



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

December 12, 2018

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of November 14, 2018

VISITORS:

1. Scott Crosswell and Rulison Evans, GHD, Inc.

Re: Donaldson's Crossroads Treatment Plant Replacement Project Status

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending November 30, 2018

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Executive Session for Potential Litigation
- 2) Contractor's Settlement Agreement
- 3) KCI Change Orders
- 4) Bronder Change Orders
- 5) GHD Task Order Amendments
- 6) 2019 Budget Approved

ADJOURNMENT:



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REGULAR MEETING

December 12, 2018

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman, David G. Blazek. Board members present were: Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns and John A. Banaszak. Also present were: Nathan Boring, Solicitor, Chad Hanley, Engineer, Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, and Patricia Mowry, Financial Controller.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the November 14, 2018 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

VISITORS:

1. Scott Crosswell and Rulison Evans, GHD, Inc.

Re: Donaldson's Crossroads Treatment Plant Replacement Project

Mr. Crosswell presented the status of the Donaldson's Crossroads Treatment Plant Replacement Project: Phase One, the Treatment Plant and Phase Two, the Dewatering Facility. The presentation included the construction progress, the revised project timeline, overall contract change order summaries, the dewatering facility addition, engineering construction phase, and resident observation services.

The revised timeline indicated phase one, the treatment plant project's final completion date was November 21, 2018. The dewatering project has an estimated completion date of May 1, 2019. The combined construction contract values and change order summaries were presented in detail, current and pending. The total construction cost estimated to completion is \$17,184,302. The total change orders are estimated to be 3.8% of the total original construction value.

Ms. Mowry recommended the executive session to discuss the potential litigation regarding the Donaldson's Crossroad WPCP Project.

Motion: To enter into Executive Session at 7:16 p.m. to discuss potential litigation.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Out of Executive Session at 7: 35 p.m.

Motion: To approve the Settlement and Release agreement with Kukurin Contracting Inc.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Motion: To approve the Settlement and Release agreement with Bronder Technical Services Inc.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Motion: To approve GHD's Amendment 4 to Task Order 2 for the Donaldson's Crossroads Treatment Plant Replacement Project for additional Construction Phase Services in the amount of \$15,000.

Moved by Mr. Grimm, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Motion: To approve GHD's Amendment 3 to Task Order 4 for the Donaldson's Crossroads Treatment Plant Replacement Project Dewatering Facility for Startup Services not to exceed the amount of \$10,000.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

To approve the Donaldson's Crossroads Treatment Plant Replacement Project General Contract, Change Order No. 9 with Kukurin Contracting Inc. for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019, and acceptance of the settlement agreement.

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

To approve the Donaldson's Crossroads Treatment Plant Replacement Project General Contract, Change Order No. 10 with Kukurin Contracting Inc. for the reconciliation of contract details for a net cost of \$175.89.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

To approve the Donaldson's Crossroads Treatment Plant Replacement Project HVAC Contract, Change Order No. 8 with Kukurin Contracting Inc. for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019, and acceptance of the settlement agreement.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

To approve the Donaldson's Crossroads Treatment Plant Replacement Project Plumbing Contract, Change Order No. 6 with Kukurin Contracting Inc. for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019, and acceptance of the settlement agreement.

Moved by Mr. Grimm, Seconded by Mrs. Kaminsky Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

To approve the Donaldson's Crossroads Treatment Plant Replacement Project Electrical Contract, Change Order No. 9 with Bronder Technical Services Inc., for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported he is participating in the personnel committee to make updates to the Administrative Employees Handbook.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the flood certification was revised for the Brush Run WPCP. The Donaldson's WPCP is scheduled. The Authority will be submitting the forms to request the treatment plant locations be removed from the floodways on the revised FEMA flood maps.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The design is in the QA/QC status, and bidding documents are being prepared.

Mr. Hanley reported status of the Rutledge Drive Area Sanitary Rehabilitation Project – Contract No. 2018-01. The lining portion of the contract is complete; however, the lateral reinstatements remain to be grouted.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The permit application will be submitted fairly soon.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the new Donaldson's Crossroad WPCP, and the Dewatering facility

Mr. Jenkins reported the status of the landslide behind 141 Hemlock Drive. The Authority's emergency contractor completed the repair. Due to weather elements the stabilization of the stream bank has not been completed, and is expected to be completed over the next week.

Mr. Jenkins reported the bid opening was held on December 12, 2018 for the Brush Run Roof replacement. There was one bid received from Tennis Roofing & Asphalt Inc. in the amount of \$49,250. Management recommended award of the contract. The budget for this project was \$75,000.

To award contract for the Brush Run Roof replacement to Tennis Roofing & Asphalt Inc. for \$49,250, contingent upon Management performing internal due diligence.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

OPERATIONS MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported the Lab Accreditation of the new parameters is scheduled to be submitted for approval from the PaDEP during the first quarter of 2019.

Mr. Chucuddy stated that management will be meeting with GHD tomorrow to go over the particulars for the sampling protocol for the Brush Run TRE study. PaDEP made no comments on our submitted work plan for the study.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending November, 2018.

Ms. Mowry presented an overview of the draft 2018 budget performance, and the 2019 budget, and the ten-year capital plan. There will be no rate increase proposed for 2019. Management recommended adoption of the 2019 Budget, and the 2019 Capital Plan.

Motion: To adopt the 2019 Budget, and the 2019 Capital Plan.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Ms. Mowry reported the financial status of the Donaldson's Crossroads Treatment Plant Replacement Project based on GHD's monthly progress report No. 34, as distributed.

Ms. Mowry recommended approval of GHD's invoice as listed on the capital requisition for construction phase services. GHD recommended approval of the pay applications as submitted by the Contractors.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$1,739,317.91 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 4231 through 4325 and ACH	\$195,578.39
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Reimbursement Operating Fund	\$10.32
Developer Fund	Checks 1033	\$13,599.21
CFS Capital Improvement Fund	Requisition 2018-11	\$1,285,705.88
Zion Bank Construction Fund	Requisition 15	\$,153,282.85
2016 PV-Construction Fund	Pay Request	\$0
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 8:06 p.m.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Banaszak	Grimm	To approve the minutes of the November 14, 2018 Board Meeting.	Approved
2	Kaminsk	Burns	To enter into Executive Session at 7:16 p.m. to discuss potential litigation.	Approved
3	Grimm	Banaszak	To approve the Settlement and Release agreement with Kukurin Contracting Inc.	Approved
4	Kaminsky	Grimm	To approve the Settlement and Release agreement with Bronder Technical Services Inc.	Approved
5	Grimm	Burns	To approve GHD's Amendment 4 to Task Order 2 for the Donaldson's Crossroads Treatment Plant Replacement Project for additional Construction Phase Services in the amount of \$15,000.	Approved
6	Grimm	Kaminsky	To approve GHD's Amendment 3 to Task Order 4 for the Donaldson's Crossroads Treatment Plant Replacement Project Dewatering Facility for Startup Services not to exceed the amount of \$10,000.	Approved
7	Kaminsky	Grimm	To approve the Donaldson's Crossroads Treatment Plant Replacement Project General Contract, Change Order No. 9 with Kukurin Contracting Inc. for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019, and acceptance of the settlement agreement.	Approved
8	Kaminsky	Burns	To approve the Donaldson's Crossroads Treatment Plant Replacement Project General Contract, Change Order No. 10 with Kukurin Contracting Inc. for the reconciliation of contract details for a net cost of \$175.89.	Approved
9	Grimm	Banaszak	To approve the Donaldson's Crossroads Treatment Plant Replacement Project HVAC Contract, Change Order No. 8 with Kukurin Contracting Inc. for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019, and acceptance of the settlement agreement.	Approved
10	Grimm	Kaminsky	To approve the Donaldson's Crossroads Treatment Plant Replacement Project Plumbing Contract, Change Order No. 6 with Kukurin Contracting Inc. for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019, and acceptance of the settlement agreement.	Approved

11	Grimm	Banaszak	To approve the Donaldson's Crossroads Treatment Plant Replacement Project Electrical Contract, Change Order No. 9 with Bronder Technical Services Inc., for the time extension for the WWTP final completion date of November 21, 2018, and for the Dewatering Facility final completion May 1, 2019.	Approved
12	Kaminsky	Burns	To award contract for the Brush Run Roof replacement to Tennis Roofing & Asphalt Inc. for \$49,250, contingent upon Management performing internal due diligence.	Approved
13	Kaminsky	Burns	To adopt the 2019 Budget, and the 2019 Capital Plan.	Approved
14	Kaminsky	Grimm	To approve disbursements in the amount of \$1,739,317.91.	Approved
15	Grimm	Banaszak	To adjourn the Board Meeting at 8:06 p.m.	Approved