



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

October 9, 2024

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of September 11, 2024

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending September 30, 2024

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Acceptance of proposed flows of 2,790 GPD (7 EDUs) from the Quature Property (3836 Washington Road)
- 2) Adopt Resolution 06-10-24 to enter into an Intergovernmental Cooperation Agreement with Peters Township for cost sharing related to asphalt restoration on the Crestview Project
- 3) Acceptance of the Grow Greener Grant with ALCOSAN, and authorize Mr. Jenkins as program administrator
- 4) Authorization to enter into Developer's Construction Agreement with Ted Taylor Builders for Lutz Farm Phase II
- 5) Approval of HRG Service Order for construction phase services for Lutz Farm Phase II

ADJOURNMENT:



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REGULAR MEETING

October 9, 2024

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Robert L. Burns, Rebecca W. Kaminsky John A. Banaszak

Absent: Joseph A. Wells and Ryan Kennedy

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, CharLee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the September 11, 2024 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

VISITORS:

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status for the 2024 Sewer Infrastructure Improvements Project. The construction has been completed. There are a few small punch list items remaining, and the road paving. Mr. Hanley recommended the pay request from the contractor as listed on the capital requisition. It is anticipated by next month a change order will be submitted regarding the reconciliation of quantities from actual to the contracted amounts, in turn closing out the project.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of Lutz Farms Phase I development. There are a few punch list items remaining and HRG is working on the as-built drawings. Mr. Taylor plans to move forward with Lutz Farms Phase II, said plans have already been approved. Mr. Jenkins recommended entering into a developer's agreement for Phase II contingent upon receiving all the financial securities, and approval of HRG's service order for engineering services.

Motion: To enter into Developer's Construction Agreement with Ted Taylor Builders for Lutz Farm Phase II development.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Motion: To approve HRG's Service Order 0471.01-04 for design review, construction management, construction observation, and as-built drawings for the Lutz Farm Phase II development cost estimated at a total of \$25,500.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported the status of the Quarture property (3836 Washington Road LLC). The developer has submitted plans for a café restaurant and a cigar bar. Mr. Jenkins recommended acceptance of the sewage

flows.

Motion: To accept the proposed flows of 2,790 GPD (7 EDUs) from the Quarture Property (3836 Washington Road).

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported the status of the restoration of the 2024 Sewer Infrastructure Improvements Project, in regards to the paving. The contractor had equipment issues, but it is anticipated to be completed by end of the month. The Township approved the inter-municipal agreement for the cost sharing of the paving. There was one minor language change, which was approved by Ms. Rosini. Mr. Jenkins recommended approval of the resolution memorializing the agreement.

Motion: Adopt Resolution 06-10-24 and to execute the Intergovernmental Cooperation Agreement with Peters Township for cost sharing related to asphalt restoration on the Crestview Project. The total for the additional mill and overlay is \$21,210.00, with each entity contributing \$10,605.00.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported the grant agreement was received from ALCOSAN for the Marella Manor grouting project, and recommended acceptance of the grant.

Motion: To accept and execute the Grow Greener Grant with ALCOSAN, and authorize Mr. Jenkins as program administrator.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. The Contractors are on site and the projected completion date is by the end of the year.

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported the status of the 104 Meredith sewer extension developer project. Mr. Chucuddy recommended execution of the required easement

Motion: To execute the easement agreement with the developer for the 104 Meredith sewer extension developer project.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

FINANCIAL CONTROLLER'S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending September 30, 2024.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$800,734.38 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks and ACH	\$157,191.76
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$7,464.37
CFS Capital Improvement Fund	Requisition	\$478,810.86
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,267.39
	Total	\$800,734.38

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:21 p.m.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Banaszak	To approve the minutes of the September 11, 2024 Board Meeting.	Approved
2	Banaszak	Kaminsky	To enter into Developer's Construction Agreement with Ted Taylor Builders for Lutz Farm Phase II development.	Approved
3	Kaminsky	Banaszak	To approve HRG's Service Order 0471.01-04 for design review, construction management, construction observation, and as-built drawings for the Lutz Farm Phase II.	Approved
4	Banaszak	Kaminsky	To accept the proposed flows of 2,790 GPD (7 EDUs) from the Quature Property (3836 Washington Road).	Approved
5	Banaszak	Kaminsky	Adopt Resolution 06-10-24 and to execute the Intergovernmental Cooperation Agreement with Peters Township.	Approved
6	Kaminsky	Banaszak	To accept and execute the Grow Greener Grant with ALCOSAN, and authorize Mr. Jenkins as program administrator.	Approved
7	Banaszak	Kaminsky	To execute the easement agreement with the developer for the 104 Meredith sewer extension developer project.	Approved
8	Kaminsky	Banaszak	To approve disbursements in the amount of \$800,734.38.	Approved
9	Banaszak	Kaminsky	To adjourn the Board Meeting at 7:21 p.m.	Approved