



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 13, 2024

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of February 14, 2024

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 29, 2024

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

ADJOURNMENT:

- 1) Accept Waterdam Galley LLC Sewer Replacement for ownership
- 2) Award of Contract 2-2024 Joint Sealing of Sanitary Sewers and Trenchless Sanitary Sewer Partial Pipe Length Repair



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REGULAR MEETING

March 13, 2024

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, Joseph A. Wells and Ryan Kennedy

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, CharLee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 14, 2024 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John Banaszak, Joseph A. Wells and Ryan Kennedy

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

Ms. Rosini reported she reviewed and amended the Amendment to a Deed of Easement/Right of Way template that the Authority utilizes.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley distributed for the Boards review the Engineers Annual report as required by the Trust Indenture.

Mr. Hanley reported the Chapter 94 Waste Load Managements reports for both treatment plants are completed with the exception of maps. Reports will be submitted to the PaDEP by March 31, 2024.

Mr. Hanley reported the status for the 2024 Sewer Infrastructure Improvements Project. The preconstruction meeting will be held March 15, 2024, at which time the notice to proceed will be issued.

Mr. Hanley reported the survey for the Waterdam Galley interceptor project is complete and the as-built drawings will be prepared.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the cost sharing agreement for the Waterdam Galley interceptor project. Once the final engineering fees are submitted the calculation will be updated for the cost sharing. The Authority's financial obligation will be provided by tapping fee credits to the Developer. The project cost to date is anticipated to be 5% over the estimate as a result of removal of asbestos pipe and the encounter of concrete encasement manhole which required to be re-cored. Mr. Jenkins recommended acceptance of the interceptor for ownership.

Motion to accept the Waterdam Galley LLC sewer replacement interceptors for ownership, pending receipt of maintenance bond.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John Banaszak, Joseph A. Wells and Ryan Kennedy

Mr. Jenkins reported the bid results for Contract 2-2024 Joint Sealing of Sanitary Sewers and Trenchless

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager
Faye E. Abbondanza, Administrative Assistant

Patricia L. Mowry, Financial Controller

Sanitary Sewer Partial Pipe Length Repair for the Marella Manor area. There were two bids submitted and the recommendation is to award contract to State Pipe. The project cost is within the budgeted range for the project.

Motion: To award Contract 2-2024 Joint Sealing of Sanitary Sewers and Trenchless Sanitary Sewer Partial Pipe Length Repair for the Marella Manor area in the amount of \$101,388.00.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John Banaszak, Joseph A. Wells and Ryan Kennedy

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. There is a long lead time on the delivery of the pumps, therefore the Contractor will seek a change order next month for a time extension of 122 days from August to December at a no cost impact.

OPERATIONS MANAGER’S REPORT: Copy on File

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry reported all the audits are in progress. Ms. Mowry indicated the Ivy lane Project that was funded by a Pennvest Loan has one last payment. The loan will be closed out over the next few months.

FINANCIAL STATEMENT REVIEW: Month ending February 29, 2024.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$311,855.68 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John Banaszak, Joseph A. Wells and Ryan Kennedy

Fund	Disbursement	Total
Operating	Checks and ACH	\$98,971.85
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$18,691.91
CFS Capital Improvement Fund	Requisition 2024-2	\$34,724.60
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$79,467.32
	Total	\$311,855.68

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:26 p.m. to discuss personnel.

Moved by Mr. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John Banaszak, Joseph A. Wells and Ryan Kennedy

Executive Session Ended 7:53 p.m.

Motion: To adjourn the Board Meeting at 7:54 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Rebecca W. Kaminsky, John Banaszak, Joseph A. Wells and Ryan Kennedy

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Banaszak	Wells	Approve minutes of February14, 2024.	Approved
2	Kaminsky	Wells	To accept the Waterdam Galley LLC sewer replacement interceptors for ownership, pending receipt of maintenance bond.	Approved
3	Kaminsky	Banaszak	To award Contract 2-2024 Joint Sealing of Sanitary Sewers and Trenchless Sanitary Sewer Partial Pipe Length Repair for the Marella .	Approved
4	Kaminsky	Wells	To approve disbursements in the amount of \$311,855.68.	Approved
5	Kaminsky	Wells	To enter into Executive Session at 7:26 p.m. to discuss personnel.	Approved
6	Kaminsky	Wells	To adjourn the Board Meeting at 8:12 p.m.	Approved