

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

3244 WASHINGTON ROAD  
McMURRAY, PA 15317-3153  
PHONE: 724-941-6709  
FAX: 724-941-2283  
Web Site: ptsaonline.org



James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Patricia L. Foote, Financial Controller  
Cindy L. Coe-Verschage, Admin. Asst.

**REGULAR MEETING**

**MARCH 14, 2006**

**ROLL CALL:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, John P. Slagle, Gerald C. Grubesky and George A. Khalouf. Denver E. Yingling arrived at 7:13 p.m. Also present were Terry Soster and Craig Bauer, KLH Engineers, Inc.; Fred E. Baxter, Jr., Solicitor; James J. Miskis, Manager; Mark A. Chucuddy, Assistant Manager; Patricia Foote, Financial Controller; and Cindy L. Coe-Verschage, Administrative Assistant.

**APPROVAL OF MINUTES:**

A Motion was made by Mr. Slagle and seconded by Mr. Khalouf to approve the minutes of the February 14, 2006 meeting as prepared by Ms. Foote, with minor corrections. The motion carried unanimously.

**VISITORS:**

- 1. Al Uhrine**            **Address:** 112 Fireside Drive  
**Re:** Observation of Meeting

**SOLICITOR'S REPORT:** Copy on file

**ENGINEER'S REPORT:** Copy on file

Mr. Soster reported on Hidden Brook Development's progress. KLH is waiting for the developer to schedule a meeting to review of the punch list items. KLH has also requested documentation in order to calculate the proper amount of the post-construction security required.

There was discussion regarding DCWWTP Expansion Planning – Mr. Soster is in the process of preparing a detailed master schedule, which will include a timeline for the Donaldsons Crossroads ACT 537 Plan Update.

There was a meeting in February initiated by North Strabane to discuss a regional approach to incorporate into the Donaldsons Crossroads Act 537 Plan Update. The meeting was attended by a KLH Representative, North Strabane's Township Manager, North Strabane's Engineer, Peters Township's Manager and PTSA's Manager. North Strabane is expected to provide follow-up information regarding their intended participation in the Donaldsons Crossroads 537 Plan Update.

Mr. Soster received the Authority's comments on the scope of work and KLH Engineers will reevaluate and revise the proposal previously submitted for the Piney Fork Municipal Act 537 Plan.

Mr. Soster reported that Oakdale Construction has minor work to complete on the Brush Run Hydraulic Optimization Project before final payment will be made.

KLH evaluated the Hutton's driveway issue, and is of the opinion this issue is within the warranty period. The Ivy Lane Project contractor, Glen Johnston was put on notice. KLH will provide a letter to the Authority on recommendations to approach this issue in the spring.

KLH will deliver record drawings for the Crossgates Sewer Replacement Project before the next meeting.

Mr. Miskis had asked Mr. Soster to investigate the use of a modification to the activated sludge treatment process to biologically recover alkalinity pH at the Brush Run Plant to maintain the final effluent pH above the permit limit of 6.0. Mr. Soster will provide a report for next months' meeting.

Mr. Soster hand delivered a draft Chapter 94 Report for Donaldsons Crossroads WWTP. The Brush Run report is almost complete and will be submitted shortly. These Waste Load Management Reports are filed annually with DEP, and are due by March 31<sup>st</sup> of each year.

**MANAGER'S REPORT:** Copy on file

Mr. Miskis discussed the radioactive Iodine 131 (a medical radioactive isotope) being detected in our biosolids at the landfill. PTSA engaged the services of Applied Health Physics to perform an assessment of our facilities and it was determined that the radioactive sludge appears to be sporadically originating in Brush Run sewer system. Mr. Miskis suggested PTSA could run the aerobic digester at maximum levels for the maximum retention time to reduce the radioactive levels prior to sending to the landfill. The Brush Run sewer system does not have any medical facilities that would be suspected to be the source. Considering that, the likelihood of locating the source is very low.

Mr. Miskis provided an update on the Nocardia (bacteria) foam outbreak at the Donaldsons Crossroads Plant. The Nocardia is still in the system, but under control.

Mr. Miskis discussed one of the Risk Assessment Committee recommendations of addressing the Rt. 19 sewer crossings. PTSA used a contractor to clean and televise the Rt. 19 area of Waterdam Road. This is a deep sewer. The road crossing sewer is in excellent condition, but the outlet pipe from the tap downstream manholes has several cracks. Quotes are being obtained for a Trenchless repair.

Mr. Miskis discussed management's recommendation regarding Tap Fee Refunds and Permit Expiration Dates.

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A Motion was made by Mr. Slagle and seconded by Mr. Khalouf to approve Resolution 03-03-06. A Resolution of the Board of Directors of the Peters Township Sanitary Authority Establishing Rules and Regulations for the Issuance, Term and Duration, Administration, and Collection Procedures for Sewer Permits, and Sewer Tapping Fees. The motion carried unanimously.

Mr. Miskis stated there was only one bid received, by fax, for the sale of the 1995 GMC Truck. The bid was received from Gary Karlene in the amount of \$5,626. The minimum bid amount the Authority established was \$5,500. Mr. Baxter advised receiving the bid by fax was acceptable.

A motion was made by Mr. Khalouf and seconded by Mr. Yingling to authorize sale of the truck to Mr. Karlene for the amount specified in the bid. The motion carried unanimously.

Mr. Miskis discussed the project where the Authority jointly with the developer of the Overlook Plan will build a pump station further down Maple Lane so that the Timbercrest Pump Station can be taken out of service. It is recommended that KLH Engineers do the design for the pump station and KLH has submitted a proposal for the design phases in the amount of \$25,100.

A motion was made by Mr. Grubesky and seconded by Mr. Slagle that KLH Engineers be awarded the contract to design the pump station in the amount of \$25,100, subject to a satisfactory performance review later in Executive session. The motion carried unanimously.

Mr. Miskis reviewed KLH Engineers proposal submitted last month on the Donaldsons Crossroads 537 Plan. Mr. Miskis' comments were; firm delivery dates and clarification of regional issues. Mr. Soster reiterated the following dates; November 1, 2006 for the first draft and the final report an approximate date of March 1, 2007.

A motion was made by Mr. Slagle and seconded by Mr. Yingling to accept KLH Engineers' proposal to prepare the Peters Township Act 537 Plan Update for the DC Service Area on an hourly rate basis not to exceed \$76,872, subject to a satisfactory performance review later in Executive session. The motion carried unanimously.

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on file

**FINANCIAL CONTROLLER'S REPORT:** Copy on file

**FINANCIAL STATEMENT REVIEW:** Month ending February 28, 2006.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

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A Motion was made by Mr. Slagle seconded by Mr. Khalouf to approve Disbursements in amount of \$89,043.54 from to following funds: The motion carried unanimously.

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 13598-13667	\$74,228.73
Developer	Transfer to Operating	\$6,134.40
CIRF	Transfer to Operating & Req. 29-06	\$8,680.41

**OTHER BUSINESS:**

Mr. Miskis and Mr. Chucuddy discussed the DEP mandated Lab Accreditation Program. KLH Engineers submitted a proposal to assist Management in meeting all the requirements.

A Motion was made by Mr. Yingling and seconded by Mr. Slagle to approve KLH Engineers' proposal cost not to exceed \$11,350, consisting of \$150 for the preparation of the application, \$4,200 for the evaluation of the Standard Operating Procedures prepared by PTSA, and \$7,000 for preparation of the Quality Assurance Manual. The motion carried unanimously.

The Board went into Executive session at 8:00 p.m. to discuss sewer backup issue with 225 Gateshead Drive and the Consulting Engineer's performance review. Executive session ended at 9:20 p.m.

**ADJOURNMENT:**

A Motion was made by Mr. Khalouf seconded by Mr. Yingling to adjourn the meeting at 9:20 p.m. The motion carried unanimously.

Respectfully Submitted,

Cindy L. Coe-Verschage