



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**JULY 11, 2018**

**ROLL CALL:**

**REVIEW OF MINUTES FOR APPROVAL:** Minutes of June 13, 2018

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**SPECIAL PROJECTS MANAGER REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:** Month ending June 30, 2018

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

- 1) Approval of Change Order No1 to Contract PTSA-1-2017 (Grouting and Point Repairs), extending term for an additional year
- 2) Executive Session in regards to DC WWTP legal issues.

**ADJOURNMENT:**



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## REGULAR MEETING

July 11, 2018

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman, David G. Blazek. Board members present were, Rebecca W. Kaminsky, Michael P. Crall and Robert L. Burns. Also present were: Nathan Boring, Solicitor, Chad Hanley, Engineer, Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, and Patricia Mowry, Financial Controller. Absent from meeting was Eric S. Grimm.

### APPROVAL OF MINUTES:

Motion: To approve the minutes of the June 13, 2018 Board Meeting.

Moved by Mr. Crall, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Michael P. Crall, Rebecca W. Kaminsky, and Robert L. Burns

### VISITORS:

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The DC WPCP Interceptor Improvements Project permit applications are still awaiting PaDEP's approval. The Fish Commission will require a license agreement for the Giant Oaks portion of the project. HRG, Solicitor, and Management will coordinate to prepare the agreement. The permit applications will be submitted to the PaDEP within two weeks for the Hidden Brook portion of the project. HRG will prepare the Hidden Brook Homeowner's Association easement drawing for the required easement.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. HRG is in the process of preparing the permit applications. Several new easements will need to be acquired.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project. There are still issues pertaining to delivery of the starters and the integration. The plant start-up is preliminarily scheduled for August 1, 2018, with the end of the month still the target for completion of the functional testing. Mr. Jenkins recommended an executive session to discuss potential litigation regarding the Donaldson's Crossroads Treatment Plant Replacement Project and personnel matters.

Motion: To enter into Executive Session at 7:10 p.m. to discuss potential litigation regarding the Donaldson's Crossroads Treatment Plant Replacement Project and personnel matters.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Michael P. Crall, Rebecca W. Kaminsky, and Robert L. Burns

Out of Executive Session at 7:23 p.m.

**OPERATIONS MANAGER'S REPORT:** Copy on File.

Mr. Chucuddy reported the status of the BR NPDES permit renewal. GHD was able to obtain information from the PaDEP Central office that supported the use of MDL vs. RL when the lab clearly states that the analyte was non-detected at the MDL. We have made comments to the local office regarding this policy,

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Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Gary A. Parks, Special Projects Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

and are hopeful that this will remove several of analytes from having a discharge limit.

Mr. Chucuddy indicated the Year-2 Grout and CIP Point repair contract has been completed. Mr. Chucuddy recommended to extend the contract to Year Three with the Contractor. Overall, there will be a 2% price increase per quoted line item, which was the same increase from year one to year two.

Motion: To approve Change Order No. 1 for the PTSA-1-2017 with State Pipe Services for the Grouting and Point repairs. The price increase is 2% per line item and extends to Year-3.

Moved by Mrs. Kaminsky, Seconded by Mr. Crall

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Michael P. Crall, Rebecca W. Kaminsky, and Robert L. Burns

**SPECIAL PROJECTS MANAGER'S REPORT:** None Provided

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on File

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

**FINANCIAL STATEMENT REVIEW:** Month ending June 30, 2018.

Ms. Mowry reported the financial status of the Donaldson's Crossroads Treatment Plant Replacement Project based upon GHD's monthly progress report No. 29 as distributed.

Ms. Mowry recommended approval of GHD's invoice as listed on the capital requisition for construction phase services. GHD recommended approval of the pay applications as submitted by the Contractors and as listed on the PV loan summary.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$486,399.26 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Michael P. Crall, Rebecca W. Kaminsky, and Robert L. Burns

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 3915 through 3995 and ACH	\$90,154.72
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement Operating Fund	\$13.51
Developer Fund	Checks	\$0
CFS Capital Improvement Fund	Requisition 2018-6	\$89,988.46
Zion Bank Construction Fund	Requisition	\$0.00
2016 PV-Construction Fund		\$219,604.51
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:37 p.m.

Moved by Mr. Crall, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Michael P. Crall, Rebecca W. Kaminsky, and Robert L. Burns

Respectfully Submitted,

Patricia Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Crall	Burns	To approve the minutes of the June 13, 2018 Board Meeting.	Approved
2	Kaminsky	Burns	To enter Executive Session at 7:10 p.m. to discuss potential litigation regarding the Donaldson's Crossroads Treatment Plant Replacement Project and personnel matters.	Approved
3	Kaminsky	Crall	To approve Change Order No 1 for the PTSA 1-2017 with State Pipe Services for the grouting and point repairs. The price increase is 2% per line item and extends to Year 3.	Approved
4	Kaminsky	Burns	To approve disbursements in the amount of \$486,399.26.	Approved
5	Crall	Kaminsky	To adjourn the Board Meeting at 7:30 p.m.	Approved