



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

November 9, 2022

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of October 12, 2022

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending October 31, 2022

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

ADJOURNMENT:



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REGULAR MEETING

November 9, 2022

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Absent from Meeting: John A. Banaszak

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad E. Hanley, P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the October 12, 2022 Board Meeting.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS:

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported on the CFA grant program. Mr. Hanley will work with staff on the application and have a resolution prepared for December meeting.

Mr. Hanley reported on the Deerfield Manor/ Links View Drive project. The permits have been received and all easements have been acquired. The project is planned to be advertised for bids the week of November 16th, with the bid opening December 13, 2022. The construction is planned for early spring.

Mr. Hanley reported the status of the 2022 Sewer Infrastructure Rehabilitation Project. The Valley Brook portion, the permits have been submitted.

MANAGERS REPORT: Copy on File

Mr. Jenkins reported the status of the Subaru of South Hills. Staff performed the 18-month inspection, and the maintenance security will be released. That will conclude the project.

Mr. Jenkins reported the construction will commence on November 10, 2022, for the Developer project for the Clara Lane sewer extension.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The hoist equipment has been installed and wired. The testing will need to be completed in order to close out the project.

Mr. Jenkins and Ms. Mowry presented the Draft 2022 Budget performance and the 2023 Budget. There is no rate increase recommended for the 2023 Budget year. There is a proposed rate increase for the Dye testing and Sewage claim letters. The budget will be adopted at the next meeting with the rate increase for the dye testing and claim letters.

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported on the status of the several developer projects. McCrobie subdivision has been postponed until January, Sugabrooke plan the sewer installation has been completed and awaiting final testing, and the Huntington Bank submitted revised drawings addressing previous comments.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Faye E. Abbondanza, Administrative Assistant

The VFD for blower #1 at Brush Run had a failure. DRV was on site performing P/M on all the VFDs, so they were able to utilize the spare VFD we had from the previous blower #2 and wire it for blower #1 as the existing drive was not economically repairable.

The property at 4100 Washington Road is no longer planned for a multi-use building and the parcel is being sold to the adjoining property owner who at this time only plans to demolish the existing structures.

FINANCIAL CONTROLLER’S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending October 31, 2022.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$245,557.31 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 7657 through 7739 Void Ck and ACH	\$63,820.14
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$7,835.64
CFS Capital Improvement Fund	Requisition 2022-10	\$16,675.36
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$245,557.31

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:18 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Wells	Burns	To approve the minutes of the October 12, 2022 Board Meeting.	Approved
2	Kaminsky	Burns	To approve disbursements in the amount of \$245,557.31 .	Approved
3	Kaminsky	Burns	To adjourn the Board Meeting at 7:18 p.m.	Approved