



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**MAY 09, 2018**

**ROLL CALL:**

**REVIEW OF MINUTES FOR APPROVAL:** Minutes of April 11, 2018

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**SPECIAL PROJECTS MANAGER REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:** Month ending March 31, 2018

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. Approval to enter into Developer's Construction Agreement with Justabout Development LLC for Justabout Farms pending receipt of financial securities.
2. Acceptance for ownership of sanitary sewers installed to serve Tuscany Plan of Lots revised
3. Executive Session regarding potential litigation for the DC WPCP expansion project

**ADJOURNMENT:**



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## REGULAR MEETING

MAY 9, 2018

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman, David G. Blazek. Board members present were, Eric S. Grimm, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns. Also present were: Nathan Boring, Solicitor, Chad Hanley, Engineer, Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, and Patricia Mowry, Financial Controller.

### APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 11, 2018 Board Meeting.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: David G. Blazek, Eric S. Grimm, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

### VISITORS:

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported the status of the Hidden Brook Sanitary Sewer emergency repair. The Geotechnical report is in draft form and will be submitted to staff for review. The preparations for the Part II permit application have commenced.

Mr. Hanley reported the status of the DC WPCP Interceptor Improvements Project. HRG has responded to comment letters from the PaDEP on the NPDES permit application. The Water Quality Permit Part II permit application is anticipated to be submitted by May 14, 2018. Mr. Hanley has had contact with the design engineer working on the McDowell Road Bridge replacement. Mr. Hanley will continue coordination efforts regarding securing a future easement.

Mr. Hanley reported the status of the Rutledge Drive area sewer project. The draft bidding documents have been submitted to Management for review. It is expected to advertise for bid in June for a bid opening in July.

Mr. Hanley reported on the Stonehenge Truck Sewer project. HRG conducted the Wetlands study, and identified the wetlands and streams within the project area. The project will be able to avoid all but two of the wetland areas. HRG will continue with design and permit preparations.

Mr. Grimm departed the meeting.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project, and recommended an executive session.

Motion: To enter into Executive Session at 7:12 p.m. to discuss potential litigation regarding the Donaldson's Crossroads Treatment Plant Replacement Project.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Out of Executive Session at 8:00 p.m.

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Enoch E. Jenkins, Manager

Patricia L. Mowry, Financial Controller

Mark A. Chucuddy, Operation Manager

Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager

Patricia A. Cody, Administrative Assistant

Motion: To approve Kukurin Contracting Inc. General Contract 1, Change Order No. 5 for a time extension of 47 days revising the current substantial completion of May 14, 2018 to June 30, 2018, and Final Completion of August 29, 2018, and to accept their offer of \$27,500, and execute a mutual settlement and Release Agreement, subject to Solicitor's approval.

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Kurkurin Contractor Inc., General Contract 1, Change Order No. 6, for the construction of the Dewatering Facility in the amount of \$591,209.22, subject to Solicitor's approval of language.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Kurkurin Contractor Inc., HVAC Contract 2, Change Order No. 5, for the construction of the Dewatering Facility in the amount of \$29,019.54, subject to Solicitor's approval of language.

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Kurkurin Contractor Inc., Plumbing Contract 3, Change Order No. 4, for the construction of the Dewatering Facility in the amount of \$32,404.92, subject to Solicitor's approval of language.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Bronder Technical Services, Electrical Contract 4, Change Order No. 6, for the construction of the Dewatering Facility in the amount of \$203,247, subject to Solicitor's approval of language.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: Accept GHD's Task Order No. 4 Amendment #2 in the amount of \$35,000 for Dewatering Construction Phase and Observation Services.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Management to pursue Request for Proposals for a Bank Loan in the range of \$600,000-\$800,000.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Kukurin Contracting Inc. HVAC Contract 2, Change Order No. 4 for a time extension of 47 days revising the current substantial completion of May 14, 2018 to June 30, 2018, and Final Completion of August 29, 2018.

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Motion: To approve Kukurin Contracting Inc. Plumbing Contract 3, Change Order No. 3 for a time extension of 47 days revising the current substantial completion of May 14, 2018 to June 30, 2018, and Final Completion of August 29, 2018.

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

**OPERATIONS MANAGER'S REPORT:** Copy on File.

Mr. Chucuddy reported the status of the BR NPDES permit renewal. The second draft of the permit was published in the PA Bulletin. GHD and Management are reviewing. There are additional requirements imposed in this permit, which will require more testing and several capital purchases. Furthermore, there will be cost associated with the lab accreditation to incorporate the new testing requirements.

Mr. Chucuddy reported the status of the Tuscany Revised development. The close out process was completed, and the escrow refund is on the check register for approval. Mr. Chucuddy recommended acceptance of ownership of the sanitary lines.

Motion: To accept for ownership of the sanitary sewer lines installed to serve Tuscany Plan of Lots revised.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Mr. Chucuddy reported the status of the Justabout Farms development. All financial securities have been received. Mr. Chucuddy recommended execution of the developer agreement.

Motion: To enter into the Developer's Construction agreement for Justabout Farms Development, LLC.,

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

**SPECIAL PROJECTS MANAGER'S REPORT:** Copy on File

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on File

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

**FINANCIAL STATEMENT REVIEW:** Month ending April 30, 2018.

The 2017 Financial Audit reports were distributed.

Ms. Mowry reported the financial status of the Donaldson's Crossroads Treatment Plant Replacement Project based upon GHD's monthly progress report No. 27 as distributed.

Ms. Mowry recommended approval of GHD's invoice as listed on the capital requisition for construction phase services. GHD recommended approval of the pay applications as submitted by the Contractors and as listed on the PV loan summary.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$921,696.31 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 3751 through 3828 and ACH	\$167,620.05
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement Operating Fund	\$1,159.75
Developer Fund	Checks 1024-1025	\$31,446.22
CFS Capital Improvement Fund	Requisition 2018-4	\$51,317.48
Zion Bank Construction Fund	Requisition	\$0.00
2016 PV-Construction Fund		\$583,514.75
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 8:16 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Rebecca W. Kaminsky, Michael P. Crall, and Robert L. Burns

Respectfully Submitted,

Patricia Mowry

## MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Crall	Kaminsky	To approve the minutes of the April 11, 2018 Board Meeting.	Approved
2	Kaminsky	Burns	To enter into Executive Session at 7:12 p.m. to discuss potential litigation regarding the Donaldson's Crossroads Treatment Plant Replacement Project.	Approved
3	Kaminsky	Crall	To approve Kukurin Contracting Inc. General Contract 1, Change Order No. 5 for a time extension of 47 days revising the current substantial completion of May 14, 2018 to June 30, 2018, and Final Completion of August 29, 2018, and to accept their offer of \$27,500, and execute a mutual settlement and Release Agreement, subject to Solicitor's approval.	Approved
4	Crall	Kaminsky	To approve Kurkurin Contractor Inc., General Contract 1, Change Order No. 6, for the construction of the Dewatering Facility in the amount of \$591,209.22, subject to Solicitor's approval of language.	Approved
5	Kaminsky	Crall	To approve Kurkurin Contractor Inc., HVAC Contract 2, Change Order No. 5, for the construction of the Dewatering Facility in the amount of \$29,019.54, subject to Solicitor's approval of language.	Approved
6	Crall	Kaminsky	To approve Kurkurin Contractor Inc., Plumbing Contract 3, Change Order No. 4, for the construction of the Dewatering Facility in the amount of \$32,404.92, subject to Solicitor's approval of language.	Approved
7	Crall	Kaminsky	To approve Bronder Technical Services, Electrical Contract 4, Change Order No. 6, for the construction of the Dewatering Facility in the amount of \$203,247, subject to Solicitor's approval of language.	Approved
8	Crall	Kaminsky	Accept GHD's Task Order No. 4 Amendment #2 in the amount of \$35,000 for Dewatering Construction Phase and Observation Services.	Approved
9	Crall	Kaminsky	To approve Management to pursue Request for Proposals for a Bank Loan in the range of \$600,000-\$800,000.	Approved
10	Kaminsky	Crall	To approve Kukurin Contracting Inc. HVAC Contract 2, Change Order No. 4 for a time extension of 47 days revising the current Substantial Completion Date of May 14, 2018 to June 30, 2018, and Final Completion Date of August 29, 2018.	Approved

11	Kaminsky	Crall	To approve Kukurin Contracting Inc. Plumbing Contract 3, Change Order No. 3 for a time extension of 47 days revising the current Substantial Completion Date of May 14, 2018 to June 30, 2018, and Final Completion Date of August 29, 2018.	Approved
12	Kaminsky	Burns	To accept for ownership the sanitary sewer lines installed to serve Tuscany Plan of Lots revised.	Approved
13	Kaminsky	Crall	To enter into the Developer's Construction agreement for Justabout Farms Development, LLC.,	Approved
14	Kaminsky	Burns	To approve disbursements in the amount of \$921,696.31.	Approved
15	Kaminsky	Burns	To adjourn the Board Meeting at 8:16 p.m.	Approved