



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 10, 2021

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of February 10, 2021

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending February, 2021

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Resolution for PADOT for Manager to execute PAHOP permit for Piney Fork
2. Execution of MOU with Peters Township for Rolling Hills easements
3. Executive Session to discuss personnel matters

ADJOURNMENT:



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REGULAR MEETING

March 10, 2021

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Absent from the meeting: John A. Banaszak

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 10, 2021 Board Meeting.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS:

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the annual PADEP Chapter 94 reports were submitted to the PaDEP by the March 31 deadline.

Mr. Hanley reported the required annual engineer report for 2020 was completed in submitted to the Trustee.

Mr. Hanley reported on the Conveyance System Improvements project. HRG is still awaiting a follow up plan from the contractor, A. Merante, regarding the requirement for the Washington County Conservation District. There is one restoration complaint that will be addressed.

Mr. Hanley reported the status of the Deerfield Manor/Links Drive Pump station. The planning module has been reviewed by both Management and Upper St. Clair's (USC) engineer. There were minor comments from USC'S engineer.

Mr. Hanley reported the status of the Piney Fork 537 Plan. HRG will submit a low volume PENNDOT driveway permit application for the property.

Motion: To authorize the Authority Manager to execute the 974 Churchill Road property low volume PaDOT HOP permit application.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Hanley reported on the status of the ALCOSAN Marella Manor COA. The correspondences for the PaDEP is in draft form on potential solutions to be excluded from the ALCOSAN Marella Manor COA.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the Rolling Hills Park MOU with the Township. The Authority agreed

to obtain the easement for the Township's sewer line extension. The Township will be responsible for any property owner's conditions specified in the individual easements. The MOU is completed and approved by all parties. Management recommended approval of the agreement.

Motion: To execute the Rolling Hills Park Memorandum of Understanding with the Township regarding property easements.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Jenkins reported on the ALCOSAN Marella Manor COA. Mr. Jenkins and Mr. Hanley are coordinating efforts to present a letter to PADEP requesting and justify exclusion from the forthcoming COA. Furthermore, management has engaged an independent flow metering company to measure the flows in the Marella Manor watershed and included Marella Manor in the of the annual sewer rehabilitation contract that area for testing and grouting repairs if needed.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The project is progressing, and on schedule. The UV units are scheduled to be installed by the end of March. A change order is anticipated from BTS for next month regarding the centralized displays on the control panel, which would be an enhancement for the Authority.

Mr. Jenkins and Ms. Mowry reported on the 2021 Bond Sale. PFM's handout was distributed. PFM reported the bond pricing was very favorable for the Authority resulting in a lower debt service of approximately \$30,000 annually from the projected numbers. Mr. Jenkins commended Ms. Mowry on all her efforts in obtaining the A+ rating. Ms. Mowry reported there will be a budget revision next month to reallocate budget for the debt service. This year will generate a \$155,410 decrease in overall debt service due to the restructuring and refinancing.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported that while performing routine pump inspections, the Waterdam Plaza lift station was found to have a bad seal and was sent out for evaluation.

Mr. Chucuddy reported that when changing the hoses on the digester pumps at the DC WPCP that they found the bolts which hold the mud valves in place to have been completely rotted away. The Valve was re-anchored to the base of the tank. The plan is to do the other tank and inspect the bolts on that mud valve.

Mr. Chucuddy reported that the sewers for the Tomahawk Plan have been installed are awaiting testing. HRG will be performing the as built survey shortly.

Mr. Chucuddy reported that we have received final plans for review of the Sugarbrook Development. There were some lot line changes and the final plans show the electrical pedestals as requested.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending February, 2021.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$605,838.24 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 6121 through 6178 and ACH	\$98,545.32
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks & Operating Fund Reimbursement	\$8,735.26
CFS Capital Improvement Fund	Requisition 2024-2	\$407,416.40
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$0
	Total	\$605,838.24

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:36 p.m. to discuss personnel.

Moved by Mr. Burns Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Executive Session Ended: 7:39 p.m.

Motion: To adjourn the Board Meeting at 7:39 p.m.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Kaminsky	To approve the minutes of the February 10, 2021 Board Meeting.	Approved
2	Wells	Kaminsky	To authorize Authority Manager to execute 974 Churchill Road property low volume PaDOT HOP permit application.	Approved
3	Kaminsky	Burns	To execute the Rolling Hills Park Memorandum of Understanding with the Township regarding property easements.	Approved
4	Kaminsky	Burns	To approve disbursements in the amount of \$605,838.24	Approved
5	Burns	Wells	To enter into Executive Session at 7:36 p.m. for personnel matters.	Approved
6	Wells	Burns	To adjourn the Board Meeting at 7:39 p.m.	Approved