



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 8, 2016

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of February 9, 2016

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 29, 2016

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Acceptance of Proposed Sewage Flows (400 GPD, 1 EDU) from Linn Plan of Lots

ADJOURNMENT:

James J. Miskis, Authority Manager
Patricia L. Mowry, Financial Controller

Mark A. Chucuddy, Assistant Manager
Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager
Diane L. Gregor, Administrative Assistant



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REGULAR MEETING

March 8, 2016

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Michael P. Crall, Eric S. Grimm, Terrence G. Byrne, and Rebecca W. Kaminsky. Also present were Romel L. Nicholas, Solicitor, David A. Coldren, KLH Engineering, Inc., James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Patricia Mowry, Financial Controller, and Gary Parks, Special Projects Manager.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 9, 2016 Board Meeting, with minor corrections.

Moved by, Mr. Byrne Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky, Michael P. Crall

VISITORS:

SOLICITOR'S REPORT: Copy on File.

Mr. Nicholas reported the collective bargaining agreement was finalized. There were two minor changes made to the agreement. Mr. Nicholas recommended execution of the agreement.

Motion: To ratify and execute the final labor agreement for 2016-2021 with the Construction, General Laborers and Material Handlers Local Union No. 1058. .

Moved by, Mrs. Kaminsky Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky, Michael P. Crall

Mr. Nicholas reported there have been communications with Counsel for the Waterdam/Hardy Enterprises property regarding the PAWC double metering and billing. The PAWC reached an agreement with Hardy Enterprises and determined an amount of gallons that were overbilled. The gallons were submitted to the Authority, and Hardy Enterprises has requested a refund from the Authority for the sewage billing. Mr. Nicholas will continue to work with Management on a settlement.

ENGINEER'S REPORT: Copy on File.

Mr. Coldren reported the Consulting Engineer's Annual Report reported was completed and distributed to the Authority and Board.

Mr. Coldren reported the annual Chapter 94 Waste Load Management reports for both treatment plants are due to the PaDEP by March 31, 2015, and are being prepared by KLH.

Mr. Coldren reported the status of the DC sewer system CIP Lining project. The bid documents are being finalized and the expected bid date will be April 1, with the opening April 26, 2016. The project is expected to be completed by August 2016.

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the Authority participated in the SHACOG 2016 joint CCTV contract for approximately 13,900 feet. The bids were open in February 2016, and the apparent low bidder was RedZone Robotics at \$1.25/foot. At this unit cost the project will be at an estimated cost of \$17,375 plus \$500 for traffic control, and SHACOG's administrative fee, plus heavy cleaning charge of \$1/foot, if any.

Mr. Miskis reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project. The construction began on February 10, 2016. The general contractor has mobilized and begun clearing the property site. Mr. Miskis recommended approval of GHD's invoices as listed on the capital requisition.

GHD and Management recommended approval of the Pay Application No. 1 as submitted by the general contractor Kukurin Contracting in the amount of \$88,200 as listed on the construction requisition.

Mr. Miskis reported the status of the Valleybrook Interceptor cured-in-place lining project. It was identified that one CIP segment was defective due to the liner lifting off the pipe invert before curing. The defective liner was caused by excessive infiltration entering the pipe at a broken pipe section. Management engaged Oakdale Construction to excavate and repair the broken pipe under the daily rate contract at an estimated 2.5 days of effort. The total repair is estimated at \$9,000. This repair will eliminate significant infiltration. The CIP contractor will re-line the sewer segment from manhole to manhole.

Mr. Miskis reported the status of the Brush Run WPCP Blower No. 2 replacement. The blower was delivered in February and has been installed. The most cost effective alternative was to utilize the Authority staff to make the pipe modifications, and use Technical Electrical Service to alternative the VFD, conduit, wiring, and local control panel for an estimated cost of \$5,100. Aerzen will perform the startup late March 2016. Mr. Miskis recommended payment for the Aerzen for \$95,190 which is 90% of the total cost of the blower as listed on the CIF requisition.

Mr. Miskis reported the Brush Run WPCP air compressor No. 2 was budgeted in the capital plan for replacement this year. The compressor is 20-years old and has been overhauled several times. Management had two firms perform compressed air studies and submit proposals. Management recommended CASCO's proposal for the Champion 25-HP reciprocating compressor and air receiver for a total cost of \$9,790. Installation will be by the Authority staff.

Motion: To accept CASCO's proposal for the Champion 25-HP reciprocating compressor and air receiver for a total cost of \$9,790.

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky

ASSISTANT MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported the consultant for the property owner of the medical office building located at 615 E. McMurray Road has been communicating with the Authority regarding demolition of the existing building and construction of a new medical/professional building.

Mr. Chucuddy reported the new 2016 Ford F-450 Utility truck was delivered and placed in service. The 2006 Ford will be advertised for sale through the Municipality Bid sale with a reserve bid to be determined. The expected time frame will be end of March or beginning of April 2016.

Mr. Chucuddy reported the Maintenance position that will expand the field staff was filled, pending physical examination. This is the first time since 2000 that field staff has been expanded.

Mr. Chucuddy reported the Linn Plan of Lots is a 1.5 acre lot located along Maple Lane is being subdivided into two lots. The existing structure will be demolished. This property is tributary to the Donaldson Crossroads WPCP and is required to complete a full planning module. Mr. Chucuddy recommended acceptance of the sewage flows.

Motion: To accept the proposed sewage flows (400 GPS, 1EDU) from the Linn Plan of Lots

Moved by Mr. Byrne, Seconded by Mrs. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

Mr. Parks gave an overview of results of the dye test performed for the property transfer of 222 Windermere Drive. There was conflicting information regarding the property’s backwater valve in the Authority’s files. The property owner was required to make a repair that was later found to be unnecessary. The Authority will reimburse the property owner for cost incurred for the repair and Management has implemented additional measures to prevent situations such as this from occurring in the future.

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT:

Mrs. Mowry gave an overview of the 2016 Bond closing that was held on February 17, 2016. The Bond par issue was \$5,825,000. The settlement sheet was reviewed and there was a discussion regarding the Authority’s reimbursement to the capital fund of \$1.1 million for design engineering cost incurred on the project to date. The funds will be used for the contingency items or cost adjustments that may arise throughout the project. The significant bond requirements were also reviewed.

FINANCIAL STATEMENT REVIEW: Month ending February 29, 2016.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$371,384.91 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Terrence G. Byrne, Eric S. Grimm, Rebecca W. Kaminsky, and Michael P. Crall

Fund	Disbursement	Total
Operating	Checks: 1529 through 1639	\$95,584.79
Payroll	Transfer from Operating to Payroll fund	\$65,000.00

CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement to Operating Fund	\$781.87
CFS Capital Improvement Fund	Payment Req. 2016-3	\$115,180.19
Zion Bank – Construction Fund	Payment Req. 2016-1	\$88,200.00
CFS Bank Capital Improvement Fund	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 8:10 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Byrne

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Terrence G. Byrne, Eric S. Grimm, and Rebecca W. Kaminsky, Michael P. Crall

Respectfully Submitted,
Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Byrne	Kaminsky	Approve meeting minutes of February 9, 2016	Approved
2	Kaminsky	Crall	Ratify and Execute the Final Labor Agreement for 2016-2021 with the Construction, General Laborers and Material Handlers Local Union No. 1058	Approved
3	Kaminsky	Grimm	Accept CASCO's proposal for the Champion 25-HP reciprocating compressor and air receiver for a total cost of \$9,790	Approved
4	Byrne	Crall	Accept the proposed sewage flows (400 GPS, 1EDU) from the Linn Plan of Lots	Approved
5	Kaminsky	Grimm	Approve disbursements in the amount of \$371,384.91	Approved
6	Kaminsky	Byrne	Adjourn the Meeting at 8:10 p.m.	Approved