

**PETERS TOWNSHIP  
SANITARY AUTHORITY**

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Mark A. Chucuddy, Asst. Manager  
Gary A. Parks, Special Projects Manager  
Patricia L. Mowry, Financial Controller  
Diane L. Gregor, Administrative Asst.

**EXHIBIT B**

**Peters Township Sanitary Authority  
Fee Structure for Open Records under the Right to Know Law**

<b>Record Type</b>	<b>Fee</b>
<b>Copies:</b> (A "photocopy" is either a single-sided copy or one side of a double-sided black-and-white copy of a standard 8.5" x 11" page)	8 1/2" x 11 \$0.15 per page 8 1/2" x 14 .20 per page 11" x 17 .25 per page
<b>Certification of a Record:</b>	\$1 per record, not per page. Please note that certification fees do not include notarization fees
<b>Notary Fee:</b>	\$15.00
<b>Specialized documents:</b> For example, but not limited to, blue prints, color copies, non-standard sized documents.	Actual Cost
<b>Facsimile/Microfiche/Other Media:</b>	Actual Cost
<b>Conversion to Paper:</b>	If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium. (Section 1307(e)).
<b>Postage Fees:</b>	Fees for Postage May Not Exceed the Actual Cost of Mailing

**Please Also Be Advised:**

**Prepayment:** Prior to granting the request for access in accordance with this Act, fees that are expected to exceed \$100 must be paid in full.