



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

October 11, 2023

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of September 13, 2023

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending September 30, 2023

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Granting of variance for lot 9A of the Altman Subdivision to acquire service via an extended lateral.
- 2) Accept proposed sewage flow of 400 GPD (1 EDU) from the Altman Subdivision
- 3) Approval of GHD's SOA for BR Non Potable Water System Construction Phase Services
- 4) Award BR Non Potable Water System contracts:
 - a) General; Elcon Technologies
 - b) Electrical; Elco Technologies
 - c) HVAC; Hranec Sheetmetal
- 5) Resolution for application for the State LSA Grant program for the BR Belt Filter Press

ADJOURNMENT:



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REGULAR MEETING

October 11, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Joseph A. Wells, and John A. Banaszak.

Absent for meeting: Rebecca W. Kaminsky

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, CharLee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the September 13, 2023 Board Meeting.

Moved by: Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Joseph A. Wells, and John A. Banaszak

VISITORS: None

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported status of the Waterdam Galley Multifamily development. The sale of the property is expected to occur by the end of the month. The Authority is waiting for PaDEP sewage facilities planning approval and supporting documentation before executing the agreement. This project will require a Highway Occupancy Permit for their driveway.

Mr. Jenkins reported the status of the Crestview Acres portion of the 2022 Sewer Infrastructure Rehabilitation Project. The design is completed. The project letter notifications will be being sent to property owners in the area and affected by the construction.

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. The Bids were opened on October 3, 2023. GHD presented a certified tabulation of the bids received. There were two bids received for the general construction and the electrical, and one bid received for the HVAC. GHD and Management recommended award to the low bidders.

Motion: To award the Brush Run WPCP Non-Potable Water System General Construction to Elcon Technologies in an amount of \$354,150; Electrical Construction to Elcon Technologies in an amount of \$92,500; and HVAC to Hranec Sheet Metal in the amount of \$164,900.

Moved by: Mr. Banaszak, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Joseph A. Wells, and John A. Banaszak

Mr. Jenkins presented GHD construction phase engineering services task order and recommended approval.

Motion: To approve GHD's Construction Phase Services which included construction administration, observation, start-up assistance, and project completion and close-out for the Brush Run WPCP Non-Potable Water System for a not to exceed amount of \$60,000.

Moved by: Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Joseph A. Wells, and John A. Banaszak

OPERATIONS MANAGER’S REPORT: Copy on File

Mr. Chucuddy reported on the Altman Subdivision: This is a 1 acre lot at 120 Elm Grove Dr. being subdivide into two 0.5 acre lots. As a new lot is being created, this will require sewage facilities planning. Mr. Chucuddy recommended acceptance of the proposed sewage flows of 400 GPD (1 EDU). Additionally, to acquire service, it will require a variance to our policy that the public sanitary sewer abut each property. All adjoining properties are served. The new lot will acquire service via an extended service lateral across lot 9B. This falls within our guidelines for said variance, and same is recommended.

Motion: To grant of variance for lot 9A of the Altman Subdivision to acquire service via an extended lateral.

Moved by: Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Joseph A. Wells, and John A. Banaszak

Motion: To Accept proposed sewage flow of 400 GPD (1 EDU) from the Altman Subdivision

Moved by: Mr. Wells, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Joseph A. Wells, and John A. Banaszak

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry reported and requested approval for the resolution for the State LSA Grant program for the BR Belt Filter Press. The replacement of the belt filter press in the capital budget for year 2025. The plan is to apply to the state program this year and the local LSA grant program next year. There is a three year window in order to expend grant funds if awarded.

Motion: To adopt Resolution No. 03-10-23 to apply for and designate officers to execute required documents for the State LSA Grant program for the BR Belt Filter Press.

Moved by Mr. Wells, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Joseph A. Wells, and John A. Banaszak

FINANCIAL STATEMENT REVIEW: Month ending September 2023.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$313,320.54 from the following funds, and payment to Ligonier Construction not to be released until final documents received:

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Joseph A. Wells, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 7315 through 7331 Void Ck and ACH	\$117,790.47
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$22,801.24

CFS Capital Improvement Fund	Requisition 2023-9	\$13,261.51
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$79,467.32
	Total	\$313,320.54

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:11 p.m.

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Joseph A. Wells, and John A. Banaszak

Respectfully Submitted, Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Grimm	Banaszak	To approve the minutes of the September 13, 2023 Board Meeting.	Approved
2	Banaszak	Grimm	To award the Brush Run WPCP Non-Potable Water System General Construction to Elcon Technologies; Electrical Construction to Elcon Technologies; and HVAC to Hranec Sheet Metal.	Approved
3	Grimm	Banaszak	To approve GHD’s Construction Phase Services which included construction administration, observation, start-up assistance, and project completion and close-out for the Brush Run WPCP Non-Potable Water System.	Approved
4	Banaszak	Wells	To grant of variance for lot 9A of the Altman Subdivision to acquire service via an extended lateral.	Approved
5	Wells	Banaszak	To Accept proposed sewage flow of 400 GPD (1 EDU) from the Altman Subdivision.	Approved
6	Wells	Grimm	To adopt Resolution No. 03-10-23 to apply for and designate officers to execute required documents for the State LSA Grant program for the BR Belt Filter Press.	Approved
7	Burns	Wells	To approve disbursements in the amount of \$313,320.54.	Approved
8	Banaszak	Wells	To adjourn the Board Meeting at 7:11 p.m.	Approved