

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

3244 WASHINGTON ROAD  
McMURRAY, PA 15317-3153  
PHONE: 724-941-6709  
FAX: 724-941-2283  
Web Site: ptsaonline.org



James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Patricia L. Foote, Financial Controller  
Cindy L. Coe-Verschage, Admin. Asst.

**REGULAR MEETING**

**JANUARY 10, 2006**

**ROLL CALL:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Denver E. Yingling, John P. Slagle, Gerald C. Grubesky and George A. Khalouf. Also were present Terry Soster and Kevin Hoffman, KLH Engineers, Inc. and Fred E. Baxter, Jr., Solicitor, James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Patricia Foote, Financial Controller, and Cindy L. Coe-Verschage, Administrative Assistant.

**REORGANIZATION OF THE BOARD:**

Chairman G. Robert Jacobs turned the meeting over to the Manager, James J. Miskis, for the reorganization of the Board members. Mr. Miskis explained that the Authority bylaws provide for the Vice-Chairman to advance to the position of Chairman, but also allows the Vice-Chairman to decline. Fred Baxter noted that all board members could stay the same.

A Motion was made by Mr. Slagle seconded by Mr. Yingling to reorganize the current Board with the present slate of officers. The motion was carried unanimously. G. Robert Jacobs resumed the chair for the remainder of the meeting:

G. Robert Jacobs	Chairman
Gerald C. Grubesky	Vice Chairman
George A. Khalouf	Secretary
Denver E. Yingling	Treasurer
John P. Slagle	Assistant Secretary- Treasurer

Hosack, Specht Muetzel and Wood submitted a revised engagement letter to provide services for 2005, 2006 and 2007 which includes an annual termination clause. A Motion was made by Mr. Slagle seconded by Mr. Yingling to retain all professional appointments positions with the exception of a change of the Financial Advisor. The motion was carried unanimously.

Solicitor	Fred E. Baxter, Jr.
Depository	PNC Bank, McMurray Office
Consulting Engineers	KLH Engineers, Inc.
Auditors	Hosack, Specht, Muetzel & Wood
Financial Advisor	PNC Capital Markets
Newspapers	Observer Reporter, Tribune Review, Post Gazette

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A Motion was made by Mr. Slagle seconded by Mr. Yingling that the meeting dates and times will remain the same, the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 7:00 p.m. The motion was carried unanimously.

**APPROVAL OF MINUTES:**

A Motion was made by Mr. Slagle seconded by Mr. Yingling to approve the minutes of the November 8, 2005 meeting and the minutes of the December 13, 2005 meeting as prepared by Mildred Paff, with a minor corrections. Mr. Slagle noted to use formal names for future minutes for consistency. The motion was carried unanimously.

**VISITORS:**

- 1. Al Uhrine**                      **Address:** 112 Fireside Drive  
**Re:** Observation of Meeting
- 2. Henry J. Sullivan**              **Address:** 286 Brookwood Road  
**Re:** Deduct Meter

Mr. Sullivan was present due to a concern with his deduct meter. Mr. Sullivan wanted to know why he did not get a credit on his deduct meter; and do people without deduct meters get charge for water usage not going into the sewers? James Miskis answered the second part of his questions by stating everyone has a choice to install a deduct meter and incur the cost of the program. Because only a small percentage of customers chose to be in the program there is a special cost, if there were a larger percentage of customers in the program then the special cost would be built into the rates. The customers without deduct meters are charged for the amount of water consumed.

Mr. Chucuddy stated there are a number of problems that could happen with deduct meters, such as added connections inside the house, the seal to verify the deduct meter was not tampered with or missing, or the remote reader is incompatible with the deduct meter. If there is a violation on a meter, the Authority will come out and investigate the situation. Once a problem is resolved with the deduct meter then credit will be issued when properly earned.

**SOLICITOR'S REPORT:** Copy on file

**ENGINEER'S REPORT:** Copy on file

Mr. Jacobs asked for a report on the Hidden Brook project. Mr. Hoffman reported that no progress has been made since the last meeting.

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KLH Engineers attended the Maple Lane Pump Station Cost Sharing Committee Meeting and will provide a proposal for the design of the pump station for Maple Lane formally known as the Overlook Plan.

KLH Engineers provided the PaDEP with written notice that the Authority did acquire property to address sewage needs in the Piney Fork Watershed of Peters Township. Mr. Jacobs inquired if it is worth our while to actively work on this issue at this time. Mr. Miskis indicated there have been service inquiries for this area and this is why the process started. Mr. Slagle asks if we should call DEP to get guidance on Piney Fork in regards to Bethel Park's non-cooperation. Mr. Miskis indicated the letter sent suggests DEP become more involved in the Bethel Park solution, and we should wait several weeks to see what happens before we take any action.

A Motion was made by Mr. Slagle seconded by Mr. Yingling to approve KLH Engineers recommendation for Oakdale Construction payment application #1 in the amount of \$47,448.70, pertaining to the Brush Run Plant Peak Flow Alternatives Project. The motion was carried unanimously.

KLH Engineers requested a proposal from Oakdale Construction for additional work for the Brush Run Plant Peak Flow Alternatives Project.

**MANAGER'S REPORT:** Copy on file

Mr. Miskis reported that the Brush Run Treatment Plant final effluent pH continued to be near the Permit minimum of 6.0 pH, and chemical addition of sodium bicarbonate was necessary several times during December to stay in compliance.

Mr. Miskis discussed the effectiveness of I/I removal and efforts Management has taken. Mr. Miskis prepared and submitted to the Board the Friar Lane Lining Project Post Project Evaluation of I/I removal. Report on file.

Mr. Chucuddy discussed the purpose of the Risk Assessment Committee and reports findings. Mr. Chucuddy prepared and submitted Committee meeting notes from the October 25, 2005. Copy on File.

Mr. Miskis prepared and submitted to the Board committee meeting notes from the January 10, 2006 regarding the Overlook Plan Maple Lane Pump Station Cost Sharing. Discussion is postponed until next month. Copy on File.

A Motion was made by Mr. Yingling seconded by Mr. Slagle to accept sewage flows of one dwelling unit (400gpd) from the D'Arrigo Subdivision. The motion was carried unanimously.

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Mr. Spencer of the Spencer Plan Phase 4 requested a variance from the requirement to extend public sewers to the proposed subdivided lots. The two lots are located above a steep slope and extension of the gravity sewer would be on a 70% slope. That is a slope the Authority would not want to maintain. The only practical solution is the use of a grinder pump to existing sewers upslope. Management recommends the variance be granted.

A Motion was made by Mr. Slagle seconded by Mr. Yingling to grant the variance and allow the extension of a grinder pump force main into the road right of way to our sewers on Oakhurst Drive, conditional that if other lots were to develop to be served by grinder pumps, the force main will have to be replaced with a public force main that is Authority owned. Also to be conditioned that the Township grant a road occupancy permit for the force main. The motion was carried unanimously.

Included in the 2006 Budget is the participation in the South Hills Area Council Governments joint dye testing bid. A unit price of \$55 per building was budgeted and the low bidder, Hydro Technical Services, bid \$42 per building. We planned a total of 274 units to be dye tested for a total of \$11,508. SHACOG is requesting we give confirmation that we wish to proceed as part of the joint bid.

A Motion was made by Mr. Slagle seconded by Mr. Yingling to enter into the SHACOG joint dye testing project for 274 units. The motion was carried unanimously.

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on file

**FINANCIAL CONTROLLER'S REPORT:** Copy on file

A summary of the resolution regarding change in property ownership and deduct meters was given. A Motion was made by Mr. Slagle seconded by Mr. Yingling to approve Resolution 01-01-06 Amending Resolution 07-12-04 Deduct Meter Fees, Practices and Procedures adding a new section requiring a final reading to be performed when property ownership changes. The account will then become inactive until the new property owner completes the application and has an inspection performed. The motion was carried unanimously.

**FINANCIAL STATEMENT REVIEW:** Month ending December 31, 2005.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

A Motion was made by Mr. Slagle seconded by Mr. Yingling to approve Disbursements from to following funds: The motion was carried unanimously

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
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Operating	Checks-13445-13505	Void-13490 & 13489	\$312,226.37
Developer	Transfer to Operating		\$1,745.43
CIRF	Transfer to Operating & Req. 28-05		\$247,024.09

**OTHER BUSINESS:**

The Board went into Executive session at 9.39 p.m. to discuss personnel matters related to union contract negotiation. The session was ended at 10:03 p.m.

**ADJOURNMENT:**

A Motion was made by Mr. Slagle seconded by Mr. Yingling to adjourn the meeting at 10:04 p.m. The motion was carried unanimously

Respectfully Submitted,

Patricia L. Foote