purchase. Denver Yingling moved to purchase said pump under the auspices of an emergency. Seconded by George Khalouf and motion carried without a dissenting vote.

Mr. Miskis has ready this evening for signature, Addendum #1 to the Developer Construction Agreement for Spring Meadows. This is the area in which the Authority will extend the public sanitary sewer to ultimately serve 3 properties utilizing the special purposes component contained in the tapping fee legislation. The lines will be installed by the contractor doing the Spring Meadows Development, and paid for by the 3 properties being served at the time they connect. George Khalouf moved to execute Addendum #1 to the Developers Construction Agreement for Spring Meadows. Seconded by Denver Yingling and carried without a dissenting vote.

FINANCIAL STATEMENT REVIEW: Month of December provided along with the investment summary for January.

PAYMENT OF BILLS & REQUISITION:

Gerald Grubesky moved to approve payment of Revenue Fund checks 12527 through 12595 inclusive totaling \$137,610.18; Developer Fund check number 312 and a transfer to Operating fund totaling \$8,083.60; and Requisition No. 17-04 consisting of 7 vendors totaling \$175,293.32. The motion was seconded by Denver Yingling and carried without a dissenting vote.

OTHER BUSINESS:

ADJOURNMENT:

The regularly scheduled meeting of the Peters Township Sanitary Authority adjourned at 9:31 p.m. by a motion made by George Khalouf, seconded by Gerald Grubesky, and carried without a dissenting vote.

Respectfully submitted,

Mark A. Chucuddy, Assistant Manager