



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

October 9, 2019

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of September 11, 2019

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending September 30, 2019

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Approval of DC WPCP post construction stormwater
- 2) Waste Management Third Option Year Will Commence October 11, 2019, and Will Go To \$65.46/Ton
- 3) Adoption of Resolution 11-10-19 Special Purpose Tapping Fee Update.

ADJOURNMENT:



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REGULAR MEETING

October 9, 2019

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak. Absent from the meeting were: David G. Blazek, Eric S. Grimm,

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley and Elizabeth Lackey, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the September 11, 2019 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

VISITORS:

1. Mr. Ed Courtney -

Mr. Courtney questioned the Authority's policy regarding the calculation of the minimum fee for non-residential billing units. His previous tenant had high water usage, which resulted in a minimum fee greater than one billing unit. His tenant has moved out, and his billing unit charge was calculated to be two units for the second quarter of this year. Management indicated the fee calculation is based upon the previous four quarters water consumption, as outlined in the Authority's Schedule A for the adopted sewer rates and charges. If there is no water consumption, as the quarters continue to roll forward, the calculation will result in the minimum charge of one unit. Mr. Courtney requested the Board reconsider this policy. The Board will take the request under advisement.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported on the condemnation proceedings for Stonehenge project, property located at 110 Shady Lane. The settlement agreement was presented to the Board for approval.

Motion: To approve the settlement agreement with the Bedilion's for their property located at 110 Shady Lane in the amount of \$3,000.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects.

The DC Interceptor portion of the project is slightly behind schedule at this time. The Contractor hit another gas line, which was not marked. The line was then confirmed to be out of service. However, there was a loss of time that has resulted, due to researching the decommissioned line. The Contractor may submit a change order due to loss of time. The Contractor submitted a change order in the amount of \$36,965.26, which included: the Waterside waterline relocation, concrete obstruction and gas line on McDowell Lane,

the issue that arose in the parking lot of the Fish Commission property in regards to an unmarked ductile iron pipe, and a sink hole.

Motion: To approve A. Merante Contracting Change Order No. 1 for the DC Interceptor replacement in the amount of \$36,965.26 for the various items listed.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Mr. Hanley recommended payment to A. Merante Contracting for pay application 3 in the amount of \$776,814.42.

Mr. Hanley reported the status of the Hidden Brook portion of the project. This portion of the project is slightly behind schedule. Mr. Hanley recommended payment to W.A. Petrakis Contracting for pay application 2 in the amount of \$ 91,198.71.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The Authority has received all of the permits required for the project. The project will be advertised early December.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the new Donaldson's Crossroad WPCP, and the Dewatering facility. The project is almost concluded. In order to conclude the project and close the NPDES permit with the PaDep, they require a storm water maintenance agreement. Mr. Jenkins recommended execution for the agreement.

Motion: To execute the storm water maintenance agreement for the Donaldson's Crossroad WPCP permit close out process.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Mr. Jenkins reported on the BR WPCP Ultraviolet Disinfection and Phosphorous Removal Upgrade project. In order to meet the PaDEP schedule, GHD recommended a pre-selection of the UV Disinfection equipment. The advertisement for the pre-selection of the equipment was placed. The bids were opened on October 4, 2019 for the pre-selection of the ultraviolet disinfection equipment manufacturer. There were two bids received. GHD verified the bids and recommended award to the low bidder Xylem Wedeco in the amount of \$240,762, which includes \$15,000 for shop drawings.

Motion: To approve Xylem Wedeco for the BR WCPC Ultraviolet Disinfection and Phosphorous Removal Upgrade UV Disinfection equipment in the amount of \$ 240,762, which includes \$15,000 for shop drawings.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported the sludge disposal contract expires October 25, 2019. The contract which was awarded in 2016 with Waste Management included a base year and four option years. Mr. Chucuddy recommended exercising the 3rd Option Year, which will be a 6% increase from the 2019 year.

Motion: To approve 3rd Option year with Waste Management for sludge disposal for 2019/2020.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak
 Vote: Motion carried by unanimous vote (summary: Yes = 3)
 Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Mr. Chucuddy reported the status of the Year 3 grout CIPP contract with State Pipe Service. The project should be completed in the next couple of weeks.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry reported the Authority has four Special Purpose Tapping Fee districts established, as described in a memo at the end of the Capital Plan. Periodically, the Engineering cost index is utilized to update the Special Purpose Tapping Fees, essentially adjusting the fee by the inflation index. The last adjustment was in July 2013. The calculation was performed and the updated fees are outlined in the resolution.

Motion: To adopt Resolution 11-10-19 to adopt the updated Special Purpose Tapping Fee for the following areas: Severns \$6,530.41, Hays Road/E. McMurray Road \$9,175.51, Valley View \$3,860.41, Component B-\$1,049.55, Component C-\$2,810.86, Clara Lane \$2,207.67

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak
 Vote: Motion carried by unanimous vote (summary: Yes = 3)
 Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

FINANCIAL STATEMENT REVIEW: Month ending August 31, 2019.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$1,183,269.82 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak
 Vote: Motion carried by unanimous vote (summary: Yes = 3)
 Yes: Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 5048 through 5114 and ACH	\$76,884.68
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Check 1043 & Operating Fund Reimbursement	\$18,658.41
CFS Capital Improvement Fund	Requisition 2019-9	\$44,554.25
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.93
PV Request	PV Loan Draw – Conveyance system project	\$952,031.22
	Total	\$1,183,269.82

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:39 p.m.
Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak
Vote: Motion carried by unanimous vote (summary: Yes = 3)
Yes:Rebecca W. Kaminsky, Robert L. Burns, and John A. Banaszak

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Banaszak	To approve the minutes of the September 11, 2019 Board Meeting.	Approved
2	Kaminsky	Banaszak	To approve the settlement agreement with the Bedilion's for their property located at 110 Shady Lane in the amount of \$3,000.	Approved
3	Banaszak	Kaminsky	To approve A. Merante Contracting Change Order No. 1 for the DC Interceptor replacement in the amount of \$36,965.26 for the various items listed.	Approved
4	Kaminsky	Banaszak	To execute the storm water maintenance agreement for the Donaldson's Crossroad WPCP permit close out process.	Approved
5	Banaszak	Kaminsky	To approve Xylem Wedeco for the BR WCPC Ultraviolet Disinfection and Phosphorous Removal Upgrade UV Disinfection equipment in the amount of \$ 240,762, which includes \$15,000 for shop drawings.	Approved
6	Kaminsky	Banaszak	To approve 3 rd Option year with Waste Management for sludge disposal for 2019/2020.	Approved
7	Kaminsky	Banaszak	To adopt Resolution 11-10-19 to adopt the updated Special Purpose Tapping Fee for the following areas: Severns \$6,530.41, Hays Road/E. McMurray Road \$9,175.51, Valley View \$3,860.41, Component B-\$1,049.55, Component C-\$2,810.86, Clara Lane \$2,207.67	Approved
8	Kaminsky	Banaszak	To approve disbursements in the amount of \$1,183,269.82.	Approved
9	Kaminsky	Banaszak	To adjourn the Board Meeting at 7:39 p.m.	Approved