



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

April 22, 2020

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of March 11, 2020

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW:

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Resolution 02.04.20 for Meeting via teleconference
2. Approval of Change Order No. 10 of Contract 2019-1 General Construction with A. Merante Contracting
3. Notice of Intent to Award Contract for the BR Optimization Project
General Contract – Lone Pine Construction Company
Electrical Contract – Bronder Technical Services
4. Approval to issue purchase order to WEDECO for UV Equip Shop Drawings
5. Approval to issue purchase order to Fairbanks Morse for Eff Pump Shop Drawings
6. Adopt Resolution 01-04-20 for project cost reimbursement for the BR Optimization Project
7. Ratify approval of bills

ADJOURNMENT:



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REGULAR MEETING

April 22, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m via video conference.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

Mr. Grimm presented the resolution permitting the Authority to conduct business and hold the public meeting via telephone.

Motion: To adopt Resolution 02-04-20 Authorizing and Action Plan in response to the recent outbreak of COVID-19(CORONAVIRUS).

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

APPROVAL OF MINUTES:

Motion: To approve the minutes of the March 11, 2020 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

VISITORS: No visitors present.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported he submitted the auditor letter for 2019.

Mr. Boring Solicitor has been closely monitoring legal issues related to COVID-19, including employment law updates, business and contract interruptions, and the availability of potential financial recovery assistance and resources.

Mr. Boring reported the status of the ALCOSAN Consent Order for the Marella Manor (82 homes). He is participating in ongoing negotiations with DEP. DEP has requested clarification of proposed terms, and will schedule further meetings to discuss the terms. Once the general order is completed, the Authority will then be able to negotiate provision specific to our service area.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The remaining task is restoration, which is weather dependent. Mr. Hanley presented A. Merante Contracting Change Order No. 10 for a time extension. There will be no cost associated with this change order, and PaDEP has already approved the change order.

Motion: To approve Contract General 2019-1, A. Merante Contracting Inc., Change Order No. 10 for a time extension.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

Mr. Hanley reported the status of the Hidden Brook portion of the project. There is a punch list of items to be completed by the general contractor.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The contractor J.S. Bova Excavating is working on the project. They have submitted claims for time extension and extra cost. HRG at this time has rejected all claims. They may be successful at gaining a time extension at some time in the future. Mr. Hanley recommended payment to J.S. Bova Excavating for pay application No.1 as listed on the requisition.

Mr. Hanley reported the status of the Piney Fork 537 Plan update. HRG continues to work on the update. There will be an evaluation of flows required and the status of the Brush Run treatment capacity to accept those flows.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the reimbursement from the Pennsylvania American Water Company (PAWC) for the mismarked, or lack of utility marking under the PA One Call requirements on the Oakwood Road section of the Conveyance System project has been received.

Mr. Jenkins reported the Waters Edge HOA submitted a claim of \$8,458.80 for exterior cleaning of all the buildings. They were part of the Giant Oaks interceptor replacement, and according to the easement agreement the Authority has some obligation to restore back to original. Mr. Jenkins requested authorization to negotiate.

Motion: To authorize Mr. Jenkins to negotiate with Waters Edge HOA regarding the building cleaning cost.
Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Jenkins reported on the Buffalo Ridge landslide. Management investigated a recent service request, and had staff clean the sewer line. The integrity of the sewer line has not be compromised, and has not attributed to the recent complaint received from the property owner.

Mr. Jenkins reported on the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades. The bids were opened on March 16, 2020. There were three bids received for general construction and three received for the electrical contract. GHD recommended Notice of Intent to Award both contracts to the low bidders. The overall construction is approximately \$200,000 over the estimates. Mr. Jenkins reported as part of the construction contracts in order to facilitate the project schedule the Authority is required to obtain the shop drawings from the manufacturers. Mr. Jenkins recommended issuance of the purchase orders.

Motion: To issue the Notice of Intent to Award for the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades project to the General Construction Contract Lone Pine Construction CO. in the amount of \$2,139,300, and the Electrical Contract to Bronder Technical Services in the amount of \$486,500.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Motion: To approve purchase orders to WEDECO for UV Equipment shop drawings, and to Fairbanks Morse for Effluent Pump shop drawings.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Jenkins reported that all of the requirements from the PaDEP Donaldson's Crossroads Corrective Action have been met. The PaDEP has released the Authority from the CAP.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported Hidden Brook pump station is need of repairs and cleaning, due to hand wipes being flushed by residents.

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry reported the 2019 financial audit is in the final stages.

Ms. Mowry reported status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades financing options. The capital plan for 2020-2021 was to use capital funds. However, with the project being over budget, the additional cost for bypass pumping was required, other capital projects, and perhaps the loss of revenue because of the virus, there may be a need to refund the 2018 bonds and issue another bond issue. In order to obtain any reimbursement for the BR WPCP project from bond proceeds a resolution is required. Ms. Mowry recommended the resolution.

Motion: To adopt Resolution 01-04-20 for reimbursement of expenses for BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades from any future bond issue.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2020.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To ratify disbursements in the amount of \$286,145.15 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Fund	Disbursement	Total
Operating	Checks: 5491 through 5555 and ACH	\$103,546.45
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1051 & Operating Fund Reimbursement	\$9,803.56
CFS Capital Improvement Fund	Requisition 2020-3	\$81,653.88
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$0
	Total	\$286,145.15

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:27 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Burns	To adopt Resolution 02-04-20 Authorizing and Action Plan in response to the recent outbreak of COVID-19(CORONAVIRUS).	Approved
2	Kaminsky	Burns	To approve the minutes of the March 11, 2020 Board Meeting.	Approved
3	Kaminsky	Burns	To approve Contract General 2019-1, A. Merante Contracting Inc., Change Order No. 10 for a time extension.	Approved
5	Kaminsky	Burns	To authorize Mr. Jenkins to negotiate with Waters Edge HOA regarding the building cleaning cost.	Approved
5	Kaminsky	Burns	To issue the Notice of Intent to Award for the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades project to the General Construction Contract Lone Pine Construction CO. in the amount of \$2,139,300, and the Electrical Contract to Bronder Technical Services in the amount of \$486,500.	Approved
6	Kaminsky	Burns	To approve purchase orders to WEDECO for UV Equipment shop drawings, and to Fairbanks Morse for Effluent Pump shop drawings.	Approved
7	Kaminsky	Burns	To adopt Resolution 01-04-20 for reimbursement of expenses for BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades from any future bond issue.	Approved
8	Kaminsky	Burns	Motion: To ratify disbursements in the amount of \$286,145.15	Approved
9	Kaminsky	Burns	To adjourn the Board Meeting at 7:27 p.m.	Approved