

**PETERS TOWNSHIP
SANITARY AUTHORITY**

3244 WASHINGTON ROAD
McMURRAY, PA 15317-3153
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Mildred Paff, Office Manaer

REGULAR MEETING

FEBRUARY 8, 2005

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Denver E. Yingling, and John P Slagle. Also present were Terry Soster and Kevin Hoffman, KLH Engineers, Inc. and Fred E. Baxter, Jr., Solicitor; James J. Miskis, Manager; Mark A. Chucuddy, Assistant Manager, and Patricia Foote, Financial Controller. Absent from the meeting were Board members George Khalouf, Gerald Grubesky and Administrative Assistant Mildred Paff.

APPROVAL OF MINUTES:

The Minutes of the January 11, 2005 meeting as prepared by Mark A. Chucuddy were approved with one minor change on page four on a motion made by Denver Yingling and seconded by John Slagle. Motion carried with two ayes, and John Slagle abstaining.

VISITORS: None present

SOLICITOR'S REPORT: Copy on file

Mr. Baxter requested an executive session in order to discuss property acquisition. Mr. Yingling moved to enter executive session at 7:10 PM, seconded by Mr. Slagle and carried without a dissenting vote.

The Board came out of executive session at 7:25 PM and directed the solicitor to proceed as discussed in executive session.

Mr. Baxter reported that an issue concerning those residents that have entered into a payment plan for their Ivy Lane assessments and wish to refinance their properties has come to light. Since the Authority has a judgment against the property, when the resident attempts to refinance, the Authority's judgment takes first position and therefore many banking and/or mortgage companies are reluctant to lend under those conditions. Mr. Baxter suggested that the Authority may wish to establish a policy whereby it

takes a postponement of judgment in these matters. This would apply only when there is no change in title.

Mr. Slagle moved to exercise a postponement of judgment in the event of a mortgage refinancing for those customers that have entered into an installment plan and further to authorize the Authority Manager to execute any required documents for same. Mr. Yingling seconded the motion which carried without a dissenting vote.

ENGINEER'S REPORT: Copy on file

Mr. Hoffman reported that work on the Maple Lane Pump Station feasibility report has halted as an adjoining property has indicated interest in participating. Once the potential to expand the service area of the pump station is assessed, the work will resume.

Mr. Hoffman stated that the Project Management Plan for the preparation of the Donaldson Crossroads 537 Plan is being amended to serve as the Task Activity Report (TAR) to be submitted to the PA DEP. Each Board member was given a copy of the executive summary of the document which also contained a spreadsheet showing the various cost associated with the plan preparation. A aggressive schedule was presented in which to present the TAR to the Township for their review and approval and then to the PA DEP. The schedule called for this all to occur by the middle of March. Mr. Jacobs emphasized the need to adhere to the schedule.

Considering the magnitude of the project and associated costs estimated at \$113,841.00, Mr. Miskis requested that Board approve the scope and potential cost for the Plan. Mr. Miskis pointed out that up to fifty percent of the approved cost can be reimbursed through the PA DEP Sewage Facilities Planning Assistance Grant program. Mr. Yingling moved to approve the scope of the project which includes KLH's estimated expenses of \$76,872.00 to complete various specific services associated with the Donaldson Crossroads 537 Plan completion. Mr. Slagle seconded the motion which carried without a dissenting vote.

Mr. Soster reported on the meeting with Bethel Park, Bethel Park Municipal Authority, Peters Township, and PTSA regarding the development of an inter-municipal service agreement. Mr. Soster felt that public perception was the largest concern for Bethel. Mr. Soster has forwarded to BPMA's consultant, several suggested covenants to the agreement for consideration. Development of an agreement is moving forward and Mr. Soster has advised PA DEP of our progress. Mr. Miskis pointed out that this will be a reciprocal agreement as there is an area of Bethel Park in the vicinity of the new Spring Meadows development that will flow to Peters Township.

Mr. Hoffman has for approval this evening, payment request #2 to Insight Pipe Contracting for the Friar Lane Area lining Project in the amount of \$90,440.00. KLH is recommending payment. Mr. Yingling moved to approve payment request #2 to Insight Pipe Contracting in the amount of \$90,440.00. Motion was seconded by Mr. Slagle and carried without a dissenting vote.

Also presented for approval is Payment request #2 for the Brush Run Emergency Stream Bank Stabilization project payable to Oakdale Construction in the amount of \$115,797.24. KLH is recommending payment of this expenditure. Mr. Slagle moved to approve payment request #2 to

Oakdale Construction in the amount of \$115,797.24. Denver Yingling seconded the motion which carried without a dissenting vote.

Mr. Hoffman pointed out that the Authority has become aware of some additional Valleybrook Interceptor exposed in the stream near the area of the old mine drainage pond. KLH had made application for an emergency permit to perform the work, however same was denied, therefore, KLH is in the process of applying for a regular permit. Mr. Miskis stated the while in the process of stabilizing the stream bank, we will want to replace the two segments that are exposed as they are VCP. Mr. Miskis requested permission from the Board to negotiate a change order with Oakdale Construction to complete this work. The consensus of the Board was for Mr. Miskis to proceed.

MANAGER’S REPORT: Copy on file

Mr. Miskis updated the Board on the various wet weather issues and the progress made on addressing them, including the temporary repair to the Sugar Camp stream crossing that was washed away.

There is one area in the Friar Lane Lining Project area that will need to be excavated prior to being able to line the segment. Mr. Miskis would like permission from the Board to negotiate a change order to the contract with Insight Pipe Contracting based on a time and material basis to complete this work. The consensus of the Board was for Mr. Miskis to negotiate the change order.

Mr. Miskis was prepared to discuss the request by the resident at 109 Stratford Drive to have the Authority install a grinder pump to alleviate sewage back ups into his residence. Chairman Jacobs asked that the discussion be delayed until there is full compliment of Board members present. Mr. Miskis distributed copies of his notes for review by the Board prior to any further discussion.

As regards to the Crossgates Replacement/Relocation Project, Mr. Miskis has reviewed the video tapes of the internal inspection and is recommending to revise the original scope. Mr. Miskis is recommending that the lower portion be relocated, the upper portion be lined as we did in the Friar Lane Area, the Bremen Lane segments be replaced as opposed to relocated, and that we include a contract for manhole rehabilitation. This approach would require the securing of 5 rights of ways, and letters have been sent to those residents requesting them to contact us concerning same. Although Mr. Miskis did not do a formal cost analysis, he estimated that the savings should be in the neighborhood of \$75,000. The Board concurred on this approach and directed management to proceed.

Mr. Miskis informed the Board that the grinder pump installation for 103 Canterbury Lane is proceeding. The pump has been ordered and we will now need to secure a plumber for its installation.

With the increased frequency of the peak wet weather events, Mr. Miskis had asked KLH to prepare a proposal to submit a letter report to the Authority regarding Brush Run Peak Flow Handling Analysis. The report would outline what alternatives are feasible and would be used in the future design of selected alternatives. KLH proposes to complete the report for a not to exceed cost of \$4,500.00. Mr. Yingling moved to authorize KLH to prepare the report per their proposal. Mr. Slagle seconded the motion which carried without a dissenting vote. Mr. Jacobs inquired if both parties are aware of each others expectations and delivery times. Mr. Soster has prepared an outline for Managements approval, and he would estimate delivery to occur during mid March.

Mr. Miskis stated that the Authority has been locating a limited number of its manholes with a GPS unit each year and importing that data into its GIS database. This approach has taken much longer than anticipated. With 1,750 manholes left to locate, Mr. Miskis is suggesting that we rent the GPS unit for approximately 40 days at a cost of \$2500.00 to complete the work. The cost associated with importing the data, correcting it, etc. is estimated at \$3500.00. Mr. Miskis is requesting authorization to proceed utilizing this approach. Mr. Slagle moved to accept the proposal from GEO Decision for the rental of the GPS unit and the post processing of the data for a cost of \$6000.00. Motion was seconded by Mr. Yingling and carried without a dissenting vote.

FINANCIAL STATEMENT REVIEW: Month of January provided along with the investment summary for February

PAYMENT OF BILLS & REQUISITION:

Mr. Slagle moved to approve payment of Revenue Fund checks 12596 through 12673 inclusive totaling \$262,494.27; A transfer from the Developer Fund to the Operating fund totaling \$8,573.27 and Requisition No. 18-04 consisting of 7 vendors totaling \$264,857.98. The motion was seconded by Mr. Yingling and carried without a dissenting vote.

OTHER BUSINESS:

ADJOURNMENT:

The regularly scheduled meeting of the Peters Township Sanitary Authority adjourned at 8:55 p.m. by a motion made by Mr. Yingling, seconded by Mr. Slagle, and carried without a dissenting vote.

Respectfully submitted,

Mark A. Chucuddy, Assistant Manager