

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

3244 WASHINGTON ROAD  
McMURRAY, PA 15317-3153  
PHONE: 724-941-6709  
FAX: 724-941-2283  
Web Site: ptsaonline.org



James J. Miskis, Manager  
Mark A. Chucuddy, Asst. Manager  
Patricia L. Foote, Financial Controller  
Cindy L. Coe-Verschage, Admin. Asst.

**REGULAR MEETING**

**July 11, 2006**

**ROLL CALL:**

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were G. Robert Jacobs, John P. Slagle, Gerald C. Grubesky and George A. Khalouf. Also present were Craig Bauer, KLH Engineers, Inc.; Fred E. Baxter, Jr., Solicitor; James J. Miskis, Manager; Mark A. Chucuddy, Assistant Manager; Patricia L. Foote, Financial Controller; and Cindy L. Coe-Verschage, Administrative Assistant. Absent from this meeting was Denver E. Yingling.

**APPROVAL OF MINUTES:**

A Motion was made by Mr. Slagle and seconded by Mr. Grubesky to approve the minutes of the June 13, 2006 meeting as prepared by Ms. Coe-Verschage, with minor corrections. The motion carried 4 - 0.

**VISITORS:**

1. Allen J. Uhrine Address: 112 Fireside Drive, McMurray, PA 15317  
Re: Observation of Meeting

Mr. Uhrine audio tape recorded the meeting.

**SOLICITOR'S REPORT:** Copy on file

**ENGINEER'S REPORT:** Copy on file

Mr. Bauer advised the Hidden Brook Developer provided an acceptable proposal for corrective measures pertaining to the identified deficiencies. The Developer has been asked to provide a schedule for completing the work.

Mr. Bauer presented a report on the Valleybrook Interceptor Augmentation to PTSA Staff/Board committee last Friday (July 7, 2006). Upon review the committee included additional items. KLH Engineers will incorporate the Authority's comments where appropriate and resubmit the report.

Mr. Bauer discussed Oakdale Construction's proposed change order to install an air relief valve for the Brush Run WWTP Hydraulic Optimization Project, and recommends the Board approve Change Order No. 2.

A Motion was made by Mr. Khalouf and seconded by Mr. Grubesky to approve Change Order No. 2 to Contract No. 2005-2 for \$3,750.95 from Oakdale Construction to install an air relief valve to eliminate air buildup at the Brush Run WWTP. The motion carried 4 - 0.

Mr. Bauer advised the Crestview Phase II Sewer Project plans and specifications were submitted to Management for review.

Mr. Bauer advised two bids were received and opened on Monday, July 10, 2006 for the Dewatered Biosolids Hauling and Disposal Contract. Mr. Bauer reviewed these bids and recommends awarding the contract to BFI.

A Motion was made by Mr. Slagle and seconded by Mr. Khalouf to accept BFI's contract proposal for Dewatered Biosolids Disposal in the amount of \$347,649.77 for the base year plus four optional years. The motion carried 4 - 0.

**MANAGER'S REPORT:** Copy on file

Mr. Miskis stated the DEP performed an inspection the end of June at the Brush Run WWTP. They found everything in satisfactory condition.

Mr. Miskis recommends postponing Crestview Acres Phase II Sewer Replacement Project until next spring due to construction time constraints, primarily completing restoration before cold weather.

Mr. Miskis advised the SHACOG Dye Testing Project is complete. The contractor, Hydro Technical Services is expected to submit their paper work and invoice shortly. Two properties were identified with downspouts connected out of 276 units tested. Discussion followed on the value of such testing at such a low violation rate.

Mr. Miskis advised the revised Maple Lane Pump Station Memorandum of Understanding, as authorized at a previous Board Meeting, is prepared tonight for execution. The Solicitor and Manger recommend its execution.

Mr. Miskis discussed Willoughby Woods Interceptor Relocation Project (along Valleybrook Road) and recommends the Authority accept KLH Engineers' design proposal.

A Motion was made by Mr. Slagle and seconded by Mr. Grubesky to accept KLH Engineers Willoughby Woods Relocation Project design proposal for the lump sum amount of \$23,950. The motion carried 4 - 0.

Mr. Miskis discussed the reimbursement due to the Evergreen Developer for the collection portion of the tapping fee as calculated in accordance with Act 57 of 2003; two existing homes on Evergreen Drive recently connected to the sewer extension installed by the developer.

Mr. Miskis stated the Sewage Enforcement Officer identified two malfunctioning septic systems of the six septic systems tested in the East McMurray Road area off of Bittersweet Circle

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on file

**FINANCIAL CONTROLLER'S REPORT:** Copy on file

**FINANCIAL STATEMENT REVIEW:** Month ending June 30, 2006.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

A Motion was made by Mr. Slagle and seconded by Mr. Grubesky to approve disbursements in amount of \$122,736.02 from to following funds: The motion carried 4 - 0.

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 13882 – 13950, Void 13935 & 13951	\$ 65,144.92
Developer	Transfer to Operating	\$ 646.76
PLGIT	Tap Fee Reimbursement	\$ 1,267.30
CIRF	Transfer to Operating & Req. 35-06 & 36-06	\$ 55,677.04

**OTHER BUSINESS:**

Mr. Chucuddy discussed the various requirements and guidelines outlined in the Environmental Laboratory Accreditation Act. One of the requirements is the development of a quality manual. Mr. Chucuddy recommends the Board pass a Resolution endorsing and supporting the manual which establishes procedures for Employee Ethic and Codes of Conduct.

A Motion was made by Mr. Khalouf and seconded by Mr. Grubesky to adopt Resolution 06-07-06 Endorsing and Supporting the Peters Township Sanitary Authority’s Laboratory Quality Manual. The motion carried 4 - 0.

The Authority purchased a vactor truck in 2003 by piggyback on the Pa Capital City Automotive and Equipment contract in order to take advantage of the cost savings afforded by such intermunicipal contract arrangements. The Solicitor has prepared a Resolution that memorializes the Authority’s participation in the contract.

A Motion was made by Mr. Grubesky and seconded by Mr. Slagle to adopt Resolution 07-07-06 A Resolution of the Board of Directors of the Peters Township Sanitary Authority, Washington County, Pennsylvania Memorializing the Desire to Participate in the PA Capital Cities Automotive and Equipment Contract Administered by the City of Harrisburg. The motion carried 4 - 0.

**ADJOURNMENT:**

A Motion was made by Mr. Khalouf seconded by Mr. Slagle to adjourn the meeting at 8:16 p.m. The motion carried 4 - 0.

Respectfully Submitted,

Cindy L. Coe-Verschage