



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

November 13, 2024

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of October 9, 2024

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending October 31, 2024

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Acceptance of Camden Village Sanitary Sewers for Ownership
- 2) Acceptance of Lutz Farms Phase 1 Sanitary Sewers for Ownership (Pending payment of outstanding charges and Maintenance Security)
- 3.) Acceptance of proposed sewage flows of 1 EDU (400 GPD) from Rose Garden Estates
Plan No 2.
- 4.) Approval of Change Order #3 for the 2024 Sewer Infrastructure Improvement Project (Reconciling Quantities)
- 5.) Executive Session – Personnel

ADJOURNMENT:



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REGULAR MEETING

November 13, 2024

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Absent: John A. Banaszak

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Bailey Gilchrist Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the October 9, 2024 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

VISITORS:

SOLICITOR'S REPORT: No written report provided.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status for the 2024 Sewer Infrastructure Improvements Project. The construction has been completed. Mr. Hanley presented Change Order No. 3 from W.A. Petrakis. The change order is in regards to the reconciliation of quantities from actual to the contracted amounts. The change order is a decrease in the amount of \$43,057.76. Mr. Hanley recommended approval of the change order and the final pay request as listed on the capital requisition. Final pay request pending receipt of all close out documents.

Motion: To approval W.A. Petrakis Change Order No. 3 for the 2024 Sewer Infrastructure Improvement Project Reconciling Quantities for a decrease amount of \$43,057.76.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of Lutz Farms Phase I development. The Phase 1 has been completed.

Motion: Acceptance of Lutz Farms Phase 1 Sanitary Sewers for Ownership, pending payment of outstanding charges and maintenance security.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Mr. Jenkins reported as part of the 2024 Sewer Infrastructure Improvements Project the property owner at 1060 Elizabeth Drive requested reimbursement for expenses he reported to have incurred for restoration of his yard, as he felt the yard restoration work performed by the contractor was insufficient. Management has informed the property owner of the contractor's responsibility for restoration (ie: maintenance bond) and that the Authority does not compensate property owners directly for restoration or associated water/sewage usage. The property owner never notified the Authority until after he paid for the restoration. The Board consensus is to remain with the Authority's standard procedure in regard to restoration that is the

Contractor's responsibility and not to provide any reimbursement to the property owner. The Contractor will be notified and can review the restoration accordingly.

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. The Contractors have experienced some electrical conflicts. A change order is anticipated next month by the contractor for work required outside the scope of the contract, as well as GHD for addition effort expending dealing with the contractor.

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported the representatives of Orbital Biocarbon are planning to build a pyrolysis plant at the CHJA plant site that will turn the sludge into Bio-Char. The Bio-Char has many beneficial uses. The Company is reaching out to see if the Authority has any interest and how much sludge they can obtain. This may be beneficial for the Authority is a lower cost for sludge disposal. Orbital will provide Management with a prospectus. Management will also take a tour of a pyreg pyrolysis unit once that project is completed.

Mr. Chucuddy reported Camden Village development has been completed and the sewers were accepted for use in July of 2024. Mr. Chucuddy recommended acceptance of the sewers for ownership.

Motion: To accept Camden Village Sanitary Sewers for Ownership contingent upon reconciliation of the escrow account.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Mr. Chucuddy reported the status of Rose Garden Estates Plan No 2. This involves lot line shifts as well as the creation of an additional lot, for which Sewage Facilities Planning will be required. The Developer has made an application and paid the required fee. We are received the Sewage Facilities Planning application mailer. Mr. Chucuddy recommended acceptance of the proposed sewage flows.

Motion: To accept the proposed sewage flows of 1 EDU (400 GPD) from Rose Garden Estates Plan No 2.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Mr. Chucuddy reported the Pitt School of Medicine inquired if the Authority would be interested in participation in a study where there would be testing the effluent water. They will submit a sample agreement for Management to review.

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry presented the draft 2024 Budget Performance and the 2025 Capital Plan and Budget. No sewer rate increase is required for the 2025 budget year. The final budget will be presented in December for adoption.

FINANCIAL STATEMENT REVIEW: Month ending October 31, 2024.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$713,808.29 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Fund	Disbursement	Total
Operating	Checks and ACH	\$115,981.50
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$13,704.28
CFS Capital Improvement Fund	Requisition	\$426,855.12
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,267.39
	Total	\$713,808.29

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:26 p.m. to discuss personnel matters.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Executive Session Ended 7:54 p.m.

Motion: To adjourn the Board Meeting at 7:55 p.m.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and Ryan Kennedy

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Wells	To approve the minutes of October 9, 2024 Board Meeting.	Approved
2	Wells	Kaminsky	To approval W.A. Petrakis Change Order No. 3.	Approved
3	Wells	Kaminsky	Acceptance of Lutz Farms Phase 1 Sanitary Sewers for Ownership.	Approved
4	Kaminsky	Wells	To accept Camden Village Sanitary Sewers for Ownership contingent upon reconciliation of the escrow account.	Approved
5	Wells	Kaminsky	To accept the proposed sewage flows of 1 EDU (400 GPD) from Rose Garden Estates Plan No 2.	Approved
6	Kaminsky	Wells	To approve disbursements in the amount of \$713,808.29.	Approved
7	Wells	Kaminsky	To enter into Executive Session at 7:26 p.m.	Approved
8	Wells	Kaminsky	To adjourn the Board Meeting at 7:55 p.m.	Approved