

**PETERS TOWNSHIP
SANITARY AUTHORITY**

3244 WASHINGTON ROAD
McMURRAY, PA 15317-3153
PHONE: 724-941-6709
FAX: 724-941-2283
Web Site: ptsaonline.org



James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Patricia L. Foote, Financial Controller
Cindy L. Coe-Verschage, Admin. Asst.

REGULAR MEETING

May 9, 2006

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, Denver E. Yingling, John P. Slagle, Gerald C. Grubesky and George A. Khalouf. Also present were Craig Bauer, KLH Engineers, Inc.; Fred E. Baxter, Jr., Solicitor; James J. Miskis, Manager; Mark A. Chucuddy, Assistant Manager; Patricia L. Foote, Financial Controller; and Cindy L. Coe-Verschage, Administrative Assistant.

APPROVAL OF MINUTES:

A Motion was made by Mr. Slagle and seconded by Mr. Grubesky to approve the minutes of the April 11, 2006 meeting as prepared by Ms. Coe-Verschage, with minor corrections. The motion carried unanimously.

VISITORS:

1. Allen J. Uhrine Address: 112 Fireside Drive
Re: Observation of Meeting

Mr. Uhrine taped recorded the meeting.

2. Carrilee L. Hemington & Richard K. Thomas - Maple Lane/Overlook Plan Developers
Re: Revisions to Memorandum of Understanding

Management requested the Developers attend the Board meeting to answer any questions the Members may have relative to the Developer's plans for the project. Mr. Miskis reported the Developers intention is to market the project to other developers when they obtain the final approved project. It would then be the new entity's responsibility to construct the public sewer improvements. Therefore, due to the cost-sharing arrangement in the previously approved Memorandum of Understanding revisions are required. The Committee members met with the Developers on May 3, 2006 to review the matter in depth. The Committee is recommending two substantial additions to the Memorandum of Understanding: a) should the Developer not proceed with the project, the Developer shall reimburse the Authority for its engineering fees; and b) the Memorandum of Understanding is not assignable or transferable without the expressed written consent of the Authority. The Developers agreed to these revisions.

A Motion was made by Mr. Grubesky and seconded by Mr. Slagle to change the Memorandum of Understanding to allow the Developer to assign rights upon the Authority's Management and Solicitor approval. The motion carried unanimously.

SOLICITOR'S REPORT: Copy on file

ENGINEER'S REPORT: Copy on file

Mr. Bauer reported KLH Engineers received the draft as-built drawings for the Hidden Brook Development as prepared by the Developer's surveyor, J.R. Gales & Assoc. KLH Engineers reviewed the drawings for conformance with the Authority's requirements and generated a list of deficiencies, which was provided to the Authority's Manager.

The Maple Lane/Overlook Pump Station Plans are ready for submission to the DEP for the Part II Permit.

Oakdale Construction submitted a proposal in the amount of \$3,752.95 for Management's requested change to address the existing hydraulic restriction in the mixed liquor piping by installing an air relief valve for the Brush Run WWTP Hydraulic Optimization Project. KLH will review and make a recommendation at the June meeting.

Mr. Bauer indicated the deadline for Glenn Johnston, Inc. is May 19, 2006 to repair the problems with the Hutton Driveway. If no response is received, the Authority will make the repairs and start proceedings with the Magistrate against Glenn Johnston, Inc.

Mr. Bauer advised the Authority would have a draft report for Brush Run WWTP Alkalinity Management by May 12, 2006.

MANAGER'S REPORT: Copy on file

Mr. Miskis advised the water flea eradication program will begin again this week.

Mr. Miskis reported Waste Management, has not been invoicing for the \$4/ton Growing Greener surcharge on Biosolids disposed of at the landfill since October 2004. This amount was budgeted and accrued. Waste Management notified the Authority of the outstanding fees. Ms. Foote will be negotiating with Waste Management to determine an acceptable fee to both parties.

Mr. Miskis revisited the Crestview Acres Sewer Replacement project and the Authority's efforts to obtain an easement from one property owner in order to reroute the sewer. A meeting is scheduled for May 10th with the property owner.

Mr. Miskis discussed the recently repaired sewer at 807 East McMurray Road. There is now ground water appearing along the shoulder of the road which is presumably the ground water which previously leaked into the sewer. PennDOT is requiring a resolution to this water problem based on the terms of the Highway Occupancy Permit. Due to pending legal issues related to zoning in that area, Management recommends waiting several months before taking action to see

if the proposed Main Street Square development project will proceed. If so, they will be installing storm sewers which can be utilized to solve the water problem cost-effectively.

Mr. Miskis advised that there is a bond payment due this month of \$183,358.08.

Mr. Miskis stated the annual transfers into the CIRF account from the revenue account are \$180,000 and from the PLGIT Tap & Assessment is \$578,000.

Mr. Miskis discussed that the Willoughby Woods project was previously approved for 18 EDU's and is now recommending the acceptance of additional EDU's.

A Motion was made by Mr. Slagle and seconded by Mr. Grubesky to accept Willoughby Woods revised plan to accept 2 additional EDU's totaling 800 gallons per day. The motion carried unanimously.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending April 28, 2006.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Slagle and seconded by Mr. Khalouf to approve disbursements in amount of \$1,028,701.57 from to following funds: The motion carried unanimously.

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 13736 – 13807	\$424,685.80
Developer	Transfer to Operating	\$ 1,785.36
CIRF	Transfer to Operating & Req. 32-06	\$602,230.41

OTHER BUSINESS:

Mr. Khalouf discussed his attendance at the PMAA conference. One of the topics, was the importance of having a defined Mission and Vision Statement. He presented to the Board a Mission and Vision Statement previously drafted, which was never formally adopted and recommended its adoption: Mission - Protect the health and welfare of the present and future Peters Township community by safely providing cost-effective wastewater disposal in accordance with laws and regulations. Vision – A professionally managed, forward looking, efficient utility that is responsive and accountable to its customers; and respects and values its employees.

A Motion was made by Mr. Khalouf and seconded by Mr. Slagle to adopt the Mission and Vision Statement for the operation of the Authority. The motion carried unanimously.

Mr. Khalouf discussed that there should be a roll call vote by the Board on any motions, regarding money, although it is not required. Mr. Baxter stated a change could be made to the by-laws to reflect this. Mr. Khalouf would like to discuss this further at next month's meeting.

Mr. Khalouf brought up the possibility of the Authority holding a joint workshop with Peters Creek Sanitary Authority to discuss common issues and how they are handled. Mr. Jacobs asked Mr. Khalouf to suggest an agenda.

ADJOURNMENT:

A Motion was made by Mr. Khalouf seconded by Mr. Yingling to adjourn the meeting at 8:45 p.m. The motion carried unanimously.

Respectfully Submitted,

Cindy L. Coe-Verschage