

**PETERS TOWNSHIP
SANITARY AUTHORITY**

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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Patricia L. Foote, Financial Controller
Cindy L. Coe-Verschage, Admin. Asst.

REGULAR MEETING

FEBRUARY 14, 2006

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Denver E. Yingling, John P. Slagle, Gerald C. Grubesky and George A. Khalouf. Also were present Terry Soster and Kevin Hoffman, KLH Engineers, Inc. and Fred E. Baxter, Jr., Solicitor, James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Patricia Foote, Financial Controller, and Cindy L. Coe-Verschage, Administrative Assistant.

APPROVAL OF MINUTES:

A Motion was made by Mr. Yingling and seconded by Mr. Khalouf to approve the minutes of the January 10, 2006 meeting as prepared by Ms. Foote, with minor corrections. The motion carried unanimously.

VISITORS:

- 1. Al Uhrine** **Address:** 112 Fireside Drive
Re: Observation of Meeting

Mr. Uhrine was asked if he was audio taping the meeting. He indicated yes. Mr. Baxter advised Mr. Uhrine to alert anyone that comes into the meeting that Mr. Uhrine is audio taping it.

SOLICITOR'S REPORT: Copy on file

ENGINEER'S REPORT: Copy on file

Mr. Hoffman reported that all Hidden Brook Development sewer deficiencies have been satisfactorily completed and temporary pumping was discontinued with all sewers now in service. A discussion followed on Hidden Brook Development's overall status. Mr. Hoffman recommended reducing the Letter of Credit by \$100,000, providing for a remaining balance of \$191,776.70.

A Motion was made by Mr. Khalouf and seconded by Mr. Grubesky to reduce Hidden Brook's Irrevocable Letter of Credit by \$100,000 as recommended by the Engineer. The motion carried unanimously.

There was a discussion regarding the proposed Justabout Road development. Mr. Hoffman recommends a 10 inch line for the proposed Development. The developer will have to replace the 8 inch line in the Walnut Creek Development with a 10 inch line for the Justabout Road Extension to proceed with the plan. This plan is currently in the preliminary design review stage.

There was a discussion regarding the Brush Run WWTP Hydraulic Optimization Project's status. The Contractor and KLH Engineers identified that the water elevations were higher than expected in the MLSS Line. KLH Engineers recommend approving change order # 1 for investigations necessary to prepare a cost proposal for installing a weir gate to prevent flow through the relief line during low flow.

A Motion was made by Mr. Yingling and seconded by Mr. Slagle to approve Change Order #1 in the amount of \$1,545.10. The motion carried unanimously.

There was discussion regarding DCWWTP Expansion Planning. KLH received a copy of a letter from PaDEP dated January 21, 2006 approving the TAR for \$ 74,910. PTSA will be eligible for a 50% grant from the PaDEP in the amount of \$37,455. Mr. Soster hand delivered at this meeting a proposal for the DCWWTP Expansion Planning in the amount of \$76,872, which does not include the consulting fees for geotechnical investigations or the wetlands delineation. Management will review proposal and make a recommendation on acceptance of the proposal at the March Board Meeting.

Mr. Soster hand delivered a proposal to re-evaluate alternatives contained in the draft Piney Fork Act 537 Plan and discussed the different options. This will also be a subject for the March meeting.

MANAGER'S REPORT: Copy on file

Mr. Miskis reported there was a Nocardia (a natural occurring bacteria that when it gets established in the treatment process, creates foaming) foaming outbreak in the treatment process at the Donaldsons Crossroad Plant. Staff took quick action and the foaming is under control.

Mr. Miskis requested that KLH Engineers prepare a Biosolids Disposal Bid Proposal to be presented for the March meeting as the 5-year disposal contract concludes this October.

Regarding the Donaldsons Crossroads WPCP accidental sludge spill: Pennsylvania Department of Environmental Protection (DEP) is assessing a Civil Penalty of \$1,500. DEP requested a resolution acknowledging the fine.

A motion was made by Mr. Khalouf and seconded by Mr. Slagle adopting Resolution 02-02-06 for Signature Authorization for Consent Assessment of Civil Penalty with the PaDEP. The motion carried unanimously.

Mr. Miskis reported on the need for an excavation repair at 807 East McMurray Road. Proposals were requested from four excavation contractors. The proposals ranged from \$1,800 to \$7,739.

Management recommends awarding the contract to Stewart Contracting, Inc. in the amount of \$1,800.

A motion was made by Mr. Slagle and seconded by Mr. Yingling to approve the awarding of the contract to Stewart Contracting, Inc. for the excavation repair at 807 East McMurray Road in the amount of \$1,800.00. The motion carried unanimously.

There was discussion regarding putting the sale of the 1995 GMC truck out to bid. Mr. Miskis recommended the minimum bid should be \$5,500, which is 85% of the Blue Book value. The Board approved.

Maple Lane Pump Station, Overlook Plan (copy on file). Meeting with the developer and the Committee members will be held on February 22, 2006 at 6:00 p.m.

Management presented the Mele Right-of-Way Agreement for the abandonment of the Timbercrest Pump Station for execution.

A motion was made by Mr. Khalouf and seconded by Mr. Slagle to approve the execution of the Mele Right-of-Way Agreement. The motion carried unanimously.

There was discussion regarding Management's "Policy Development for Sewer Tapping Fee Refunds and Permit Expiration Dates" (copy on file). It was determined that Mr. Hardy's request for a refund of the sewer tap permit he acquired should be approved, because the permit was issued in error as he was not the property owner, with the refund based on today's tap permit value minus administrative fees.

A motion was made by Mr. Slagle and seconded by Mr. Khalouf to approve Mr. Hardy's Tap Fee Refund based upon the calculation Management recommends in the amount of \$2,640.00. The motion carried unanimously.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending January 31, 2006.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Slagle seconded by Mr. Khalouf to approve Disbursements in amount of \$325,336.93 from to following funds: The motion carried unanimously.

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks-13507-13597 Void-13506 & 13508	\$269,057.46
Developer	Transfer to Operating	\$7,598.47
CIRF	Transfer to Operating & Req. 29-06	\$48,681.00

OTHER BUSINESS:

The Board went into Executive session at 9.40 p.m. to discuss personnel matters related to the tentative union contract agreement. The session was ended at 10:06 p.m.

A motion was made by Mr. Yingling and seconded by Mr. Slagle to ratify the Agreement between Peters Township Sanitary Authority and the Construction, General Laborers, and Material Handlers, Local Union No. 1058 for years 2006 – 2011.

Mr. Khalouf questioned whether the Board should be obtaining a voice vote on all financial matters. This matter will to be researched and discussed at the March meeting.

ADJOURNMENT:

A Motion was made by Mr. Khalouf seconded by Mr. Yingling to adjourn the meeting at 10:23 p.m. The motion carried unanimously.

Respectfully Submitted,

Cindy L. Coe-Verschage